

- Make check or money order payable to "Wake County Register of Deeds"
- Mail to: Wake County Register of Deeds, PO Box 1897, Raleigh, NC 27602-1897
- Your request will be processed within one business day of receipt (please allow additional mailing time).

Birth certificates only are also issued at Wake County Regional Centers:

- Eastern Regional Center
1002 Dogwood Drive
Zebulon NC 27597
919-404-3900
- Southern Regional Center
130 N. Judd Parkway NE
Fuquay-Varina NC 27526
919-557-2501
- Northern Regional Center
350 E. Holding Ave.
Wake Forest NC 27587
919-562-6300

Questions: call 919-856-5460,
email rodvitals@wakegov.com

2017 Wake County Holiday Schedule

Holiday	Observance Date	Day of Week
Martin Luther King Jr's Birthday	Jan. 16	Monday
Good Friday	Apr. 14	Friday
Memorial Day	May 29	Monday
Independence Day	July 4	Tuesday
Labor Day	Sept. 4	Monday
Veterans Day	Nov. 10	Friday
Thanksgiving	Nov. 23 & 24	Thursday & Friday
Christmas	Dec. 25, 26 & 27	Monday, Tuesday & Wednesday
New Year's Day	Jan. 1, 2018	Monday

Physical Address
300 South Salisbury Street
Suite 1700
Raleigh NC 27601

Mailing Address
Post Office Box 1897
Raleigh NC 27602-1897

Wake County Register of Deeds
www.wakegov.com/rod

Online Vital Records Requests
<https://wakerod.permitium.com>

Hours
8:30 a.m. - 4:45 p.m.
Monday-Friday

Tel 919-856-5460
Fax 919-856-5467



Register of Deeds
Laura M. Riddick

Your Guide to Vital Records

(How to get Marriage
Licenses, Birth Certificates
and Death Certificates)

Wake County Register of Deeds



Laura M. Riddick
Register of Deeds

The Register of Deeds office issues marriage licenses, and we can tell you where the magistrates are if you want a civil ceremony. You may also get certified copies of your marriage license, a birth or death certificate, or military discharges at this office.

Learn more about the office at www.wakegov.com/rod



Marriage Licenses

Marriage licenses issued in North Carolina may be used in any county in the state. The original license must be returned to the county where it was issued.

Applicants may submit a marriage application online at www.wakegov.com/rod. However, both applicants must appear in person to complete the application.

The marriage license is good immediately upon issuance and is good for 60 days. The fee is \$60 and must be paid in **cash only**.

What you need if ...

you're age 21 or older:

- Proof of Social Security number (e.g., Social Security card or W-2 form)
- Proof of identity, such as current driver's license, current state-issued ID card, current passport, or current military ID, or certified copy of birth certificate

you're age 18-20:

- Proof of Social Security number (e.g., Social Security card or W-2 form)
- Certified copy of birth certificate

you're age 16-17:

- Proof of Social Security number (e.g., Social Security card or W-2 form)
- Certified copy of birth certificate
- Parental consent, plus valid photo ID of person giving consent (Parents, please call 856-4590 before you arrive.)

you're age 15:

- Proof of Social Security number (e.g., Social Security card or W-2 form)
- Certified copy of birth certificate
- Certified copy of District Court order

Marriages may be performed by an ordained minister of any religious denomination, a minister authorized by a church, a magistrate, or a federally or state-recognized Indian Nation or tribe.

Civil marriage ceremonies are performed by a magistrate at the Wake County Justice Center. The fee is \$20. Two witnesses are required. Hours are Monday through Friday from 10 a.m. to 11:45 a.m. and 1:30 to 4:15 p.m.

Certified copies of marriage licenses are \$10 each. Request copies online, in person or by mail.

To request a certified copy of a marriage license certificate online:

- Complete the online Wake County marriage license certificate request.
- <https://wakerod.permitium.com>

Questions: call 919-856-5460, email marriages@wakegov.com

Birth and Death Certificates



Get certified copies of birth and death records filed in Wake County from the Vital Records area at the Wake County Register of Deeds office.

The office issues birth certificates for individuals born in Wake County and death certificates filed in the county.

For birth and death certificates filed in other NC counties and all adoptions, contact the NC Department of Health and Human Services Vital Records, 919-733-3000.

To get a certified birth or death certificate, one of the following must apply:

- Applicant is an immediate family member of the individual on the certificate – spouse, sister, brother, child, parent, stepparent, grandparent or grandchild. (For birth certificate only, applicant can be one's self.)
- Applicant is seeking information for legal determination of personal or property rights.
- Applicant is authorized agent, attorney or legal representative of a person listed above.

To request a certified copy of a birth or death certificate online:

- Meet the above requirements.
- Complete the online Wake County birth or death certificate request.
- <https://wakerod.permitium.com>

To get a certified copy of a birth or death certificate in person:

- Meet the above requirements.
- Complete & print the application form for a Wake County birth or death certificate, or complete the application at the Register of Deeds Office.
- Bring the completed application with your government-issued photo ID (e.g., driver's license or passport) and \$10 in cash, check or money order for each certified copy requested. (Credit cards are not accepted.)

To get a certified copy of a birth or death certificate by mail:

- Meet the above requirements.
- Complete, Print and Sign the online application form.
- Enclose a copy of the requester's government-issued photo ID, plus a \$10 check or money order for each request.
- Do not send cash in the mail.