



**Permit Amendment From & Add / Change Contractor Form**

Please use this form to amend permits, plans, site plans and to add or change contractors.

Please complete this form and return by email to [Wake.Permitting@wakegov.com](mailto:Wake.Permitting@wakegov.com)

Permit Amendment Information			
Permit Number		Date:	
Project Address			
Permit Contact		Company:	
Phone Number		Email:	
Complete description of amendment:			
New plans submitted? <input type="checkbox"/> Yes <input type="checkbox"/> No		New site plan submitted? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Number of bedrooms changing? <input type="checkbox"/> Yes <input type="checkbox"/> No		New Added SQFT:	

Add / Change Contractor & Contractor Information				
Add / Change Contractors & Contractor Information	Changing or Adding a General Contractor <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Adding <input type="checkbox"/> Changing			
	Changing or Adding a Trade Contractor <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Adding <input type="checkbox"/> Changing			
	Only current property owners are authorized to change General Contractors on a permit. A new certificate of insurance or workers compensation exemption form will be required for each change of General Contractor. Current property owners or General Contractors may add or change trade subcontractors on a permit.			
	General Contractor:		Add <input type="checkbox"/> Change <input type="checkbox"/>	License #
	City:	Zip:	Phone #	
	E-Mail:			
	Electrical Contractor:		Add <input type="checkbox"/> Change <input type="checkbox"/>	License #
	City:	Zip:	Phone #	
	E-Mail:			
	HVAC Contractor:		Add <input type="checkbox"/> Change <input type="checkbox"/>	License #
	City:	Zip:	Phone #	
	E-Mail:			
	Plumbing Contractor:		Add <input type="checkbox"/> Change <input type="checkbox"/>	License #
	City:	Zip:	Phone #	
	E-Mail:			