

**Wake County Coordinated Transit Services
Transportation Advisory Board (TAB)
Agenda**

In attendance:

*Anita Davis
Danielle Omori
Sean Abrams
Lindsay Schinasi
Divina Shields
Claudia Garay
Sharon Peterson
Hannah Lundy*

August 22, 9 am - 11 am
220 Swinburne St. Raleigh, NC 27610

- 1. Welcome and Introductions**
- 2. Public Comments**
 - a. Sharon Peterson: Fuquay Varina Senior Citizen living complex is off of a regular busline, and are unable to get to appointments. Sharon and the planning is looking for options for senior citizens to get to appointments. Some residents have relied on TRACS in the past, but most have not. Some potential transportation options are not easy for the seniors to access.
- 3. Review and Approval of Minutes**
 - a. Anita made a motion to resend the minutes to present TAB members
 - b. There are not enough members for a quorum
- 4. ROAP Application – Anita Davis (attached)**
 - a. ROAP allocation amounts will remain the same as FY17
 - i. EDTAP: \$274,000
 - ii. EMPL – \$202, 643
 - iii. RGP - \$97,891
 - b. Anita will be sending it out by email for Board approval
- 5. Vendor Transition Update – Anita Davis**
 - a. Anita announces that MV will be the sole provider of service on September 1.

- b. Millennium Transportation pulled a majority of their service vehicles from the road, so MV has had to unexpectedly pick up the slack

6. **CCP Update** – Anita Davis (attached)

- a. Community Connectivity Plan is required for systems that use 5311 funds
- b. Plan has a focus on public output
- c. ITRE using past reports to help highlight areas for improvement (Performance Plan attached)

7. **TRACS Report** – Hannah Lundy (attached)

- a. Hannah will list RGP Zones for next report
- b. Hannah and Claudia will use the call center staff to track denials and those calling in trying to get rural service

8. **Vendor Reports**

- a. *MV* – Sean Abrams (attached)
 - i. 42 County-provided vehicles
 - ii. 17 MV Vehicles
 - iii. 20 new MV vehicles arriving at end of August, replacing the 17 vehicles
- b. *Ride Right* – Artemus Lucas – not in attendance

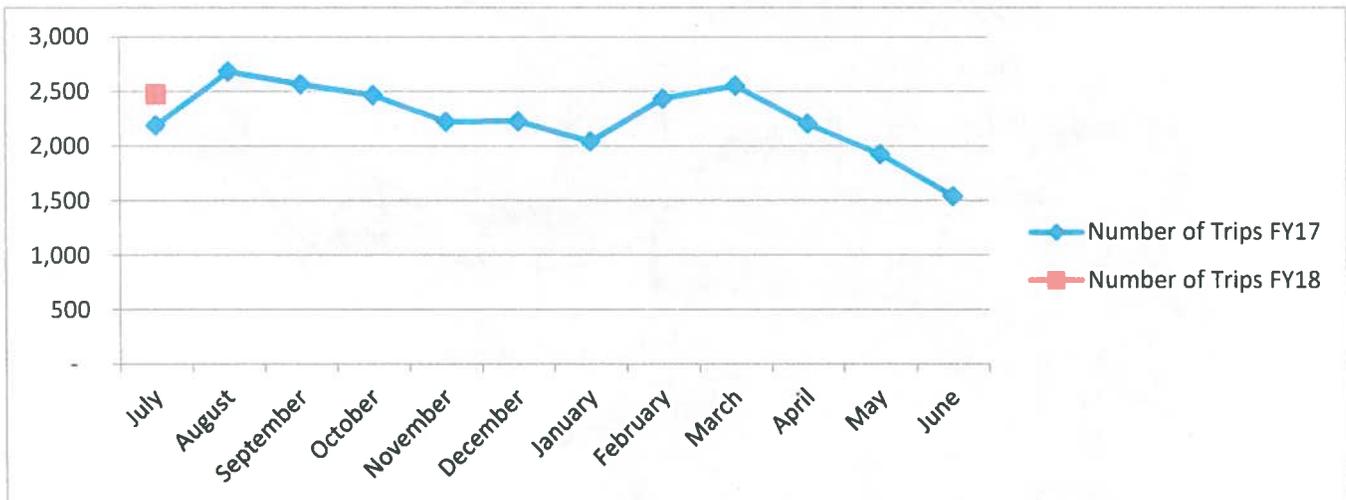
9. **Good of the Order Announcements**

- a. Lindsay Schinasi – volunteer orientation on September 11
 - i. She will send TAB a schedule of volunteer orientation
- b. Anita Davis – August 16 was Wake Transit Implementation Kick-off, and suggests that members attend information sessions if possible, as there is a lot of information about public transportation

Adjournment

Wake County TRACS

Month	Total Spent		Number of Trips	
	FY17	FY18	FY17	FY18
July	\$87,424.99	\$70,685.71	2,189	2,477
August	\$101,200.94		2,683	
September	\$99,643.19		2,566	
October	\$94,372.21		2,467	
November	\$81,043.65		2,223	
December	\$85,679.12		2,226	
January	\$74,895.25		2,040	
February	\$87,235.83		2,433	
March	\$98,846.68		2,551	
April	\$88,341.51		2,204	
May	\$54,525.36		1,925	
June	\$52,988.66		1,541	
Totals	\$1,006,197.39		27,048	



FY18 Funding Sources

ROAP	Eligibilities
EDTAP Funding	Elderly, Disabled
Rural General Public	Living in rural area, as defined by 2015 census
Employment	Trip must be to-or-from employer
Wake Transit Plan**	Living in area previously defined as rural
NTD**	Disabled

**New source of funding

WCTS
General Manager's Report
For the Month of July 2017

Management Summary:

On behalf of the team of MV Transportation, Inc., I am pleased to submit the attached report on the operations and administration of WCTS covering the period July 1, 2017 – July 31, 2017. During this period, the WCTS system operated 25 days with service hours of 8,198 and 173,490 service miles of revenue service, providing 11,250 one-way passenger trips. All completed by our dedicated staff of 58 drivers.

Past Month Accomplishments for July 2017

1. Completed billing for participating agencies.
2. All Vehicle Preventative Maintenance Schedules (A, B, and C inspections)
3. The Safety Messages were announced daily
4. 15 Driver evaluations conducted
5. 20 Gate Check
6. Began Safety Contest- Microwave Oven prize
7. D&A – Random 3, Reasonable Suspicion 0, Pre-Employment 25, Post Accident 1, Return to duty 0, Positives 4,(Pre-employment) Negatives 25

Goals for the month of August 2017:

1. Maintain a Zero Incident Philosophy.
2. Safety Manager / Road Supervisor will conduct at least 10 driver evaluations.
3. Continue to track Drive Cam clips and Employee Incentive Bonus points.
4. Conduct a Driver Safety Training Meeting on 8/24/2017 (Customer Service and ADA Sensitivity)
5. Adding 8 New Drivers to help meet the growing demand.

Collisions/Incidents

During the month of July 2017, there were a total of 218 Drive Cam clips, of which, 23 were scored. Drive cam is viewed by the General Manager and the Safety Manager. We had 3 preventable incident(s)

Respectfully Submitted By: Sean Abrams – General Manager
MV Transportation, Inc. 1430, S Blount St, NC 27603

With Copies to: WCTS Board of Directors
Russell Tieskoetter, MV Senior Vice President, South East Operation