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WAKE COUNTY NORTH CAROLINA
Register of Deeds
Charles P. Gilliam

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P.O. Box 1897 • Raleigh, NC 27602-1897

Recorded Document Request Form

Document Information:

Document Type: _____ Book: _____ Page: _____ Document Record Date: _____

Grantor/Grantee (See below*): _____

Property Address (if applicable): _____

Description (subdivision, lot #, etc.): _____

Please visit http://services.wakegov.com/booksweb/genextsearch.aspx to search documents by Grantor/Grantee or call the Wake County Register of Deeds at 919-856-5476 to reach the Information Desk.

Contact Information and Return Address of Requestor: (required)

Phone Number: _____ Email: _____

Full name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Certified Copy Fees:

The recorded document certified copy fee is $5 for the first page of a document plus $2 for each subsequent page. **If the last page of your document has the Wake County logo, it is the probate/trailer page. Do not include the trailer page when calculating fees by the page count total.**

Example: A 3-page document has a $9 certified copy fee (5+4=9). The page count does not include the trailer page.

All certified maps are 1 page and cost $5 per copy.

$ 5.00 (First page) **+** _____ (Number of subsequent pages) **X** $ 2 each = **$** _____ Fee Per Document

X _____ Number of Copies

$	**Total Fees**

Mail to: Wake County Register of Deeds P.O. Box 1897 Raleigh, NC 27602
Make check or money order payable to Wake County Register of Deeds. **Please do not send cash through the mail.** Requests will be processed within one business day of receipt.

***What is a Grantor?** For indexing purposes, the Grantor is a Debtor on a mortgage document, the Seller on a Deed, one of the two parties on a Separation Agreement, or the person/entity granting powers via Power of Attorney.

***What is a Grantee?** For indexing purposes, the Grantee is the Buyer (current owner) on a Deed.

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