

**Wake County Human Services Board
Meeting Minutes
March 24, 2016**

Board Members Present:

Ronda Bean
David Cottengim
Dr. Sharon Foster
Leila Goodwin
Frank Eagles
Dr. Rosine Sanders
John Myhre
Margaret Raynor
Dr. Jim Smith
Angie Welsh
Commissioner James West
McKinley Wooten, Jr.
Dr. Paul Scruggs
Stephanie Treadway

Staff Members Present:

David Ellis
Regina Petteway
Kenneth Murphy
Dr. Joseph Threadcraft
Shelley Crocker
Cassandra Watford
Elizabeth Scott
Dr. Sue Lynn Ledford
Caroline Harper
Evan Kane
Alicia Arnold
Lisa Cauley
Vielka Maria Gabriel
Andre Pierce
Ginny Satterfield

Guests Present: None

Call to Order

Chairman Dr. Jim Smith called the meeting to order at 7:40 am and thanked everyone for attending.

Reflections

Angie Welsh shared reflections from an actual 1950's "Home Economics text book", trying to teach high school girls how to prepare for married life; by an unknown author. The moral of the story was that some things just need to change. The reality is some things in Wake County are as bad as they were in the 1950's. When you look at the statistics, Wake County ranks among the lowest of 6% in the country in upward mobility among low income families.

Approval of Minutes

Ms. Margaret Raynor motioned, seconded by Mr. McKinley Wooten, Jr. to approve minutes from January 28th meeting & February 25th meeting. Motion was approved for the January 28th meeting unanimously however two corrections were requested for the February 25th minutes on page 2. Corrections requested were made and the minutes are approved accordingly.

Next Board Meeting- April 28, 2016

Status of Contaminated Private Wells

(Presented by Evan Kane)

Wake County has had a Groundwater Protection and Wells Program since 1987:

- Core program duties include well permitting and construction, well water testing and providing technical advice to private well users.
- In 2013, Wake County Environmental Services recognized that additional services were needed to support well water consumers, as evidenced by a high profile contamination incident.
- Since that time, Wake County Environmental Services has instituted a proactive program to identify known contamination sites and incorporate the knowledge of those sites into permitting decisions and outreach efforts.
- The program continues to evolve in response to lessons learned and develop new mechanisms to assist well users in addressing potential and actual contamination.
- 2,500 known contamination sites

Contaminated Groundwater Initiative:

- Goal: To eliminate the consumption of contaminated well water through outreach, testing, and technical services.

Key Components of the Contaminated Groundwater Initiative:

- Communication with Department of Environmental Quality & Department of Health & Human Services
- GIS
- Permitting
- Outreach & Technical Assistance

GIS:

- DEQ contaminated site locations & notices incorporated into internal GIS

Environmental Services Risk Factor Study [PH Accreditation Benchmark # 4.2]

(Presented by Andre Pierce)

Top Five Risk Factors:

- Approved Food Source
- Inadequate Cooking –Final Cook Temperatures
- Improper Holding – Fridge Temp should be 41 degrees (NC doesn't have a temperature standard).
- Contamination
- Personal Hygiene

2015 Risk Factor Study data of foodborne illness risk factors in County food service establishments:

- Environmental Health and Safety Division staff conducted a study of risks factors associated with foodborne illness in Wake County restaurants in 2010 and 2015.
- Baseline risk factor data (2010) illustrated gaps in regulatory foundation in the NC Food Code to address risk factors.
- The Human Services Board wrote a letter of support to the state for adoption of the NC Food Code based on the 2009 FDA Food Code.
- Environmental Health and Safety Division staff conducted a second Risk Factor Study in 2015.
- 2015 Risk Factor Study results indicate risk factors have reduced in all risk factor categories due in part to the new rules that were supported by the Board.
- Food Code is adopted every four years.
- NC is at a 95% Standard

Andre Pierce made a request to the Human Services Board to approve an updated letter of support for NC Food Code current with subsequent FDA Codes. Dr. Smith asked the Human Services Board for a motion to approve the letter of support. Motion was made by Leila Goodwin and seconded by Stephanie Treadway. Motion to approve the letter of support was passed.

Wake County Human Services 2nd Quarter Data Report

(Presented by Ms. Caroline Harper)

Key Components:

- Total count of children in foster care as of December 31, 2015 is 769; the case load count is available in addition to the number of new cases added in the quarter
- Food and Nutrition Services (FNS) served 123,642 individuals using an estimate based on the case load count as of December 31, 2015 and the average number of individuals per case (38,638 cases or households; 3.2 persons per case on average)
- Immunization totals are down for total vaccine doses provided and total clients receiving doses compared to same reporting period in FY15; numbers are down for Wake Regional Centers as well. Dr. Sue Ledford added the numbers may be influenced by the availability of flu vaccines in the community, such as local pharmacies.

Annual Review of Health Director Qualifications [PH Accreditation Benchmark #37.3, 37.4]

(Presented by Dr. Jim Smith)

The Human Services Board is responsible for reviewing the Health Director's qualifications annually. The local Board of Health or the consolidated human services director shall describe and define the knowledge, skills, and abilities that must be met by the local Health Director, consistent with the requirements in G.S. 130A.40. The Board of Health or the consolidated Human Services Director shall review and approve the job description of the local Health Director.

Given that the Director was hired within the last 48 months, the Board discussed the knowledge, skills and abilities of the Director (using Competencies and Responsibilities defined by Southeast Public Health Training Center) as well as reviewed G.S. 130A.40 and the Director's job description as spelled out in the Performance Development Questionnaire (PDQ) which is signed annually.

Human Services Board Priorities Discussion

(Presented by Dr. Jim Smith & Ms. Regina Petteway)

Dr. Smith opened discussion about Board priorities that were presented at the February Board meeting as seen below.

1. Improve access to care and medical homes (includes physical and behavioral health)
2. Support dental partnerships with community providers.
3. Support prevention and control of sexually transmitted diseases.
4. Improve access to economic services and job training
5. Continue support for regional service delivery.
6. Support policies for clean water and air.
7. Address food insecurity and hunger.
8. Support expansion of Medicaid and increase in Medicaid rates for providers.
9. Improve NCFASST system

After discussion, the Board agreed to add “substance use disorder” to priority #1, “affordable housing” to priority #4 and to revise #9 to reflect the Board’s advocacy role by saying “advocate for improvement of NCFAST. The Board also agreed that the Public Health and Social Services committees take these priorities to their committee members for further discussion. Leila also expressed interest in having a structured conversation about these priorities at a later time.

Board Committee Chair’s Reports

(Presented by Dr. Smith on behalf of Dr. Sharon Foster, Public Health Committee & Ms. Angie Welsh, Chair, Social Services Committee)

Dr. Smith asked Dr. Ledford if she had any updates to share on the Zika virus. Dr. Ledford responds that she would have more updates at the next Human Services Board meeting on April 28th.

Ms. Angie Welsh, Chair of Social Services Committee mentioned that they’re working on holding a joint Public Health Committee meeting and Social Services Committee meeting on May 20th.

Human Services Director’s Report

(Presented by Ms. Regina Petteway)

Ms. Regina Petteway shared that Advocates for Health in Action (AHA) will be sponsoring the Health Director from San Diego -April 15th, “Making Things Great” will be held at the Marbles Kids Museum, downtown Raleigh.

March 31st, President and CEO Curt Ladic of Delta Dental will present a check for \$2500 to the Wake County Dental Clinic at 9:30am. The check is issued by the Delta Dental Smile for Kids Grant Program.

Regina talked about a work session that she attended given by the Board of Commissioners on education, Summer Food Service Program, Backpack Buddies. Regina acknowledged the work of Margaret Raynor and the Summer Food Service Program Committee and how it is helping our youth in Wake County.

She would like to invite Katherine Williams to come to the Human Services Board meeting to discuss the work being done to address food insecurity issues in Wake County.

Liz Scott, Asst. Division Director of Social Services, announced that as of last week, Food & Nutrition applications are now at 91% for timeliness in Wake County.

Lisa Cauley, Child Welfare Division Director informed the Board that in the foster care population we have 24 youth scheduled to graduate this year. She made a request to the Human Services Board to make a contribution to the graduation ceremony. Lisa also stated they have moved Prevention Services to Child Welfare and have applied for a Prevention Grant. The Grant will Human Services to better define “What is Prevention”, and is hopeful that the grant will be approved.

Environmental Services Director’s Report

(Presented by Dr. Joseph Threadcraft)

Dr. Threadcraft's report covered Integrated Mosquito Management; he stated as a result of concerns raised by David Ellis there was a group of staff members called together to provide some concerted guidance. As it relates to Zika, there are no local acquired cases of the Zika Virus started in North Carolina. The cases that Dr. Ledford had the numbers on are travel related.

The group started by defining very broadly the problem statement, to evaluate the concerns related to Integrated Mosquito Management.

Three primary categories were:

- Program goals
- Estimated program cost
- Measurable outcomes

Some of the findings of the group are that the existing policy developed is inadequate as to where we stand today. The group was invited by Larry Michaels, Department of Health & Human Services, to participate in a mosquito survey. One of the significant outcomes of the mosquito survey was a determination that it is not appropriate to just have a spray program. We want to identify what types of mosquitos we have. Next, we want to have a target application of chemicals to abate the mosquitos. Last, we want to have the ability to measure the outcome.

Action Items:

Regina would like to discuss vacancies and where we stand on filling the openings at the next meeting as well as trends in retirements.

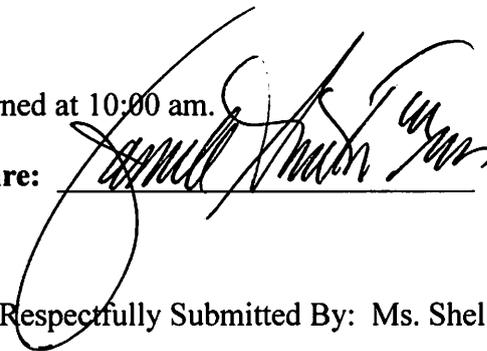
April is Child Abuse Prevention month- Vielka Gabriel invited everyone to attend the Child Abuse Prevention Celebration event on April 2nd from 9:00am-12:30pm, at Pullen Park in Raleigh, NC.

Public Comments - None

Adjournment

The meeting was adjourned at 10:00 am.

Board Chair's Signature:



Date:

5/26/16

Respectfully Submitted By: Ms. Shelley Crocker