Wake County Public Libraries are part of WAKE COUNTY GOVERNMENT

Consistently rated as one of the best places to live and work

Our mission is to promote the love of reading and to foster the pursuit of knowledge for the residents of Wake County.

The Library System By the Numbers

- Visits: 3,400,000+
- Circulation: 12,000,000+
- Programs: 9,000+

Organizational Structure

- Director
- Deputy Director
- Collections Manager
- Digital Infrastructure Manager
- Facilities Manager
- Staffing Manager
- Library Experience Managers
- Management & Policy Analyst

Libraries

- Regional Libraries: 8
- Community Libraries: 12
- Specialty Libraries: 2

Wake County Public Libraries

www.wakegov.com/libraries
wcplonline
WCPL offers MLS students a one year paid internship with an emphasis on popular collections and programming. Grounded in practical experience, WCPL internships are designed to: fulfill the intern’s education requirements; enable the intern to observe and understand the workings of the public library environment; give the intern hands-on experience with core public library services and operations; provide meaningful focused activities in the intern’s specific area of interest; and provide the library with valuable assistance in conducting programs, implementing projects, and performing core services.

**RESPONSIBILITIES**

- Work in a Regional Library different times of day/days of week
- Observe and participate in circulation operations
- Work directly with the public on a service desk providing excellent customer service
- Observe librarians and assist with planning, presenting, and promoting programs and services
- Provide reference and reader’s advisory services for the public
- Teach basic technology and searching skills to the public
- Attend library meetings to gain understanding of work flow and system decision making

**SCHEDULES**

- **10-18 hours per week**
  - Salary $15.76 per hour
  - Must be able to work half of internship hours between 9 a.m. - 5 p.m.
  - Includes regular nights and weekends

**A SUCCESSFUL INTERN**

- Enjoys working with people and excels at providing customer service
- Is energetic, motivated, willing to learn new tasks and receive feedback
- Has great technology and communication skills
- Meets established deadlines

**Mrs. Ruth Warren Holleman**

1924-2011

Mrs. Ruth Holleman served as a Library Commission Chair from 1994-2004. She was a passionate champion and advocate for Wake County Public Libraries. Due to a generous donation by Mrs. Holleman, WCPL was able to start a system audiobook collection in 2005. In addition to the Holleman Internship program, the Quiet Study room at the Eva H. Perry Regional Library is named after the esteemed Mrs. Holleman.

**LEARN MORE**

wakegov.com/libraries

@wcplonline