MINUTES
Wake County Historic Preservation Commission
Tuesday, September 13, 2016 – 3:30 PM Room 2700 – Wake County Justice Center
301 S. McDowell Street, Raleigh, North Carolina

Members Present (11): Mr. Ed Morris (Chair), Mr. Jeff Hastings (Vice-Chair), Ms. Camille Morissey, Mr. Patrick Lawson, Mr. Ray Hinnant, Mr. Dan Turner, Ms. Stephanie Ashworth, Mr. Wes Tripp, Mr. Marshall Harvey, Mr. Jack Harman, Ms. Carrie Ehrfurth
Members Absent (1): Ms. Michelle Muir
Staff (2): Mr. Gary Roth and Mr. Jeremy Bradham, Capital Area Preservation, Inc. (CAP)

1. Call to Order / Roll Call:
Mr. Morris called the meeting to order at 3:30pm.

2. Approval of September 13, 2016 Agenda
Mr. Roth noted that Item 4 will not be heard before the Commission today. Also, Item B under the Staff Report will not be heard, as there was no submission of a minor works application. Upon a motion by Mr. Hastings and seconded by Mr. Lawson, the agenda was approved as amended.

3. Approval of August 9, 2016 Minutes
Mr. Hastings noted that Mr. Morris was present at the last meeting and called the meeting to order, not himself. Ms. Ashworth noted that the dates of the meeting needed to be corrected. Upon a motion by Ms. Ashworth and seconded by Ms. Ehrfurth, the minutes were approved as amended.

4. Eastern Wake County Towns Survey Report – Heather Wagner Slane
Ms. Heather Wagner Slane presented her findings on the Wake County survey update for the towns of Wendell, Knightdale and Rolesville. As part of the presentation, she identified for the commission a number of new historic landmark possibilities as well as properties that she is recommending be included on the Study List. Ms. Slane stated that there are properties that she can recommend to SHPO for the Study List and other properties for potential Study List, as she was not able to obtain interior pictures due to the scope of work for this project.

QUERY: Mr. Harmon asked about the Smith-Knott House that is within the boundary of the survey update but wasn’t included in the report. Mr. Bradham noted that the purpose of this survey update was to identify new resources that may have been missed before or have now become more than fifty years old.

QUERY: Mr. Harvey asked if the trend that was discovered was mainly ranch-style houses. Ms. Slane stated that pockets of clusters for neighborhoods of ranch-style homes were examined as a whole as good examples of houses from the 1950s and 1960s. Each individual house is not necessarily significant for the sole fact that it is more than fifty years old.

5. Committee Reports
a. Outreach Committee: Ms. Morissey stated that WCHPC's 2017 Preservation Celebration will kick off Wake County's Preservation Month with a tentative date of Sunday, April 30. The proposed host location, the Leslie-Alford-Mirrns House, Holly Springs, has a scheduling conflict which won’t allow for the event next year.

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as the historic venue will be hosting a wedding on that day. Staff will explore the availability of two or three other locations suggested by the committee.

b. Designation Committee: Mr. Turner stated that reporting for the Joseph Blake Farm near Shotwell has begun; and, is expected to be completed with presentation before the commission in November. The landmark report for the Upchurch-Williams House in Apex will be completed soon after, possibly in December or January.

6. Staff Report
   a. Zebulon Interlocal Agreement Update: Mr. Roth stated that there is hope that Zebulon will become a part of the preservation program once again, so that future money can be focused on potential landmarks in that town’s jurisdiction. As a community, Zebulon and surrounding area have not been surveyed since 1991. He stated that he, Bryan Coates, and Claudia Brown, SHPO, will be speaking to the Zebulon Board of Commissioners at their meeting, Wednesday, September 21.
   b. CLG Webinar, September, 2016: Mr. Roth stated that the SHPO will not be hosting the webinar in September as previously discussed. It will be held sometime in the near future.
   c. PNC Annual Conference, September 28-30, 2016, Greensboro: Mr. Roth asked for volunteers, as the commission still needs at least one attendee for CLG credit. Thursday’s sessions on September 29 will be the only day that qualifies as CLG credit. Ms. Ehrfurth volunteered and noted that her employer will pay for her attendance. Mr. Hastings and Ms. Ashworth also volunteered.
   d. CLG Cemetery Workshop, October 12-13, 2016, Raleigh: The CLG training opportunity concerning preservation and restoration practices in cemeteries will be held on October 12 and 13 and is hosted by City of Raleigh Department of Parks, Recreation and Cultural Resources. Ms. Ashworth, Mr. Lawson, and Mr. Turner have been signed up and will attend for CLG credit. Therefore, this commission will have its CLG training requirements fulfilled for the next fiscal year.
   e. National Trust Conference: The National Trust for Historic Preservation will hold its annual conference in Houston, TX in November.
   f. CAP Anthemion Awards: Capital Area Preservation will hold its Anthemion Awards at The Irregardless Café, Morgan Street, Raleigh, NC, Monday, September 26, 5:30 – 7:30 pm. Nine projects and one individual have been selected to receive Anthemion Awards this year. Please contact staff for those planning to attend.

7. Old Business: None.

8. New Business: None.

9. Other Business: Mr. Roth stated that the Halle Center in Apex (former Town Hall) would be a good setting for the WCHPC retreat on November 15. Mr. Hastings volunteered to arrange for that space to be reserved for WCHPC Retreat.

10. Chair’s Report: Mr. Morris thanked the commission members who volunteered for the CLG training opportunities.

11. Adjourned: Hearing no objection, the meeting was adjourned at 4:28pm.

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Respectfully Submitted,

Jeremy Bradham
Secretary

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