

DRAFT MINUTES

Wake County Historic Preservation Commission
Tuesday, August 14, 2018 – 3:30 PM Room 2800 – Wake County Justice Center
301 S. McDowell Street, Raleigh, North Carolina

Members Present (12): Mr. Ed Morris (Chair), Mr. Jeff Hastings (Vice-Chair), Mr. Ray Hinnant, Mr. Charles Blunt, Ms. Camille Morrissey, Mr. Dan Turner, Ms. Peggy Beach, Ms. Mary Beth Carpenter, Mr. Marshall Harvey, Ms. Stephanie Ashworth, Ms. Lonnelle Williams, Ms. Carrie Ehrfurth

Members Absent (0): None

Staff (2): Mr. Jeremy Bradham, Capital Area Preservation, Inc. (CAP)
Ms. Terry Nolan, Wake County Planning and Development Services Division

1. Call to Order / Roll Call:

Mr. Morris called the meeting to order at 3:30 pm.

2. Approval of August 14, 2018 Agenda

Hearing no objection, the agenda was approved as submitted.

3. Approval of July 10, 2018 Minutes

Ms. Williams noted that her name was misspelled and should be corrected.

Upon a motion by Mr. Hastings, seconded by Ms. Morrissey, the minutes were approved as amended.

4. Committee Reports

- a. Outreach Committee: None. The outreach committee will not meet until January 2019 to discuss the 2019 *Preservation Celebration* scheduled for April 28, 2019 at the Leslie-Alford-Mims House in Holly Springs.
- b. Designation Committee: Mr. Turner reported:
 - The WCHPC Annual Retreat shall be held on November 20, 2018 at the Yates Mill County Park. Ms. Jennifer Langdale, *New South Associates*, will report on the Wake County Survey Update Phase IV. Tours of the Jesse Penny House as well as of Yates Mill County Park will also be provided with lunch-on-your-own planned at the nearby NC Farmers' Market.
 - The Tom Olive House landmark report will begin once contracts have been signed. As the developer had agreed to pay for the landmark report before selling the house to a private party, CAP, Inc. shall manage the contract with the consultant since there will be no county funds involved.
 - The owners of the E. C. Daniel House, Zebulon have agreed to have a landmark report written on the property, i.e., the first privately-owned landmark in Zebulon. The committee is confident that the house will be a great candidate including a deep history tied to President Harry Truman.
 - The Banks House, Garner has new owners who plan to convert the building to a Bed & Breakfast, meanwhile restoring the house to its former glory.
 - Consideration of the Wakelon High School landmark designation shall be taken up by the Zebulon BOC during its regular work session, August 22,

2018. Questions from town commissioners will be addressed during this meeting; and, once everyone has reached consensus, the landmark request will be forwarded to the Zebulon Board of Commissioners' regular meeting, September 10. All WCHPC members are encouraged to attend this meeting in support of the Wakelon High School landmark designation.

- All money in the Preservation Fund for FY2019 has been encumbered with the dedication of funds for the landmark report on the E. C. Daniel House along with a financial commitment to the final phase of the Wake County Survey Update. A small amount of remainder funds could be used should this commission partner with SHPO to host future CLG training.

5. Staff Report

- a. Survey Update Phase IV – Zebulon: Mr. Bradham stated that Ms. Jennifer Langdale, *New South Associates*, will give a presentation on August 22 to the Zebulon BOC. As Mr. Turner mentioned, all are encouraged to attend. Staff's intention is to be open and transparent with the Zebulon BOC concerning the survey process; and, to hear from them questions and concerns regarding the findings of the survey. This presentation will allow for clarification and transparency at every level as well as ensure that everyone is on the same page well in advance of the regularly scheduled BOC meeting on September 10, 2018.
- b. Wakelon High School – Zebulon BOC – August 22 (Agenda Meeting) & September 10 (Public Hearing): During the August 22 Zebulon BOC Work Session, Staff will also answer any questions concerning the potential landmark designation by the Zebulon BOC. Once all issues are settled and all questions answered, the landmark designation recommendation will be forwarded to the Zebulon BOC for a vote at their regular meeting on September 10, 2018.
- c. Survey Update Phase V – Eastern Wake USAs: Mr. Bradham reminded the commission that the grant was awarded by SHPO for Phase V of the Wake County Survey Update, and that the contracts and paperwork will be executed in the coming months. This final phase of the survey update will include the USAs of Knightdale, Rolesville, Wendell, and Zebulon, as well as of the county's Little River watershed area.
- d. 2018 WCHPC Retreat – November 20: Mr. Bradham stated that the WCHPC Annual Retreat will be held at Yates Mill County Park on November 20, 2018. Staff reached out to Mr. Dean Reudrich about giving a presentation concerning cemetery preservation, but scheduling conflicts will not allow him to attend.
- e. SHPO Training Hosting: Staff has informed SHPO that the commission is willing to host a regional CLG training, much like the one that some commission members attended in Chapel Hill, this past May. SHPO is excited that Wake County is willing to serve as host; and, will contact Staff to discuss potential dates and venues.
- f. Anthemion Awards: Mr. Bradham stated that CAP's 25th Anniversary Annual Anthemion Awards presentation will be held on Monday, September 24, 2018, 5:30 – 7:00 pm. Once the final award recipients are selected, invitations shall be sent out, probably this coming week.

N.B. 2018 marks the 25th Anniversary of CAP, Inc. *Anthemion Awards*.

6. Old Business: Ms. Beach stated that the Wake County website needs to be updated with a current list of commission members.

7. New Business: None.

8. Other Business: Ms. Nolan announced that she will be giving a presentation about Wake County's Comprehensive Plan in September. Commission members can expect an email in the coming weeks including a link to a survey with an opportunity for commission members to provide input.

9. Chair's Report: None.

10. Adjourned: Hearing no objection, the meeting was adjourned at 3:59 pm.

Respectfully Submitted,

**Jeremy Bradham
Secretary**