

**Wake County Human Services Board
Regular Meeting Minutes
December 17, 2015**

Board Members Present:

David Cottengin
Mayor Frank Eagles
Dr. Sharon Foster
Leila Goodwin
Fiorella Horna-Guerra
John Myhre
Margaret Raynor
Dr. Rosine Sanders
Dr. Paul Scruggs
Dr. Jim Smith
Stephanie Treadway
Angie Welsh
McKinley Wooten, Jr.

Staff Members Present:

David Ellis
Regina Petteway
Kenneth Murphy
Dr. Joseph Threadcraft
Cassandra Watford
Elizabeth Scott
Caroline Harper
Amina Shah
Alicia Arnold
Lisa Cauley
Melinda Clark

Guests Present:

None

Call to Order

Chairman Dr. Jim Smith called the meeting to order at 7:35 am and thanked everyone for attending the last Board meeting of the year.

Reflections

Dr. Paul Scruggs shared Reflections. This time of the year reminds one of stewardship. You have to be good stewards of the gifts you have in life and use them to better the life of your fellow man. The HS Board is a good steward of its gifts that it uses to improve the County through its advocacy and advisory roles.

Approval of Minutes

Minutes from November 19 meeting were approved (with correction) unanimously by the Board.

Next Board Meeting

The next Board meeting will be held January 28, 2015 from 7:30 to 10:00 am at Swinburne Human Services Center.

Human Services Board Officers Oath of Office

Mr. Ken Murphy administered the Oath of Office to HS Board officers including: Chair, Dr. James Smith; Vice Chair, Mr. John Myhre; and Treasurer, Ms. Margaret Raynor.

Mr. Ken Murphy administered the Oath of Office to new Board member, Mr. David Cottengim.

Human Services Board Panel Recommendation on Marge Russell Cell Tower Appeal Hearing [PH Accreditation Benchmarks # 18.1, 18.2, 34.2, 35.1]

(Presented by Mr. Ken Murphy)

Wake County Environmental Services reviewed an application for land use and building permits submitted by the developer for construction of a cell tower on property located at 7208 Blaney Franks Road, and determined that the cell tower was exempt from stormwater management regulations under Article 9 of the Wake County Unified Development Ordinance.

Ms. Marge Russell, a nearby property owner, appealed this determination, and on December 3, 2015, the WCHS Board Appeal Panel conducted a hearing and upheld Wake County Environmental Services' determination.

Board Action:

The full WCHS Board reviewed the Appeal Panel's decision upholding Wake County Environmental Services' determination that construction of a cell tower located at 7208 Blaney Franks Road, Raleigh, NC was exempt from stormwater management regulations under Article 9 of the Wake County Unified Development Ordinance.

By a unanimous vote of 12-0, the WCHS Board adopted the recommendation of the Appeal Hearing Panel and upheld the decision of Wake County Environmental Services that development of the Cell Tower would disturb a total land area of less than .50 acre on the Subject Property, and consequently, that the Cell Tower was exempt from the stormwater management regulations of Article 9 of the UDO, pursuant to UDO Section 9-12-2, such that a Stormwater Management Plan was not required for the Cell Tower.

Overview Report of Immunization Services in Clinic E [PH Accreditation Benchmark # 2.2A]

(Presented by Ms. Jayn Moore)

In an effort to support the fund raising efforts of the 2015 United Way Campaign, Ms. Jayn Moore and Dr. Sue Lynn Ledford switched roles for a day. Ms. Moore presented this Report in place of Dr. Ledford.

This is a summary report of immunization activities in Clinic E that serves a large number of uninsured and Medicaid children through the use of state-supplied vaccines. The vaccine is

provided at no cost to eligible children and select adults. Immunization services are provided to fully insured clients with vaccines that are purchased with budget dollars.

- Immunization Services in Clinic E
 - Immunization services to children and adults
 - School and work requirements
 - Pre and Post exposure Rabies immunization
 - Treatment for contact to vaccine preventable disease
 - To protect and promote good health
 - Immunization services for Foreign Travel
 - Includes Yellow Fever and Typhoid vaccines and malaria prescriptions
 - Immunization, CD assessment and Civil Surgeon services for Refugees
 - Services are available 5 days per week, 8:30 am to 5:15 pm by appointment and walk-in
- Number of clients served in FY 2015
 - 16,921 vaccine doses administered to 5,720 clients
 - 60% of clients are children younger than 19 years of age
 - 40% of clients are adults 19 years of age and older
- Number of vaccine doses administered FY 2015
 - Includes nearly 2,300 flu doses administered (Flu Season 2014-15)

Questions:

Question from Mayor Frank Eagles: Are vaccines available at Regional Centers?

Response from Ms. Moore: Yes, vaccines are available at all Regional Centers.

Board Committee Chairs Reports

Dr. Sharon Foster, Chair of Public Health (PH) Committee:

PH Committee received and reviewed the PH Quarterly Report on Chronic Diseases, which will be presented to the Board in January. The Committee also discussed strategies for addressing issues such as drug overdose and increasing rates of suicides.

The Advocacy Committee (an ad hoc group created from the PH Committee) developed advocacy points for the Board to discuss at the Reception at Dr. Foster's house in January.

Ms. Angie Welsh, Chair of Social Services (SS) Committee:

The primary focus of the SS Committee is Human Capital Development (HCD). The Committee is working to understand HCD on a granular level to devise strategies for advancement. At its last meeting, the Committee received an excellent presentation consisting of an overview of Middle Class Express (MCE), its relationship to HCD, and discussion with MCE clients on their journey through MCE. The Committee recommended that the MCE Program should be evaluated by an external research institute to determine its success. Ms. Welsh recommended that the MCE participants who presented at the SS Committee meeting attend the Reception in January.

Appointment of Committee Chairs

Dr. Smith extended the appointments of both Committee Chairs, Dr. Foster and Ms. Welsh for the next 90 days. The Board will begin the recruitment process for recruiting new Committee Chairs during this time.

Human Services Director's Report

(Presented by Ms. Regina Petteway)

WCHS received its PH Reaccreditation Certificate and Status on December 11. The Department was asked questions about how to improve on benchmarks that it did not meet and how it is faring as the Health & Human Services Department in an Urban County.

Board of Commissioners changed the time of one of its meetings. The meeting held on the first Monday of the month will be at 5 pm. The meeting held on the third Monday of the month will remain the same.

Introduction of Ms. Annemarie Maiorano as new Deputy Director of Operations.

Environmental Services Director's Report

(Presented by Dr. Joseph Threadcraft)

Middle Class Express

Dr. Joseph Threadcraft attended the Middle Class Express Year-End Celebration and found the event to be very informative and well attended. He has had initial discussions with Ms. Vielka Maria-Gabriel and Mr. David Ellis about exploring potential opportunities for collaboration with the following:

- a. Middle Class Express
- b. Re-Entry Program
- c. Work Force Development

Wild Animal Interaction

Guidance was given on points of contact for wild animal interaction

- a. General wild animal concerns - NC Wildlife Resources Commission
- b. Potential rabies interaction - Wake County Animal Services
- c. Wild Animal Removal - NC Wildlife Resources Commission or licensed trapper

National Award Presentation

At the December 7, 2015 Board of Commissioners Meeting, the Water Quality Division received recognition for winning the 2015 Major Metro Achievement Award for the development of a collaborative strategic plan that was completed by:

- a. Wake County
- b. Triangle J Council of Governments
- c. Jordan Lake Partnership

Budget Update (Progress report from meetings with David Ellis)

1. General Fund is applicable to four Divisions in Environmental Services (Administration, Animal Services, Environmental Health & Safety and Water Quality)

a. Water Quality - It is anticipated that Mr. Michael Orbon will request additional employees for the following focus areas:

- i. On-site inspections
- ii. Plan Review
- iii. Water Resources

b. Environmental Health & Safety - It is anticipated that Mr. Andre Pierce will request additional staff for the following focus areas:

- i. Plan Review
- ii. Food, Lodging and Institutions (advance towards 100 % coverage over a three year time frame)

c. Animal Services - It is anticipated that Dr. Jennifer Federico will request additional staff in the following focus areas:

- i. Customer Service Representative
- ii. Marketing, Social Media and Event Manager
- iii. Behaviorist

2. Capital Improvement Program

There is a need to allocate additional effort to substantially complete the scanning of septic and well water permits. This effort will facilitate the Information Services Land Desk Solutions program implementation and result in residents being able to gain electronic access to permits. Electronic access could be immediate whereas, access to non electronic permits could take up to five working days.

3. Enterprise Fund

a. The Solid Waste Division which is managed by John Roberson has two enterprise funds. One is identified for non landfill programs and the other is identified for the South Wake Landfill Partnership fund.

b. A relevant example of non landfill programs would be the convenience centers and multi-material facilities.

c. A relevant experience that validates the need to have reliable financial models is the Electronic Recycling Program. This program is experiencing operational challenges such as the following:

- i. State's elimination of the electronic recycling fee
- ii. Difficulty in disposing of hazardous components such as leaded glass
- iii. Reduced demand from China (commodity price reductions)

Human Services Board Chair's Report

(Presented by Dr. Jim Smith)

Key Areas of Focus - Advocacy Points for Reception

1. Improve access to care and medical homes (includes physical and behavioral health)

2. Support dental partnerships with community providers
3. Support prevention and control of sexually transmitted diseases
4. Improve access to economic services and job training
5. Continue support for regional service delivery
6. Support policies for clean water and air
7. Address food insecurity and hunger
8. Support expansion of Medicaid and increase in Medicaid rates for providers
9. Improve NC FAST system

Annual Board Retreat Date: Thursday, February 25.

Public Comments

There were not any members of the public present for the Public Comments period.

Adjournment

The meeting was adjourned at 10:00 am.

Other Business: Human Services Board Interview of Candidate, Ms. Ronda Bean for Social Worker Seat

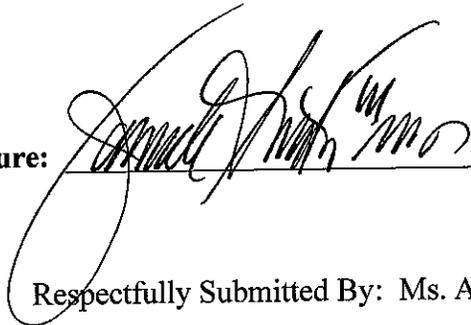
The Board interviewed Ms. Ronda Bean as a candidate for the Social Worker seat.

After the interview, general discussion was held on her answers to questions and qualifications, as they align with the skills needed for a Social Worker representative.

Motion:

Ms. Leila Goodwin moved, seconded by Ms. Raynor to recommend Wake County BOC to appoint her to HS Board. The motion was approved unanimously by the Board.

Board Chair's Signature:



Date:

1/29/16

Respectfully Submitted By: Ms. Amina Shah