

TEMPORARY FUEL GAS CONNECTION

Requirements and Steps for Obtaining Temporary Fuel Gas Connections

1. Gas piping shall be complete and tested with appliances connected or capped on the downstream side of the appliance shutoff valve.
2. A temporary utilities form must be completed and signed by the applicant.
3. The applicant must contact the project mechanical inspector and request temporary fuel gas connection. The mechanical inspector will schedule an Inspector Conference.
4. At the Inspector Conference, the temporary utilities form must be submitted to the inspector along with fees due payable by check.
5. Upon approval of temporary fuel gas connection, the inspector will enter notes into the computer stating all conditions of temporary fuel gas connection and the expiration date. The inspector will be responsible for tracking the date when the Temporary Fuel Gas Connection expires (90 days from issuance) and notifying the client of the expiration.
6. The mechanical inspector will send the check and temporary utilities form to the Permits office by the next business day.
7. Upon receipt of documents and fees Permits Staff will record receipt of the documents on the notes screen and fees on the Receipts screen.

Extension of Temporary Gas

Upon application and payment of fees, the temporary fuel gas connection may be extended at the mechanical inspector's discretion. An administrative fee is charged for each connection if no additional site visit is required. An administrative fee and trade fee is charged per connection if the PM&E inspector determines that an additional site visit is required. If temporary electrical service is included an additional trade fee is due for the electrical trade.

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