

## Training Module 2

contrary, a finding of death made by another Federal agency will be accepted by VA.  
(38 CFR 3.211)

### 13. SEVEN-YEAR ABSENCE

No State law providing for presumption of death shall be applicable to claims for benefits under laws administered by VA. If evidence is submitted, establishing the continued and unexplained absence of any individual from home and family for 7-year period shall be considered sufficiently proved. Except in a suit brought pursuant to section 784, Government insurance, the finding of death by VA shall be final and conclusive. See VA Form 21-1775, Statement of Disappearance.

### 14. FUGITIVE FELON PROGRAM

The Veterans Education and Benefits Expansion Act (PL 107-103 sec. 505) of 2001 requires that the Dept. of Veterans Affairs (VA) withhold specified benefits (including health care) from Veterans and from dependents of veterans who are fugitive felons. The VA Office of Inspector General (OIG) is provided periodic listing of fugitive felons by Federal Law Enforcement Agencies at which time the OIG attempts to match these with its current benefit recipients and forwards the identity of the veteran or dependent that benefits will be terminated and an overpayment created (effective the date of the outstanding warrant being enacted). The Act requires VA, upon request, to furnish law enforcement personnel with the most current address of a veteran or dependent who is determined to be a fugitive felon. PL 107-103 mandates that Secretary of Veterans Affairs comply with the section of the law concerning addresses and benefits of fugitive felons.

### 15. RELEASE OF MEDICAL/PSYCHIATRIC RECORDS

Medical & Psychiatric records existing outside of the VA's jurisdiction are protected by the privacy restrictions enacted by the HIPPA law. The law basically states that these records may only be released to another party upon written consent of the veteran or dependent to whom these pertain. This restriction includes the transfer of records in DOD health care system. Any records received by the VA are no longer protected by HIPPA privacy rules, but are covered by the Federal Privacy Act, 5 U.S.C. 553(a), and the VA may disclose this information as authorized by law.

#### **Title 38, U.S.C., Section 5701**

#### **S 5701. Confidential Nature of Claims**

- (A) All files, records, reports, and other papers and documents pertaining to any claim under any of the laws administered by the Secretary and the names and addresses of present or former members of the Armed Forces, and their dependents, in the possession of the Department shall be confidential and privileged, and no disclosure thereof shall be made except as provided in this section.
- (B) The Secretary shall make disclosure of such files, records, reports, and other papers and documents as are described in subsection (a) of this section as follows:

## Training Module 2

- (1) To a claimant or duly authorized agent or representative of a claimant as to matters concerning the claimant alone when, in the judgment of the Secretary, such disclosure would not be injurious to the physical or mental health of the claimant and to an independent medical expert or experts for an advisory opinion pursuant to section 5109 or 7109 of this title.
  - (2) When required by process of a United States court to be produced in any active or pending suit.
  - (3) When required by any department or other Agency of the United States Government.
  - (4) In all proceedings in the nature of an inquest into the mental competency of a claimant.
  - (5) In any suit or other judicial proceeding when in the judgment of the Secretary such disclosure is deemed necessary and proper.
  - (6) In connection with any proceeding for the collection of an amount owed to the United States by virtue of a person's participation in any benefit program administered by the Secretary when in the judgment of the Secretary such disclosure is deemed necessary and proper.
- (C)
- (1) The amount of any payment made by the Secretary to any person receiving benefits under a program administered by the Secretary shall be made known to any person who applies for such information.
  - (2) Any appraisal report or certificate of reasonable value submitted to or prepared by the Secretary in connection with any loan guaranteed, insured, or made under Chapter 37 of this title shall be made available to any person who applies for such report or certificate.
  - (3) Subject to the approval of the President, the Secretary may publish at any time and in any manner any or all information of record pertaining to any claim filed with the Secretary if the Secretary determines that the public interest warrants or requires such publication.
- (D) The Secretary as a matter of discretion may authorize an inspection of department records by duly authorized representatives of recognized organizations.
- (E) Except as otherwise specifically provided in this section with respect to certain information, the Secretary may release information, statistics, or reports to individuals or organizations when in the Secretary's judgment such release would serve a useful purpose.
- (F) The Secretary may, pursuant to regulations the Secretary shall prescribe, release the name or address, or both, of any present or former member of the Armed Forces, or a dependent of a present or former member of the Armed Forces,

## Training Module 2

- (1) to any nonprofit organization if the release is directly connected with the conduct of programs and the utilization of benefits under this title, or
- (2) to any criminal or civil law enforcement governmental agency or instrumentality charged under applicable law with the protection of the public health or safety if a qualified representative of such agency or instrumentality has made a written request that such name or address be provided for a purpose authorized by law. Any organization or member thereof or other person who, knowing that the use of any name or address released by the Administrator pursuant to the preceding sentence is limited to the purpose specified in such sentence, willfully uses such name or address for a purpose other than those so specified, shall be guilty of a misdemeanor and be fined not more than \$5,000 in the case of a first offense and not more than \$20,000 in the case of any subsequent offense.

### **Title 38, U.S.C., Section 7332**

#### **§ 7332. Confidentiality of certain medical records**

##### **(A)**

- (1) Records of the identity, diagnosis, prognosis, or treatment of any patient or subject which are maintained in connection with the performance of any program or activity (including education, training, treatment, rehabilitation, or research) relating to drug abuse, alcoholism or alcohol abuse, infection with the Human Immunodeficiency Virus (HIV), or sickle cell anemia which is carried out by or for the Department under this title shall, except as provided in subsections (e) and (f), be confidential, and (section 5701 of this title to the contrary notwithstanding) such records may be disclosed only for the purpose and under the circumstances expressly authorized under subsection (b).
- (2) Paragraph (1) prohibits the disclosure to any person or entity other than the patient or subject concerned of the fact that a special written consent is required in order for such records to be disclosed.

##### **(B)**

- (1) The content of any record referred to in subsection (a) may be disclosed by the Secretary in accordance with the prior written consent of the patient or subject with respect to whom such record is maintained, but only to such extent, under such circumstances, and for such purposes as may be allowed in regulations prescribed by the Secretary.
- (2) Whether or not any patient or subject, with respect to whom any given record referred to in subsection (a) is maintained, gives written consent, the content of such record may be disclosed by the Secretary as follows:
  - (a) To medical personnel to the extent necessary to meet a bona fide medical emergency.
  - (b) To qualified personnel for the purpose of conducting scientific research, management audits, financial audits, or program evaluation, but such personnel may not identify, directly or indirectly, any

## Training Module 2

individual patient or subject in any report of such research, audit, or evaluation, or otherwise disclose patient or subject identities in any manner.

(c)

(1) In the case of any record which is maintained in connection with the performance of any program or activity relating to infection with the Human Immunodeficiency Virus (HIV), to a Federal, State, or local public-health authority, charged under Federal or State law with the protection of the public health, and to which Federal or State law requires disclosure of such record, if a qualified representative of such authority has made a written request that such record be provided as required pursuant to such law for a purpose authorized by such law.

(2) A person to whom a record is disclosed under this paragraph may not re-disclose or use such record for a purpose other than that for which the disclosure was made.

(d) If authorized by an appropriate order of a court of competent jurisdiction granted after application showing good cause therefore. In assessing good cause the court shall weigh the public interest and the need for disclosure against the injury to the patient or subject, to the physician-patient relationship, and to the treatment services. Upon the granting of such order, the court, in determining the extent to which any disclosure of all or any part of any record is necessary, shall impose appropriate safeguards against unauthorized disclosure.

(3) In the event that the patient or subject who is the subject of any record referred to in subsection (a) is deceased, the content of any such record may be disclosed by the Secretary only upon the prior written request of the next of kin, executor, administrator, or other personal representative of such patient or subject and only if the Secretary determines that such disclosure is necessary for such survivor to obtain benefits to which such survivor may be entitled, including the pursuit of legal action, but then only to the extent, under such circumstances, and for such purposes as may be allowed in regulations prescribed pursuant to section 7334 of this title.

(C) Except as authorized by a court order granted under subsection (b)(2)(D), no record referred to in subsection (a) may be used to initiate or substantiate any criminal charges against, or to conduct any investigation of, a patient or subject.

(D) The prohibitions of this section shall continue to apply to records concerning any person who has been a patient or subject, irrespective of whether or when such person ceases to be a patient.

(E) The prohibitions of this section shall not prevent any interchange of records—within and among those components of the Department furnishing health care to veterans, or determining eligibility for benefits under this title; or between such components furnishing health care to veterans and the Armed Forces.

## Training Module 2

- (F)
- (1) Notwithstanding subsection (a) but subject to paragraph (2), a physician or a professional counselor may disclose information or records indicating that a patient or subject is infected with the Human Immunodeficiency Virus (HIV) if the disclosure is made to (A) the spouse of the patient or subject, or (B) to an individual whom the patient or subject has, during the process of professional counseling or of testing to determine whether the patient or subject is infected with such virus, identified as being a sexual partner of such patient or subject.
  - (2)
    - (a) A disclosure under paragraph (1) may be made only if the physician or counselor, after making reasonable efforts to counsel and encourage the patient or subject to provide the information to the spouse or sexual partner, reasonably believes that the patient or subject will not provide the information to the spouse or sexual partner and that the disclosure is necessary to protect the health of the spouse or sexual partner.
    - (b) A disclosure under such paragraph may be made by a physician or counselor other than the physician or counselor referred to in subparagraph (A) if such physician or counselor is unavailable by reason of absence or termination of employment to make the disclosure.
- (G) Any person who violates any provision of this section or any regulation issued pursuant to this section shall be fined, in the case of a first offense, up to the maximum amount provided under section 7301(f) of this title for a first offense under that section and, in the case of a subsequent offense, up to the maximum amount provided under section 7301(f) of this title for a subsequent offense under that section.

### 38 CFR Section 1.525

#### **Inspection of Records by or Disclosure of Information to Recognized Representative of Organizations and Recognized Attorneys**

- (A)
- (1) The accredited representatives of recognized organizations (§ 14.627 of this chapter) holding appropriate power of attorney and recognized attorneys (§ 14.629(b) of this chapter) with the written authorization of the claimant may, subject to the restrictions imposed by paragraph (a)(2) of this section, inspect the claims, insurance and allied folders of any claimant upon the condition that only such information contained therein as may be properly disclosed under §§ 1.500 through 1.526 will be disclosed by him or her to the claimant or, if the claimant is incompetent, to his or her legally constituted fiduciary. Under the same restrictions, it is permissible to release information from and permit inspection of loan guaranty folders in which a request for a waiver of the debt of a veteran or his or her spouse has been received, or where there has been a denial of basic eligibility for loan guaranty benefits. All other information in the files shall be treated as confidential and will be used only in

## Training Module 2

determining the status of the cases inspected or in connection with the presentation to officials of the Department of Veterans Affairs of the claim of the claimant. The heads of field facilities and the directors of the services concerned in Central Office will each designate a responsible officer to whom requests for all files must be made, except that managers of centers with insurance activities will designate two responsible officials, recommended by the division chiefs concerned, one responsible for claims and allied folders and the other for insurance files. The term *claimant* as used in this paragraph includes:

- (2) In the case of a living veteran, a representative acting under a power of attorney from any person not acting on behalf of the veteran will not be permitted to review the records of the veteran or be furnished any information there from to which the person is not entitled, i.e., information not relating to such person alone. Powers of attorney submitted by the other person will be considered "limited" and will be so noted when associated with the veterans records. The provisions of this subparagraph are also applicable to recognized attorneys and the requisite declarations filed by them.
  - (3) When power of attorney does not obtain, the accredited representative will explain to the designated officer of the Department of Veterans Affairs the reason for requesting information from the file, and the information will be made available only when in the opinion of the designated officer it is justified; no circumstances will such representatives be allowed to inspect the file; in such cases a contact report will be prepared and attached to the case, outlining the reasons which justify the verbal or written release of the information to the Accredited Representative.
  - (4) In any case where there is an unrevoked power of attorney or declaration of representation, no persons or organizations other than the one named in such document shall be afforded information from the file except under the conditions set forth in § 14.629(b)(2) of this chapter. When any claimant has filed notice with the Department of Veterans Affairs that he/she does not want his/her file inspected, such file will not be made available for inspection.
- (B)
- (1) Inspection of folders by accredited representatives or recognized attorneys holding a written authorization where such cases are being processed shall be in space assigned for such inspection. Otherwise, station heads may permit inspection of folders at the desks of the accredited representatives in the office(s) which they regularly occupy.
  - (2) An insured or after maturity of the insurance by death of the insured, the beneficiary may authorize the release to a third person of such insurance information as the insured or the beneficiary would be entitled to receive, provided there is submitted to the Department of Veterans Affairs, a specific authorization in writing for this purpose.
  - (3) Unless otherwise authorized by the insured or the beneficiary, as the case may be, such authorized representative, recognized attorney or accredited representative shall not release information as to the designated beneficiary to anyone other than the insured or to the beneficiary after death of the

## Training Module 2

insured. Otherwise, information in the insurance file shall be subject to the provisions of §§ 1.500 through 1.526.

- (4) Clinical records and medical files, including files for outpatient treatment, may be inspected by accredited representatives or recognized attorneys holding a written authorization only to the extent such records or parts thereof are incorporated in the claims folder, or are made available to Department of Veterans Affairs personnel in the adjudication of the claim. Records or data in clinical or medical files which are not incorporated in the claims folder or which are not made available to Department of Veterans Affairs personnel for adjudication purposes will not be inspected by anyone other than those employees of the Department of Veterans Affairs whose duties require same for the purpose of clinical diagnosis or medical treatment.
  - (5) Under no circumstances shall any paper be removed from a file, except by a Department of Veterans Affairs employee, for purpose of having an authorized copy made. Copying of material in a file shall not be permitted except in connection with the performance of authorized functions under the power of attorney or requisite declaration of a recognized attorney.
  - (6) In any case involving litigation against the Government, whether contemplated or initiated, inspection, subject to the foregoing, shall be within the discretion of the General Counsel or Regional Counsel, except that in insurance suits under 38 U.S.C. 1975, 1984, inspection shall be within the discretion of the official having jurisdiction of the claim. Files in such cases may be released to the Department of Justice, but close liaison will be maintained to insure their return intact upon termination of the litigation.
- (C) Facility heads and the directors of the services concerned in central office will be responsible for the administrative compliance with and accomplishment of the foregoing within their jurisdiction, and any violations of the prescribed conditions for inspection of files or release of information there from will be brought to the immediate attention of the Secretary.
- (D) Any person holding power of attorney, a recognized attorney who has filed the requisite declaration, or the accredited representative of a recognized organization holding power of attorney shall be supplied with a copy of each notice to the claimant respecting the adjudication of the claim. If a claimant dies before action on the claim is completed, the person or organization holding power of attorney or the attorney who has filed the requisite declaration may continue to act until the action is completed except where the power of attorney or requisite declaration was filed on behalf of a dependent.
- (E) When in developing a claim the accredited representative of a recognized organization finds it necessary to call upon a local representative to assemble information or evidence, he or she may make such disclosures to the local representative as the circumstances of the case may warrant, provided the power of attorney to the recognized organization contains an authorization permitting such disclosure.

## Training Module 2

### Review Questions: General Provisions, Definitions & Periods of War

Using the assigned references and reading materials, answer the following questions:

1. A person who served only in a Reserve component of the Armed Forces is considered to be as much a veteran as a person whose service was on active duty. 2-3, 2-4
  - a. True
  - b. False
2. If a veteran was on active duty on December 31, 1946, what is considered to be the ending date of World War II service? 2-3
  - a. March 31, 1947
  - b. July 26, 1947
  - c. October 12, 1947
  - d. November 11, 1947
3. To be considered a veteran, a person's separation from active service must have been: 2-1
  - a. Honorable
  - b. General
  - c. Uncharacterized (entry level)
  - d. Any of the above
4. Medical care is considered a "VA benefit." 2-1
  - a. True
  - b. False
5. If a person on active duty while on authorized leave is under the influence of alcohol and injured in a traffic accident, those injuries are considered to be the result of that person's own willful misconduct, even if the person was not at fault in causing the accident. 2-3
  - a. True
  - b. False
6. A member of the National Guard who is injured, with no residual symptoms, during the mandatory initial period of active duty for training is considered to be a veteran. 2-4
  - a. True
  - b. False
7. A "helpless child" is defined as one who becomes permanently incapable of self-support due to mental or physical disability before the age of: 2-7
  - a. 15
  - b. 18
  - c. 21
  - d. 25

## Training Module 2

8. Veteran was in the Army from August 1, 1960 to July 31, 1964. He did not serve outside the U.S. Does he have wartime (Vietnam) service? 2-3
  - a. Yes
  - b. No
9. Only a veteran's natural parents may be recognized as dependents for VA purposes. 2-8, 2-9
  - a. True
  - b. False
10. Remarriage or inference remarriage of surviving spouse of a veteran existing beyond 1 November 1990 is a bar against receiving benefits based on that veteran's service for non-service-connected death pension. 2-6
  - a. True
  - b. False
11. If the Winston-Salem RO is made aware of an outstanding warrant for the arrest of a veteran in California, the veteran's service connected disability payments will be terminated and a potential overpayment created. 2-10
  - a. True
  - b. False
12. HIPPA privacy rules prohibit a veteran's private physician from releasing medical records to an NCDVA accredited veterans service officer without proper written authorization by the veteran. 2-10, 2-11
  - a. True
  - b. False

### REQUEST PERTAINING TO MILITARY RECORDS

\* Requests from veterans or deceased veteran's next-of-kin may be submitted online by using eVetRecs at <http://www.archives.gov/veterans/cvctrecs/> \*

(To ensure the best possible service, please thoroughly review the accompanying instructions before filling out this form. Please print clearly or type.)

#### SECTION I - INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible.)

1. NAME USED DURING SERVICE (last, first, and middle) Doe, John Allen		2. SOCIAL SECURITY NO. 111-22-3333	3. DATE OF BIRTH July 4, 1948	4. PLACE OF BIRTH Raleigh, NC, US		
5. SERVICE, PAST AND PRESENT (For an effective records search, it is important that all service be shown below.)						
	BRANCH OF SERVICE	DATE ENTERED	DATE RELEASED	OFFICER	ENLISTED	SERVICE NUMBER (If unknown, write "unknown")
a. ACTIVE COMPONENT	Army	01/01/1967	12/31/1969		X	US 11 222 333
b. RESERVE COMPONENT						
c. NATIONAL GUARD						
6. IS THIS PERSON DECEASED? If "YES" enter the date of death. <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES _____				7. IS (WAS) THIS PERSON RETIRED FROM MILITARY SERVICE? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES		

#### SECTION II - INFORMATION AND/OR DOCUMENTS REQUESTED

1. CHECK THE ITEM(S) YOU WOULD LIKE TO REQUEST A COPY OF:

- DD Form 214 or equivalent.** This form contains information normally needed to verify military service. A copy may be sent to the veteran, the deceased veteran's next of kin, or other persons or organizations if authorized in Section III, below. NOTE: If more than one period of service was performed, even in the same branch, there may be more than one DD214. Check the appropriate box below to specify a deleted or undeleted copy. When was the DD Form(s) 214 issued? YEAR(S): 1967 to 1969
- UNDELETED:** Ordinarily required to determine eligibility for benefits. Sensitive items, such as, the character of separation, authority for separation, reason for separation, reenlistment eligibility code, separation (SPD/SPN) code, and dates of time lost are usually shown.
- DELETED:** The following items are deleted: authority for separation, reason for separation, reenlistment eligibility code, separation (SPD/SPN) code, and for separations after June 30, 1979, character of separation and dates of time lost.
- All Documents in Official Military Personnel File (OMPF)**
- Medical Records** (Includes Service Treatment Records (outpatient), inpatient and dental records.) If hospitalized, provide facility name and date for each admission:
- Other** (Specify):

2. PURPOSE: (An explanation of the purpose of the request is strictly voluntary; however, such information may help to provide the best possible response and may result in a faster reply. Information provided will in no way be used to make a decision to deny the request.) Check appropriate box:

- Benefits  Employment  VA Loan Programs  Medical  Medals/Awards  Genealogy  Correction  Personal
- Other, explain:

#### SECTION III - RETURN ADDRESS AND SIGNATURE

1. REQUESTER IS: (Signature Required in # 3 below of veteran, next of kin, legal guardian, authorized government agent or "other" authorized representative. If "other" authorized representative, provide copy of authorization letter.)

- Military service member or veteran identified in Section I, above
- Next of kin of deceased veteran (Must provide proof of death).  
Show relationship: \_\_\_\_\_
- Legal guardian (Must submit copy of court appointment.)
- Other (specify) \_\_\_\_\_

(See item 2a on accompanying instructions.)

2. SEND INFORMATION/DOCUMENTS TO: (Please print or type. See item 4 on accompanying instructions.)

John A. Doe  
Name  
110 Veteran Avenue  
Street Apt.  
Raleigh NC 27999  
City State Zip Code

3. AUTHORIZATION SIGNATURE REQUIRED (See items 2a or 3a on accompanying instructions.) I declare (or certify, verify, or state) under penalty of perjury under the laws of the United States of America that the information in this Section III is true and correct.

  
Signature Required - Do not print  
15 APR 09 (919) 777-0000  
Date of this request Daytime phone  
None  
Email address

### LOCATION OF MILITARY RECORDS

The various categories of military service records are described in the chart below. For each category there is a code number which indicates the address at the bottom of the page to which this request should be sent. Please refer to the Instruction and Information Sheet accompanying this form as needed.

BRANCH	CURRENT STATUS OF SERVICE MEMBER	ADDRESS CODE	
		Personnel Record	Service Treatment Record
AIR FORCE	Discharged, deceased, or retired before 5/1/1994	14	14
	Discharged, deceased, or retired 5/1/1994 – 9/30/2004	14	11
	Discharged, deceased, or retired on or after 10/1/2004	1	11
	Active (including National Guard on active duty in the Air Force), TDRL, or general officers retired with pay	1	
	Reserve, retired reserve in nonpay status, current National Guard officers not on active duty in the Air Force, or National Guard released from active duty in the Air Force	2	
	Current National Guard enlisted not on active duty in the Air Force	13	
COAST GUARD	Discharge, deceased, or retired before 1/1/1898	6	
	Discharged, deceased, or retired 1/1/1898 – 3/31/1998	14	14
	Discharged, deceased, or retired on or after 4/1/1998	14	11
	Active, reserve, or TDRL	3	
MARINE CORPS	Discharged, deceased, or retired before 1/1/1905	6	
	Discharged, deceased, or retired 1/1/1905 – 4/30/1994	14	14
	Discharged, deceased, or retired 5/1/1994 – 12/31/1998	14	11
	Discharged, deceased, or retired on or after 1/1/1999	4	11
	Individual Ready Reserve	5	
	Active, Selected Marine Corps Reserve, TDRL	4	
ARMY	Discharged, deceased, or retired before 11/1/1912 (enlisted) or before 7/1/1917 (officer)	6	
	Discharged, deceased, or retired 11/1/1912 – 10/15/1992 (enlisted) or 7/1/1917 – 10/15/1992 (officer)	14	14
	Discharged, deceased, or retired after 10/16/1992	14	11
	Reserve; or active duty records of current National Guard members who performed service in the U.S. Army before 7/1/1972	7	
	Active enlisted (including National Guard on active duty in the U.S. Army) or TDRL enlisted	9	
	Active officers (including National Guard on active duty in the U.S. Army) or TDRL officers	8	
	Current National Guard enlisted and officer not on active duty in Army (including records of Army active duty performed after 6/30/1972)	13	
NAVY	Discharged, deceased, or retired before 1/1/1886 (enlisted) or before 1/1/1903 (officer)	6	
	Discharged, deceased, or retired 1/1/1886 – 1/30/1994 (enlisted) or 1/1/1903 – 1/30/1994 (officer)	14	14
	Discharged, deceased, or retired 1/31/1994 – 12/31/1994	14	11
	Discharged, deceased, or retired on or after 1/1/1995	10	11
	Active, reserve, or TDRL	10	
PHS	Public Health Service - Commissioned Corps officers only	12	

#### ADDRESS LIST OF CUSTODIANS (BY CODE NUMBERS SHOWN ABOVE) – Where to write/send this form

1	Air Force Personnel Center HQ AFPC/DPSSRP 550 C Street West, Suite 19 Randolph AFB, TX 78150-4721	6	National Archives & Records Administration Old Military and Civil Records (NWCTB-Military) Textual Services Division 700 Pennsylvania Ave., N.W. Washington, DC 20408-0001	11	Department of Veterans Affairs Records Management Center P.O. Box 5020 St. Louis, MO 63115-5020
2	Air Reserve Personnel Center /DSMR HQ ARPC/DPSSA/B 6760 E. Irvington Place, Suite 4600 Denver, CO 80280-4600	7	U.S. Army Human Resources Command ATTN: AHRC-PAV-V 1 Reserve Way St. Louis, MO 63132-5200	12	Division of Commissioned Corps Officer Support ATTN: Records Officer 1101 Wooton Parkway, Plaza Level, Suite 100 Rockville, MD 20852
3	Commander, CGPC-adm-3 USCG Personnel Command 4200 Wilson Blvd., Suite 1100 Arlington, VA 22203-1804	8	U.S. Army Human Resources Command ATTN: AHRC-MSR 200 Stovall Street Alexandria, VA 22332-0444	13	The Adjutant General (of the appropriate state, DC, or Puerto Rico)
4	Headquarters U.S. Marine Corps Personnel Management Support Branch (MMSB-10) 2008 Elliot Road Quantico, VA 22134-5030	9	Commander USAEREC ATTN: PCRE-F 8899 E. 56th St. Indianapolis, IN 46249-5301	14	National Personnel Records Center (Military Personnel Records) 9700 Page Ave. St. Louis, MO 63132-5100  <i>http://www.archives.gov/veterans/evetrecs/</i>
5	Marine Corps Mobilization Command 15303 Andrews Road Kansas City, MO 64147-1207	10	Navy Personnel Command (PERS-312E) 5720 Integrity Drive Millington, TN 38055-3120		