

## Employment Opportunity



### Harris Lake County Park/American Tobacco Trail

Wake County Parks, Recreation and Open Space

<http://www.wakegov.com/parks>



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### Park Aide – Maintenance and Operation

Pay \$8.50 – \$11.17 up to 1000 hours

Position varies between 19-24 hours per week. Morning and evening hours are common and are shared responsibilities of all staff. The schedule varies monthly and will include working at least two weekends a month, 7-9 evening shifts and some holiday hours.

#### Primary Duties:

Provide support and assistance in the maintenance and operations of Harris Lake County Park and the American Tobacco Trail. This position offers a variety of learning experiences in total park operations. Specific duties include opening and closing park facilities, turf and landscape maintenance, trail maintenance, janitorial tasks, customer service, forestry and wildlife management, equipment operation and more. Work schedule will vary.

#### Secondary Duties:

Assist park staff with special events, programming, volunteer supervision, front desk operations (such as answering phones and visitor questions), computer data entry and other duties that are required to operate the office facility.

#### Qualifications:

##### Prefer:

One-year experience in a park setting working in operations and customer service or equivalent. Applicant may be trained in Basic First Aid and CPR certification after being hired. Applicant must be 18 years old and have a valid NC driver's license. In addition, a "safe driving record" and background check are required for the position.

#### To Apply:

Obtain an Application for Employment from Harris Lake County Park or <http://www.wakegov.com/parks/about/Pages/parttime.aspx>

#### Send completed application to:

Harris Lake County Park; 2112 County Park Drive, New Hill, NC 27562.

Wake County is an Equal Opportunity Employer

