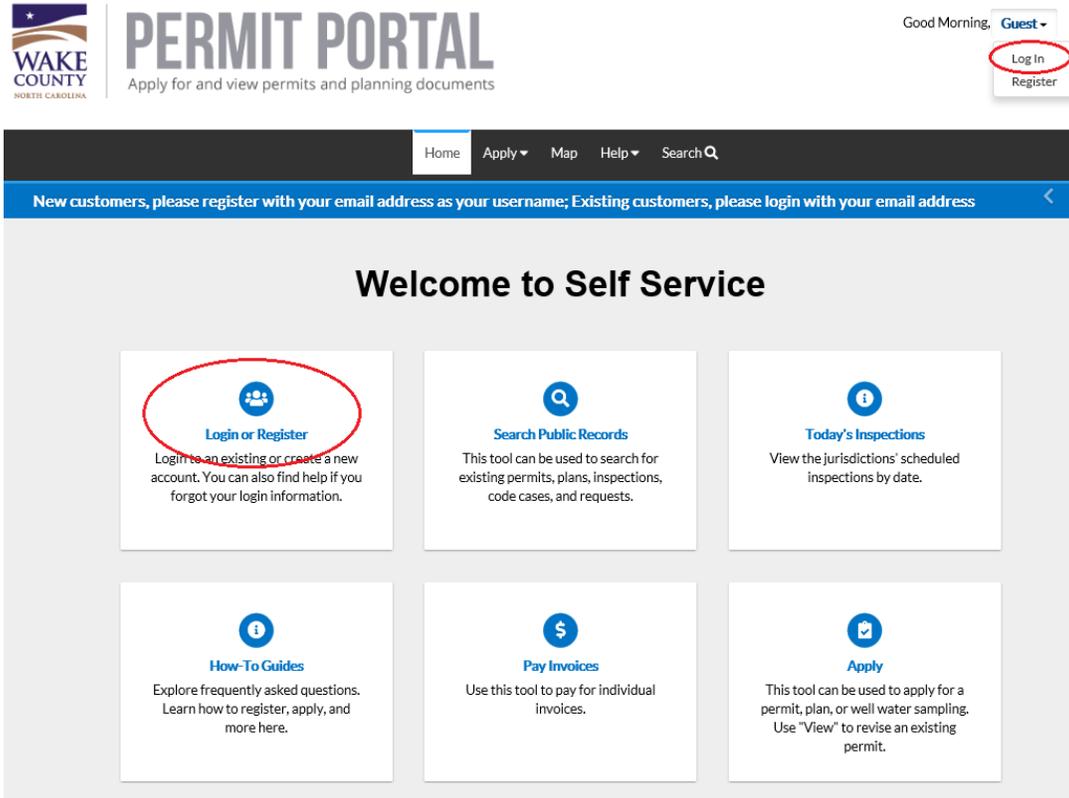


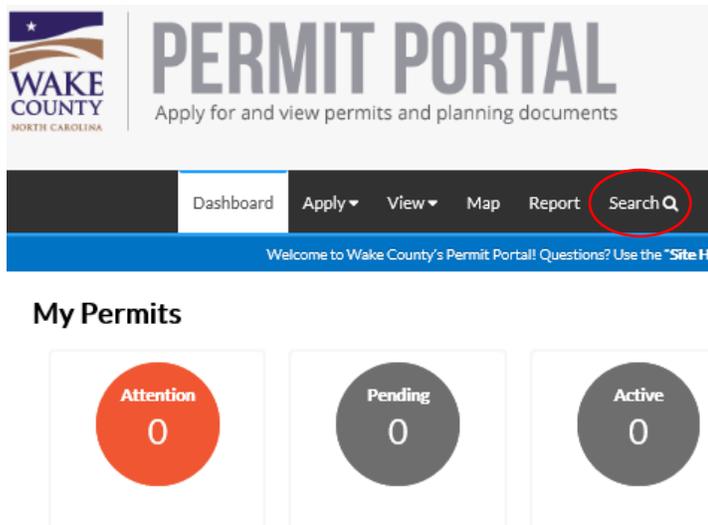
Searching the Permit Portal

(As a Registered User)

1. If you have already completed the Registration process and have a Permit Portal Account, Log In to your account from the Permit Portal Page. You can do this by either clicking on the dropdown arrow beside Guest and select Log In, or go to the bottom right of the page and Click Log In.



2. Once in your account click on the Search Button



3. At the Search Box enter the Search Criteria and select Search

Public Information

Search All [v] for PLG-000845-2018 Exact Match [v] **Search** Reset

4. At the Results Page, to View a particular Plan/Permit/Inspection click on the Plan/Permit/Inspection number

Public Information

Search All [v] for PLG-000845-2018 Exact Match [v] **Search** Reset Export

Found 1 result

[Next](#) | [Top](#) | [Paging Options](#) | [Filter Options](#) | [Main Menu](#) 

Filter Results	Plan Number PLG-000845-2018	Applied Date 07/09/2018
	Type Subdivision Plan Review - Preliminary	Completion Date
	Expiration Date	Status In Review
	Main Parcel 0782063032	Project Name Tryon Road Subdivision
	Address 5309 TRYON RD RALEIGH 27606	

Results per page 10 1 - 1 of 1 << < 1 > >>

5. Once you are at the main detail page of the Plan/Permit/Inspection you have several options to click and find out different information depending on what type of Case you are viewing.

Plan Number: PLG-000845-2018

[Plan Details](#) | [Tab Elements](#) | [Main Menu](#)

Type: Subdivision Plan Review - Preliminary	District: Wake County	Applied Date: 07/09/2018
Status: In Review	Project Name: Tryon Road Subdivision	Expiration Date:
	Assigned To: Cook, Adam	Completion Date:
Description: Preliminary Subdivision Plan Review		

[Locations](#) [Fees](#) [Reviews](#) [Inspections](#) [Attachments](#) [Contacts](#) [Sub-Records](#) [Holds](#) [Meetings](#) [More Info](#)

[Locations](#) | [Parcels](#) | [Next Tab](#) | [Plan Details](#) | [Main Menu](#)

Locations

Main	Address
<input checked="" type="checkbox"/>	5309 TRYON RD RALEIGH, 27606

Results per page: 10 | 1 - 1 of 1 | << < 1 > >>

Parcels Sort: Main ▾

Main	Parcel	Section	Township	Range
<input checked="" type="checkbox"/>	0782063032		Swift Creek	0079284

6. A few of the important tabs are:

- a. Attachments Tab - To see the documents that were submitted with the application you will need to select **Attachments**, and then select the documents which you want to view.

[Locations](#) [Fees](#) [Reviews](#) [Inspections](#) [Attachments](#) [Contacts](#) [Sub-Records](#) [Holds](#) [Meetings](#) [More Info](#)

[Uploaded Attachments](#) | [Next Tab](#) | [Plan Details](#) | [Main Menu](#)

Uploaded Attachments

File Name	Added Date	Notes
493 - Mattie Woods Alluvial Soil Map.pdf	07/09/2018	Soils Report
493 - Mattie Woods Alluvial Soil Report.pdf	07/09/2018	Soils Report

- b. More Info tab - Click on More Info tab to view the electronic application information

[Locations](#) [Fees](#) [Reviews](#) [Inspections](#) [Attachments](#) [Contacts](#) [Sub-Records](#) [Holds](#) [Meetings](#) [More Info](#)

[More Info](#) | [First Tab](#) | [Plan Details](#) | [Main Menu](#)

More Info

General Info		Next Section
Subdivision Name	Tryon Road Subdivision	
Type		
# of Acres	15.54	
Present Land Use	Single-Family Residential	
Max # of Lots Allowable	15	