



social +  
economic  
vitality

## Crosby Advocacy Group

October 16, 2018  
Agenda

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*“Don’t be afraid to make mistakes. But if you do, make new ones. Life is too short to make the wrong choice twice.” – Joyce Rachelle*

**Welcome, Review Agenda and Meeting Minutes** Diana Powell/Priscilla Awkard, co-Chairs

### Information Presentations

- ✓ NC Department of Safety, Juvenile Justice – Crystal Wynn-Lewis, DMC Coordinator

**State of the Child Building Community Resilience Conference recap** Christal Toodle

**Social & Economic Vitality Update** Verna P. Best, SEV Program Manager

- ✓ National Association of Black Storytellers event at the Crosby-Garfield Center
- ✓ Executive Team Update
- ✓ Action Team Updates
- ✓ Upcoming Programs at the Crosby-Garfield Center
- ✓ Farewell to AmeriCorps VISTA Hannah Taylor

**Community Highs & Lows**

All CAG Members

**Community Partner Updates**

All CAG Members

**Next Meeting Agenda Items:**

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**Adjourn**

**Next CAG meeting November 13, 9:30-11:30 A.M. (note date change)**

**Next Resident’s Meeting October 18, 6:00-8:00 P.M.**

**November Residents’ Meeting November 15, 6:00-8:00 P.M.**

### Co-Chair Responsibilities:

- Oversee executive and committee meetings.
- Work in partnership with the Social and Economic Vitality Program Manager to create meeting agendas, provide orientation to new executive team members and to remain abreast of any pertinent Social and Economic Vitality matters
- Call special meetings if necessary.
- Work with team to recruit new executive team members.
- Serve as spokesperson for CAG.
- Periodically consult with executive team members on their roles and help them assess their performance.

### Community Representative Responsibilities:

- Attend executive meetings.
- Champion causes which best relate to the interests of their community and campaign for the improvement of the quality of life in their community.
- Bring the views of their community to the attention of the executive team and Social and Economic Vitality Program Manager.
- Be knowledgeable of services provided by partners of CAG and inform the group

of any challenges or concerns with service access.

- Consider and report on all matters of interest or concern to the community.

### Secretary Responsibilities:

- Attend executive meetings.
- Ensure accuracy of all board records.
- Review minutes or take minutes if that task is not assigned to a staff member.
- Assume responsibilities of chair in the absence of the Co-Chairs.

### Treasurer Responsibilities:

- Attend executive meetings.
- Work with Social and Economic Vitality Program Manager and assigned Human Service Budget Officer to inform the team of any budget concerns related to CAG-sponsored activities.

### Parliamentarian Responsibilities:

- Attend executive team and CAG meetings.
- Give guidance and support during meetings to the Co-Chairs and Social and Economic Vitality Program Manager to maintain order.
- Keep all meetings on schedule.

