



LAND USE PLAN AMENDMENT PETITION FORM

Submit required documentation to:
Wake County Planning Department/Current Planning Section
PO Box 550 Wake County Office Building
Raleigh, NC 27602-0550 336 Fayetteville Street Mall, Downtown Raleigh
Contact Long Range Planning at (919) 856-6317 for additional information.

File #
Fee
Amt Paid
Check #
Rec'd Date
Rec'd By

Complete with required information (write "n/a" if information is not applicable to petition).

Proposed Land Use Plan Amendment (include area for each current and proposed amendment)

Current land use designation _____

Proposed land use designation _____

Property

Parcel Identification Number (PIN): _____

Address: _____

Location: _____ side of _____, at/between
(north, east, south, west) (street)
_____ and _____
(street) (street)

Total site area in square feet and acres: _____ square feet _____ acres

Zoning District(s) and Overlay Districts (if any) and land area within each: _____

Present land use(s): _____

Property Owner

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: _____ Fax: _____

E-mail Address: _____

Applicant (person to whom all correspondence will be sent)

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: _____ Fax: _____

E-mail Address: _____ Relationship to Owner: _____

Site Information

Vehicular Access:

Name of adjacent street	Right-of-way width (ft)	Pavement width (ft)	No. of lanes	Paved? (Y or N)	Traffic capacity (average daily trips - ADT) ¹	Traffic volume (ADT) ²

¹ See current (or most recent) Wake County Thoroughfare Plan Appendix or NCDOT Statewide Planning Branch

² See CAMPO web site (www.raleigh-nc.org/campo/trafcnt/98trfcnt.html) or contact NCDOT Traffic Survey Unit

³ Base on Institute of Transportation Engineers ratios - ratio used for estimate (e.g., x trips per y sf) _____

Utilities and Services:

Water supply provided by: () municipal system (_____)

() community system (_____) () individual well(s)

Wastewater collection/treatment provided by: () municipal system (_____)

() community system - specify type _____ () individual on-site system

Solid waste collection provided by: _____

Electrical service provided by: _____

Natural gas service provided by: _____

Telephone service provided by: _____

Cable television service provided by: _____

Fire protection provided by: _____

Miscellaneous:

Generalized slope of site _____

Valuable natural features (rare plant community, wildlife habitat, lake, stream, geology, etc.) on or adjoining site: _____

Valuable historic resources (homestead, mill, archeological site) on or adjoining site: _____

Land Use Plan Classifications

General Classification (note associated municipality and/or watershed):

() Short-Range Urban Services Area/Water Supply Watershed _____

() Short-Range Urban Services Area _____

() Long-Range Urban Services Area/Water Supply Watershed _____

() Long-Range Urban Services Area _____

() Non-Urban Area/Water Supply Watershed _____

() Non-Urban Area

Land Use Classification(s) (Note Area Land Use Plan, if applicable):

All property owners must sign this application unless one or more individuals are specifically authorized to act as an agent on behalf of the collective interest of some or all of the owners (provide a copy of such authorization).

The undersigned property owner(s) hereby authorize the filing of this application (and any subsequent revisions thereto). The filing of this application authorizes the Wake County staff to enter upon the site to conduct relevant site inspections as deemed necessary to process the application.

Signature: _____ Date: _____

Signature: _____ Date: _____

The undersigned applicant hereby certifies that, to the best of his or her knowledge and belief, all information supplied with this application is true and accurate.

Signature: _____ Date: _____

Notes: All documents and maps submitted as required become the property of Wake County.
The Wake County Land Use Plan is on the web at www.wakegov.com.

DIRECTIONS FOR FILING LAND USE PLAN AMENDMENT PETITION

SPECIAL NOTES:

- Filing a Petition:** A petition must be clearly and accurately written or typed. Petitions may be filed at the Planning Department in person or by mail (Planning Department, P.O. Box 550, Raleigh, NC 27602).
- Fees:** A fee schedule is attached. Fees are due at the time of petition submittal. Petition fees are non-refundable

Land Use Amendment

SRUSA TO LRUSA	\$300
LRUSA to SRUSA	\$500
NUA to LRUSA	\$1,000
Activity Center location	\$1,000
Staff Research/Hour	\$75/hour

INFORMATION WHICH MUST BE SUBMITTED

A. Conformance with the Land Use Plan:

1. **Statement of how the Land Use Plan amendment complies with the Land Use Plan.** Attach written statement of how your request conforms with the County's Land Use Plan (LUP). The LUP is intended to direct quality growth within the County. It classifies land within the County (land use classifications are described in the Land Use Plan which is available at the Planning Department). **Note:** When a proposed Land Use Plan amendment is in the Urban Services Area (USA) of a municipality the County will require comments from the municipality prior to considering Land Use Plan amendments within that municipality's USA (You may wish to check with municipality to determine its position on a rezoning prior to filing a petition). We will request that municipalities respond in a timely manner. However, if that municipality has assigned this responsibility to its Planning Board or elected officials, comments may not be received in time to maintain the normal published schedule.

2. **Compliance with Transitional Urban Development Policies:** The proposal must comply with the Land Use Plan's Transitional Urban Development policies (TUDs), which call for new development to be served by centralized or municipal water and sewer service (within Short Range USAs) or provide the necessary easements for future installation of utility lines (within Long Range USAs). The proposal must comply with the TUDs policies that call for new development to provide for the types and levels of transportation facilities that accommodate vehicular, bicycle, pedestrian, and transit access needs and that they be designed and constructed to the standards of the municipality associated with the Urban Service Area and the Wake County Thoroughfare Plan.

B. Statement of How the Proposed Land Use Plan Amendment Otherwise Advances Public Health, Safety, and General Welfare:

The statement may address the following: Traffic: The additional traffic that could be generated under the proposed zoning and its relationship to the current and projected capacity of area roads. Development Compatibility: types and intensities of development allowed under the rezoning, focusing on compatibility with adjacent areas. (This may cover compatibility with adjacent zoning and land uses, with existing or proposed infrastructure or services, and with the environment, including surface and ground water, soils, and air, if applicable).

C. Traffic Impact Analysis Requirement: Your application may require that a traffic impact analysis, if your proposal is expected to increase traffic more than 100 trips per peak hour, or more than 1000 trips per day, or as may be determined by the Land Development Supervisor. Calculations are based on trip generation estimates made in accord with the most recent editions of Trip Generation and Trip Generation Handbook, published by the Institute of Transportation Engineers (ITE). Specific information can be found in the **Guidelines for Traffic Impact Analysis**.

Note: Due to short time frame between submittal and mailing notices we suggest postage stamps be used rather than a postage meter. The Post Office may take longer to send predated meter mail.

Land Use Plan Amendment CHECKLIST

Please check off each space or write "NA" for not applicable. Attach to front of your completed petition, then submit to the Planning Department.

- Had pre-conference with Planning staff to discuss proposal.**
- Completed all spaces on petition.**
- Owner(s) signed petition.**
- Owner(s) signed all pages listing Land Use Plan current conditions**
- Owner(s) signed All maps, drawings, etc. used to illustrate Land Use Plan conditions.**
- Attached map clearly showing boundaries of area and requested Land Use Plan Amendment. (Maps available from County GIS Office, 5th floor, County Office Building 856-6370.)**
- Attached written Statement of Conformance with Land Use Plan.**
- Addressed compliance with Transitional Urban Development Policies.**
- Attached written Statement of how the proposed Land Use Plan amendment advances Public Health, Safety, and General Welfare.**
- Attached Land Use Plan Amendment Petition fee (make check or money order payable to Wake County).**
- Traffic Impact Analysis, if required.**