Wake County Tax Administration
301 South McDowell Street, Suite 3800
P.O. Box 2331
Raleigh, North Carolina 27602-2331

www.wakegov.com/tax
919-856-5400

2019 PERSONAL PROPERTY TAX LISTING

Return completed form no later than January 31, 2019 to avoid late list penalties.

See reverse for listing instructions

Account #	Tax Year	Acct Type	City	Fire	PIN	Acres	LLP	Value

A PHYSICAL LOCATION

B OWNERSHIP

Owner 1: _____ _____ ____ _____
Last Name | First Name | M | Mailing Address

Owner 2: _____ _____ ____ _____
Last Name | First Name | M | Mailing Address

C OWNER INFORMATION

Owner 1: Employer: Work Tel: Home Tel: E-mail:

Owner 2: Employer: Work Tel: Home Tel: E-mail:

D REAL ESTATE - If you made changes to real estate during 2018, indicate type and percent of completion as of January 1, 2019.

Built new house/structure Cost $ _____ % Complete: _____ Address: _____

Additions/Remodeling Cost $ _____ % Complete: _____ Description: _____

Demolition/Removal Cost $ _____ % Complete: _____ Description: _____

E PERSONAL PROPERTY - Enter items owned as of January 1, 2019 (IRP vehicles please attach list)

Description	Year	Make	Model	Yr Acq.	Cost		
Aircraft						Tail #:	Location/Airport:
Boat/Jetski						Length:	Registration #: NC -
Boat Motor						HP:	
Mobile Home						Width:	Length:

Mobile Home Street Address: Park Name: Lot #:

UNLICENSED VEHICLES – Do not list vehicles currently licensed by the NC Department of Motor Vehicles.

Year	Make	Model	Body	Yr Acq	Cost	VIN

PERMANENT MULTI-YEAR TRAILERS

Year	Make	Model	Body	Yr Acq	Cost	VIN

F AFFIRMATION

Under penalties prescribed by law, I hereby affirm that to the best of my knowledge and belief this listing, including any accompanying statements, inventories, schedules, and other information, is true and complete. If this affirmation is signed by an individual other than the taxpayer, you affirm that you are familiar with the extent and true value of all the taxpayer's property subject to taxation in this county and that your affirmation is based on all the information of which you have any knowledge. Any individual who willfully makes and subscribes an abstract listing required, which he does not believe to be true and correct as to every material matter, may be charged with a Class 2 misdemeanor.

Sign/Date: _____ **Telephone:** _____

PROPERTY TAX LISTING INSTRUCTIONS

A	PHYSICAL LOCATION

Enter physical location of listed property as of January 1, 2019. If listing property residing at multiple locations, please complete a separate listing form for each location.

B	OWNERSHIP

Please provide all requested information.

C	OWNER INFORMATION

Please provide all requested information.

D	REAL ESTATE

Owners as of January 1, 2019 are required to report any buildings, additions, improvements, and/or deletions that occurred during the prior calendar year where a building permit was not issued. These changes must be reported whether made by you or someone else. If you purchased a house and lot, townhome or condominium in 2018, please enter your total cost and percent of completion as of January 1, 2019.

E	PERSONAL PROPERTY

List all boats, boat motors, mobile homes, aircraft, unlicensed vehicles, and permanent multi-year trailers owned by you on January 1, 2019. Please provide complete descriptions of all property. If necessary, attach a separate sheet for additional property.

Licensed Vehicles - Do not list vehicles currently licensed by the NC Department of Motor Vehicles. The tax on these vehicles will be included on the NC Department of Motor Vehicle's registration renewal notice or calculated at the time a new registration is established.

IRP/Apportioned Plated Vehicles - If your business owns IRP or apportioned plate vehicles (that are not centrally assessed by the North Carolina Department of Revenue), these vehicles are required to be listed for property tax purposes. Complete and return the enclosed listing form and attach a list of IRP vehicles owned. Be sure to include the vehicle's make, model, year, VIN, and license plate.

Unlicensed Vehicles – Vehicles not licensed with the NC Department of Motor Vehicles must be listed. Vehicles include automobiles, trucks, trailers of all types, motorcycles, and motor homes. If your vehicle is damaged or claimed as a total loss, submit any information as to its condition as of January 1, 2019.

Permanent Multi-Year Trailers – Trailers licensed for multiple years with the NC Department of Motor Vehicles must be listed.

Boats - Boat ownership is determined by information received from the NC Wildlife Commission. Boats registered with the NC Wildlife Commission should receive a separate preprinted listing form. If you do not receive a preprinted listing, list your boat on this form.

Farmers, Carpenters, and Mechanics – Persons owning tools and equipment used in a trade or business should list on a Business listing form. Business listing forms are available on our web site. Please visit www.wakegov.com/tax.

Rented Furnishings – Furnishings owned and rented by a landlord (except student housing) should be listed on a Business listing form. Business listing forms are available on our web site. Please visit www.wakegov.com/tax.

F	AFFIRMATION

This listing must be signed by the person whose duty it is to list property for taxation. In the case of an individual taxpayer who is unable to list his property, a guardian, authorized agent or other person having knowledge of and charged with the care of the person and property of the taxpayer may sign the listing, indicating their capacity. In the case of a corporation, partnership, limited liability company or unincorporated association, the listing may be signed by a principal officer of the taxpayer, a full-time employee of the taxpayer who has been empowered to do so by a principal officer of the taxpayer or an agent of the taxpayer authorized by a principal officer of the taxpayer.

PROPERTY TAX RELIEF, EXEMPTIONS AND EXCLUSIONS

North Carolina offers income based property tax relief programs for homeowners who are at least 65 years of age or totally and permanently disabled. Homes owned by honorably discharged disabled veterans or their unmarried surviving spouses may also be eligible for tax relief.

North Carolina General Statutes allow for certain types of property to be exempt from taxation if they meet the requirements specified by the statutes. Examples include property used for religious, educational, charitable or scientific purposes.

Military personnel on active duty in North Carolina with a home of record in another state may not be subject to personal property and registered vehicle taxes in North Carolina.

Tax deferral programs are available for certain types of property if they meet statutory requirements: agricultural, forest, and horticultural land; wildlife conservation areas; and designated historical buildings.

Information on the various programs can be found on our web site at **www.wakegov.com/tax**. To request an application for one of these programs, please call our office at (919) 856-5400. Late applications may be considered for good cause through the last day of the calendar year in which the tax is levied. A late application received after the calendar year ends will not be accepted and cannot be considered for approval or denial for any reason or circumstance.