

**DRAFT AGENDA**  
**Wake County Historic Preservation Commission**  
**OUTREACH COMMITTEE**  
**Tuesday, March 13, 2018 – 2:30 PM**  
**Room 2701 – Wake County Justice Center**  
**301 S. McDowell Street, Raleigh, North Carolina**

- I. Call to Order**
- II. Approval of Agenda**
- III. Staff Report**
- IV. Other Business**
- V. Chairman's Report**
- VI. Adjourn**

**DRAFT AGENDA**  
**Wake County Historic Preservation Commission**  
**DESIGNATION COMMITTEE**  
**Tuesday, March 13, 2018 – 3:00 PM**  
**Room 2701 – Wake County Justice Center**  
**301 S. McDowell Street, Raleigh, North Carolina**

- I. Call to Order**
- II. Approval of Agenda**
- III. Staff Report**
  - A. Wakelon School, Zebulon
  - B. Survey Update Phase IV
  - C. Survey Update Phase V Proposal
  - D. Other
- IV. Other Business**
- V. Chairman's Report**
- VI. Adjourn**

**DRAFT AGENDA**  
**Wake County Historic Preservation Commission**  
**Tuesday, March 13, 2018 – 3:30 PM**  
**Room 2800 – Wake County Justice Center**  
**301 S. McDowell Street, Raleigh, North Carolina**

- I. **Call to Order/ Roll Call**
- II. **Approval of March 13, 2018 Agenda**
- III. **Approval of February 13, 2018 Minutes**
- IV. **Public Hearing to Consider the Designation of the Baucom-Olive House, Apex as an Apex Historic Landmark**
  - A. Order of Hearing
  - B. Presentation by Staff
  - C. Comments by Department of Cultural Resources
  - D. Comments by Interested Parties
  - E. Discussion / Action of WCHPC
- V. **Committee Reports**
  - A. Outreach Committee
  - B. Designation Committee
- VI. **Staff Report**
  - A. Bennett Bunn Log House Fire
  - B. Landmark Report Update
  - C. Apex Town Council Public Hearings – April 2
  - D. Survey Update Phase IV – Zebulon
  - E. Survey Update Phase V – Eastern Wake USAs Proposal
  - F. Chapel Hill CLG Training – May 18
  - G. Other
- VII. **Old Business**
- VIII. **New Business**
- IX. **Other Business**
- X. **Chair's Report**
- XI. **Adjourn**

\*Copies of any of the designation reports and other information regarding agenda items available by calling 919-833-6404 or e-mailing [info@cappresinc.org](mailto:info@cappresinc.org)

## DRAFT MINUTES

**Wake County Historic Preservation Commission**  
**Tuesday, February 13, 2018 – 3:30 PM Room 2800 – Wake County Justice Center**  
**301 S. McDowell Street, Raleigh, North Carolina**

**Members Present (9):** Mr. Ed Morris (Chair), Mr. Ray Hinnant, Mr. Charles Blunt, Ms. Camille Morrissey, Mr. Jeff Hastings (Vice-Chair), Ms. Carrie Ehrfurth, Ms. Stephanie Ashworth, Ms. Peggie Beach, Ms. Lonnette Williams

**Members Absent (2):** Mr. Marshall Harvey, Mr. Dan Turner

**Staff (2):** Mr. Jeremy Bradham, Capital Area Preservation, Inc. (CAP)  
Mr. Bryan Coates, Wake County Planning and Development Services Division

### **1. Call to Order / Roll Call:**

Mr. Morris called the meeting to order at 3:35 pm.

### **2. Approval of February 13, 2018 Agenda**

Hearing no objection, the agenda was approved as submitted.

### **3. Approval of January 9, 2018 Minutes**

Hearing no objection, the minutes were approved as submitted.

**4. Welcome** – Newly appointed member Lonnette Williams and former commission member Peggy Beach. Each commission member introduced themselves.

### **5. Committee Reports**

- a. Outreach Committee: Ms. Morrissey reported that the location and date for the *2019 Preservation Celebration* will be the Leslie-Alford-Mims House, Holly Springs Sunday, April 29, 2019.
- b. Designation Committee: In the absence of Mr. Turner, Ms. Morrissey deferred to Mr. Bradham in the staff report.

### **6. Staff Report**

- a. Landmark Report Update: The landmark report for the Percy J. Olive House has been completed and sent to SHPO for comment; and, will be heard before this commission in March. If, then forwarded to the Apex Town Council, it will be considered at the April 2, 2018 meeting along with the Upchurch-Williams House. Mr. Bradham encouraged commission members to attend.
- b. Baucom-Olive House Public Hearing: The Baucom-Olive House report will be presented to this commission at the March 13 meeting. If approved, the report will be forwarded to the Apex Town Council on April 2, 2018.
- c. Zebulon Survey Update: The RFP for the fourth phase of the Wake County survey update was released last month with a deadline at the end of January. Three consultants sent in bids for the survey work. Ultimately, Ellen Turco with New South Associates, who conducted the first phase of the survey update, was chosen for this phase, which includes the corporate limits and ETJ of Zebulon.

- d. Mid-Year Report: Mr. Bradham stated that the mid-year report for 2017-2018 has been completed by staff and was sent to commission members in their packet. It highlights the activities of the WCHPC for the first half of FY2018 and all properties staff has been involved with since July 2017. The commission has spent \$15,470.00 with \$186.00 remaining in the preservation fund for the year. Remaining funds are set aside for CLG training which must be completed before September 1, 2018.

**QUERY:** Mr. Morris asked if there were any updates concerning potential CLG training opportunities. Mr. Bradham said that staff hasn't heard of anything, yet. Mr. Morris shall discuss a potential training opportunity in Wake Forest - hosted by both the WCHPC and WFHPC - with Michelle Michaels. If no other opportunities are available, Staff shall work together with SHPO to put something together in the next month or two.

- e. Survey Update Phase V Proposal: The grant application for the final phase of the Wake County survey update is due March 31, 2018. Staff is currently working on the specifics of the areas to be covered; but, as of right now, the application will include the urban service areas of Knightdale, Wendell, Rolesville, and Zebulon, as well as the Little River watershed area between Zebulon and Wake Forest. It is possible that the urban service areas of Garner may be included in the proposal, but staff will be in communication with SHPO staff in the coming weeks to narrow down the scope of work.
- f. WCHPC Appointments: Mr. Bradham reported that prior to today's meeting, he met with Ms. Denise Hogan, secretary to the Wake County Board of Commissioners, concerning the vacancy on the WCHPC that needs to be filled. A new member will likely be appointed during the WCBOC meeting at the beginning of March. Staff anticipates a full roster of twelve members by the April WCHPC meeting.

**7. Old Business:** Mr. Blunt asked for an update on the razed cemetery in Wake Forest that had been brought to the commission's attention last month. Mr. Morris noted that there is a moratorium in the works. Survey work with GPR revealed more than 200 graves - more than fifty with markers. While the area was fenced and posted with signs, the graves were cleared with heavy equipment. The incident sparked a lot of outraged attention and the Town of Wake Forest is dealing with the situation through the appropriate channels.

**8. New Business:** Mr. Hastings noted that the annual *Preservation and Pie* event hosted by the Apex Historical Society will be held at the Halle Cultural Arts Center this evening, Tuesday February 13, 7:00 pm. Mayor Lance Olive will be speaking about the history of Apex and preservation topics will be covered by Mr. Bradham who also serves as Vice-President of the Apex Historical Society.

**9. Other Business:** Mr. Coates shared that the new Wake County manager, Mr. David Ellis, was introduced on Monday, February 12, 2018.

**10. Chair's Report:** Mr. Morris reported that the Wake Forest Historic Preservation Commission is now charging a fee for COA applications. The cost is \$25.00.00 for a minor work COA and \$50.00 for a major work COA. Ms. Morrissey mentioned that charging for COAs was discussed in the past by the WCHPC, but nothing ever came of the discussions.

**11. Adjourned:** Hearing no objection, the meeting was adjourned at 4:13 pm.

**Respectfully Submitted,**

**Jeremy Bradham  
Secretary**