



Register of Deeds

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Electronic Recording (eRecording)

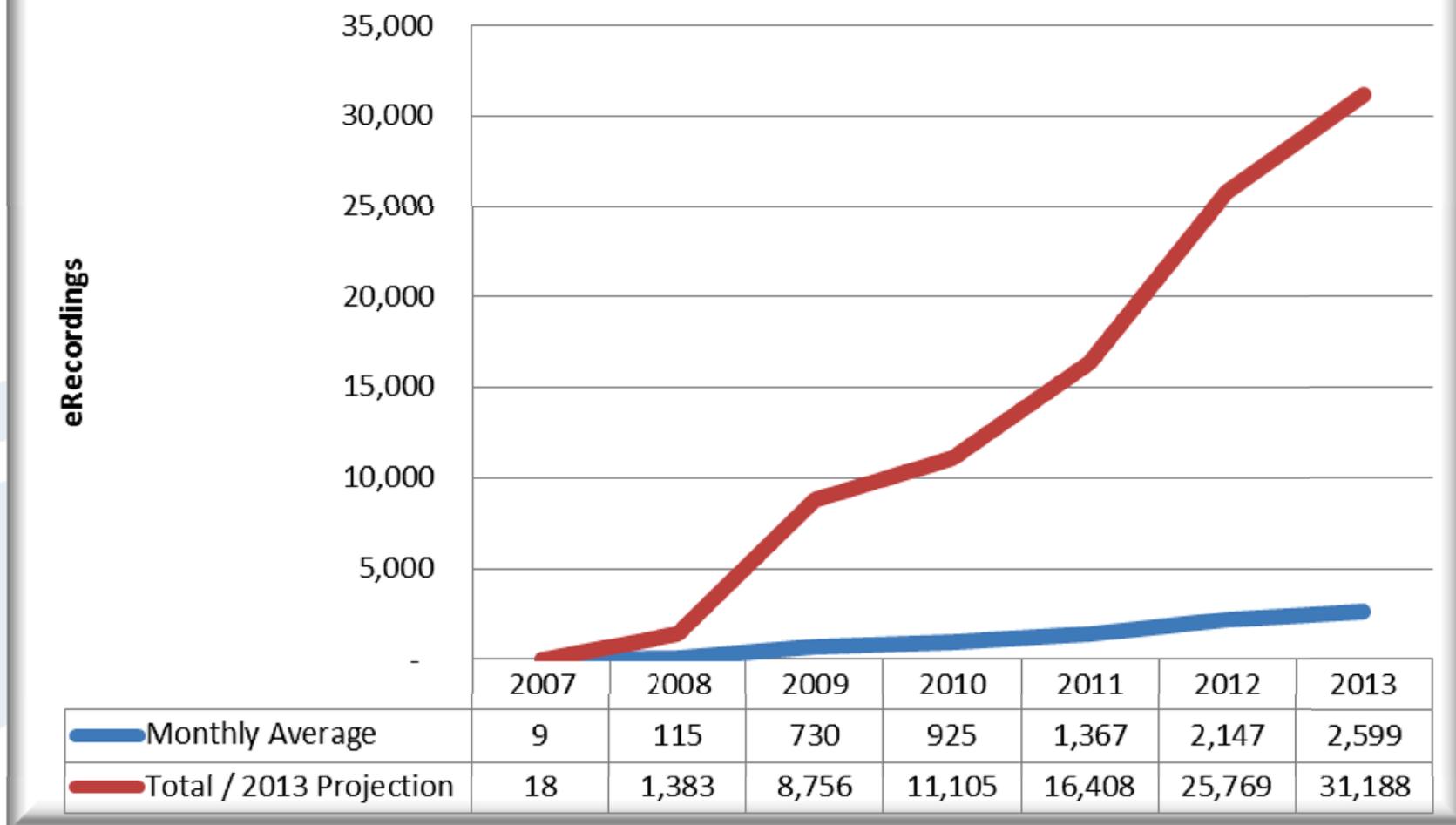


History of eRecording in Wake County

- eRecording was launched in November of 2007.
- Until September of 2013 only Satisfactions could be eRecorded.
- The popularity of eRecording has grown every year.



Growth of eRecording



- The volume of eRecordings has grown by an average of 38% the last four years.

eRecording Today

- We are now accepting all document types except maps for eRecording.
- We are excited to offer this additional service and hope you will take advantage of the benefits.
- You are not required to eRecord, this is simply another option the Register of Deeds is offering.
- eRecording Agreements with Wake County
 - 96 Agreements: Nov. 2007 - Sept. 23 2013
 - 99 Agreements: Sept. 24, 2013 - Present



To Start eRecording...

- Select an Authorized eRecording Provider:
 - CSC - Contact Kevin Kinderman at 302-636-5401 ext. 62884
 - Electronic Document Logistics - Contact Tim Davis at 919-341-4101
 - Simplifile - Contact Mark Arrowood at 801-223-1046



To Start eRecording...

- Complete the Submitter Memorandum of Understanding (MOU):
 - The MOU is a two page agreement that contains the general guidelines to eRecord with Wake County.
 - The MOU is located on our website:
<https://rod.wakegov.com/index.aspx?page=71>
 - Submit the completed MOU to ROD-EMOUSubmission@wakegov.com.
 - You will then receive an email with a unique identification number within two business days that will be required when submitting through your eRecording provider .



Three Simple Steps to eRecord

1. Select an eRecording Provider.
2. Submit your MOU to the Wake County Register of Deeds.
3. Start eRecording!

Visit our website for detailed information:

<https://rod.wakegov.com/index.aspx?page=71>



Helpful Tips

- The Wake County Register of Deeds processes documents between 8:30 AM and 4:45 PM on the days the Registry is open.
- We do not process documents on weekends or County holidays.
- You may submit documents at any time.
- To ensure your eRecordings are processed, be sure to submit them well before the 4:45 PM processing cutoff.
- You are strongly encouraged to submit documents throughout the day rather than waiting to submit everything at the end of the business day.



eDocuments in Queue

The screenshot shows the CountyPRO web application interface. At the top, there is a navigation bar with the EDL logo, user information (Wake County, Violeta Santamaria (Administrator)), and a 'logout' button. Below the navigation bar are tabs for 'Requests', 'My Profile', 'Administration', 'Reports', and 'System'. The 'Requests' tab is active, and a sub-menu shows 'Pending' and 'Completed'. A search bar is located on the right side of the table area.

ID	Requester	Submitter	Document Type	First Grantor	Status	Date Received
102950	Bank of America, NA / Recon Trust, NA	CSC	Satisfaction	DANIEL BURGHARDT	Awaiting Inspection	28-Oct-13 04:46 PM
102951	Bank of America, NA / Recon Trust, NA	CSC	Satisfaction	EDGAR B DAYTON	Awaiting Inspection	28-Oct-13 04:47 PM
102952	Mercogliano & Associates, P A	EDL	Multiple Documents	Jacob Starritt	Awaiting Inspection	28-Oct-13 04:53 PM
102953	Recon Trust, NA	CSC	Satisfaction	JENNIFER GILL	Awaiting Inspection	28-Oct-13 05:54 PM
102954	Recon Trust, NA	CSC	Satisfaction	IMRAN KHAN	Awaiting Inspection	28-Oct-13 05:59 PM
102955	Recon Trust, NA	CSC	Satisfaction	WILLIAM N HODGE	Awaiting Inspection	28-Oct-13 05:59 PM
102956	Recon Trust, NA	CSC	Satisfaction	E CARTER WHITLEY	Awaiting Inspection	28-Oct-13 05:59 PM
102957	Fidelity National Title Group FNTG	CSC	Deed of Trust	REINA G GONZALEZ	Awaiting Inspection	28-Oct-13 08:51 PM
102958	Vantage Point Title, Inc.	Simplifile	Deed of Trust	Joel Ibarra	Awaiting Inspection	29-Oct-13 06:45 AM
102959	Vantage Point Title, Inc.	Simplifile	Deed of Trust	Mohammed Asad	Awaiting Inspection	29-Oct-13 06:45 AM
102960	Vantage Point Title, Inc.	Simplifile	Deed of Trust	Patricia Boggs	Awaiting Inspection	29-Oct-13 06:45 AM
102961	First American Title	Simplifile	Deed of Trust	CYNTHIA HEALEY	Awaiting	29-Oct-13 06:45 AM

eDocument Processing

The screenshot displays the EDL CountyPRO web interface. At the top, the browser address bar shows the URL <http://rodedprod02/CountyPRO/User/Re...> and the page title "Inspect Request #102937". The navigation menu includes "Requests", "My Profile", "Administration", "Reports", and "System". The user is logged in as "Violeta Santamaria (Administrator)".

The main content area shows the "Inspect Request #102937" (Not Locked) with a status of "Awaiting Inspection". A search bar contains "Inspect" and "Index", and action buttons for "Download", "Process", and "View History" are visible. The document type is identified as "Deed of Trust" with the first grantor as "CITIBANK, N A".

The "Inspection Status" is "Not Completed". The "Select Document" dropdown shows "#1 of 1: Deed of Trust". The "View" is set to "Standard View".

The left sidebar lists the document details:

- Grantor(s)**: CITIBANK, N A
- Beneficiary**: ALICE CAROLYN BARNES
- Included Document Files**: DeedOfTrust

The central document preview shows a "Deed of Trust" document with the following details:

- Return To:** Citibank, N.A., Attn: Document Processing P.O. Box 790021, St. Louis, MO 63179-0021
- Prepared By:** Citibank, N.A., 1000 Technology Drive, MS 945, O'Fallon, MO 63368-2240
- EN RECORDED RETURN TO:** OLD REPUBLIC TITLE, ATTN: POST CLOSING, 550 SOUTH MAIN STREET, SUITE 1031, AKRON, OH 44311
- MIN:** 100011511237488334

The right sidebar contains an "Inspection Checklist" for Document #1: Deed of Trust, with a total of 1 file and 22 pages. The checklist items are:

- Is Document Type Accurate: Pass Fail
- Return to Name/Address: Pass Fail
- Grantor Signature(s): Pass Fail
- Notary Acknowledgement: Pass Fail
- Notary Signature: Pass Fail
- Notary Seal: Pass Fail
- Notary Expiration Date: Pass Fail
- Prepared By Name: Pass Fail
- eRecording Statute Verbiage: Pass Fail

Customer Benefits of eRecording

- **Convenient** – Submit legal documents without leaving your office.
- **Quick Turnaround** – Documents are returned to the submitter electronically rather than through the mail.
- **Document Security** – Electronic security features make eRecording a secure method to record documents.
- **Save Money** – Electronic submitters can avoid the expenses of mailing and no longer need to incur costs related to traveling to our office and the hand delivery of their documents.
- **Save Time** – Staff time is saved for both the submitter and the Registry, making eRecording a more efficient use of everyone's time.
- **Automation** – Electronic recording automates the recording process and reduces the resources needed to record.
- **Feedback** – Registry staff can review documents for statutory requirements and immediately send feedback when necessary.



Register of Deeds Benefits of eRecording

- Provide excellent customer service.
- Automate the recording process for our customers.
- Save money on postage, scanners, paper, etc.
- Registry staff will not have to expand as much as it would need to if traditional recording alone were to continue.

eRecording with Wake County

Please do not hesitate to contact us if you have questions or concerns:

rod-erecording@wakegov.com
919-856-5460



Questions?



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<https://rod.wakegov.com>