

**Wake County Human Services Board
Regular Meeting Minutes
January 28, 2016**

Board Members Present:

Ronda Bean
David Cottengim
Dr. Sharon Foster
Leila Goodwin
Fiorella Horna-Guerra
Kent Jackson
John Myhre
Margaret Raynor
Dr. Jim Smith
Angie Welsh
Commissioner James West
McKinley Wooten, Jr.

Staff Members Present:

David Ellis
Regina Petteway
Kenneth Murphy
Dr. Joseph Threadcraft
Annemarie Maiorano
Cassandra Watford
Elizabeth Scott
Dr. Sue Lynn Ledford
Caroline Harper
Amina Shah
Alicia Arnold
Lisa Cauley
Dr. Edie Alfano-Sobsey
Dr. Jennifer Federico
Kelly Baraldi

Guests Present:

Kevin Campbell, Habitat for Humanity
Michelle Aronson, Triangle Family Services
Keri C., InterAct
Rick Miller-Haraway, Catholic Charities
Otis L. Allen
Shana Overdorf, Partnership
Yvette Holmes, DHIC
Harriett Reynolds, Triangle Family Services

Call to Order

Chairman Dr. Jim Smith called the meeting to order at 7:39 am and thanked everyone for attending.

Reflections

Dr. Jim Smith shared Reflections, a poem called "Rise Above" from an anonymous author. The world is full of people content to be what they are who do not know what success is like. But the world is in need to have some people to lead the rest by rising above the average life to reach heights you never dreamed.

Dr. Smith said we have an excellent Board and Staff who have important and challenging work ahead of them. We will tackle it and be successful.

Approval of Minutes

Mr. McKinley Wooten motioned, seconded by Ms. Leila Goodwin to approve minutes from December 17 meeting. Motion was approved unanimously by the Board.

Next Board Meeting

The next Board meeting will be the Annual Retreat on February 25, 2016. Time and Location to be decided.

Human Services Board New Member Oath of Office

Mr. Kenneth Murphy administered the Oath of Office to new HS Board member, Ms. Ronda Bean, as the Social Worker Representative on the Board.

Wake County Human Services 1st Quarter Data Report

(Presented by Ms. Caroline Harper)

The Wake County Human Services (WCHS) 1st Quarter Data Report summarizes program and service activities by selected indicators for July 1, 2015 through September 30, 2015.

Wake County Immunization program has a lower total for 'people served' and 'vaccine doses administered' from July 1-September 30, 2015, compared to the same time last year; however, Regional Center immunization figures show higher numbers (increases) compared to the same time last year (Q1 FY15).

Public Health Quarterly Report (Topic: Chronic Diseases) [PH Accreditation Benchmark # 2.4]

(Presented by Dr. Edie Alfano-Sobsey)

The Public Health Quarterly Report on Chronic Diseases highlights:

- Chronic illness data for Wake County for the 5 years (or more) prior to and including 2014
- Actions taken by the Public Health Division to address chronic illnesses

Chronic diseases accounted for 7 out of 10 leading causes of death in 2014.

1. Cancer
2. Diseases of the heart
3. Cerebrovascular disease

Cancer:

- Cancer is the leading cause of death in Wake County. The Report showed types of cancer deaths by gender, by race/ethnicity and by age.
- The top leading causes of death were cancer, diseases of the heart and
- Most common types of cancer are Trachea/Bronchus/Lung, Prostate, Breast, Colon/Rectum/Anus and Pancreas.
- Electronic cigarettes (e-cigarettes) are a growing public health concern, as they contribute to the rates of lung cancer. According to Centers for Disease Control (CDC), a significant number of calls are made to poison centers involving e-cigarettes poisonings.

- There are racial disparities in deaths from breast cancer, as more White women die from the disease than African-American women, but the death rate for African-American women is 1.5 times higher than the rate for White women. Early detection and treatment of breast cancer can reduce deaths. In October, Health Promotion Program sponsored a Pink Ribbon Campaign that included a variety of breast health awareness activities.

Diseases of the Heart:

- Health Promotion Program provides the following programs:
 - Cardiovascular health screenings in the community including WISEWOMAN, which provides expanded cardiovascular disease screenings, intervention, and counseling and referral services
 - Red Dress Campaign includes several activities
 - Healthy cooking demonstration program
 - Senior education program
 - Wellness fair for HIV/AIDS clients
 - Club CHOICE Plus, an 8-week series of nutrition education and fitness classes

Physical activity is important for overall fitness and health. Health Promotion Program partners with organizations to host fitness programs including Movin' & Groovin' and Couch to 5K Program.

Questions/Answers:

Board members raised the following questions that will be addressed in the next meeting:

1. Relationship of smoking to pancreatic disease?
2. Rates of smoking across demographics (gender, race, age)
3. Rates of smoking across socioeconomic status and levels of income?
4. How social determinants impact health?
5. Effects of e-cigarettes on health?

Human Services Board Panel Recommendation on Kelly Carroll Dangerous Dog Appeal Hearing [PH Accreditation Benchmarks # 18.1, 18.2, 34.2, 35.1]

(Presented by Mr. Kenneth Murphy)

The HS Board reviewed the Appeal Panel's decision upholding a Dangerous Dog designation by Wake County Environmental Services/Animal Control, and concluding that the dog's owner will be in compliance with the Wake County Animal Control Ordinance as long as: (1) the dog is kept inside the owner's home, where the dog is not required to wear a leash or a muzzle; (2) the dog is kept outside the owner's home in the owner's yard enclosed in a fence that has been approved by Wake County Animal Control, where the dog is not required to wear a leash or a muzzle; or (3) the dog is on a leash and wearing a muzzle whenever the dog is anywhere other than inside the owner's house or outside in the owner's yard enclosed by a fence that is approved by Wake County Animal Control

On November 19, 2015, Wake County Environmental Services/Animal Control designated "Maddy" a Dangerous Dog pursuant to the Wake County Animal Control Ordinance. Maddy's

owner appealed and on December 10, 2015, the Wake County Human Services Board Appeal Panel conducted a hearing and upheld the Dangerous Dog designation. The Appeal Panel also concluded that the Wake County Animal Control Ordinance does not require that Maddy be kept in a separately-constructed “secure enclosure” (kennel) either inside or outside the owner’s home, but rather that Maddy’s owner will be in compliance with the Wake County Animal Control Ordinance as long as: (1) Maddy is kept inside the owner’s home, where Mady is not required to wear a leash or a muzzle; (2) Maddy is kept outside the owner’s home in the owner’s yard enclosed in a fence that has been approved by Wake County Animal Control, where Maddy is not required to wear a leash or a muzzle; or (3) Maddy is on a leash and wearing a muzzle whenever Maddy is anywhere other than inside the owner’s house or outside in the owner’s yard enclosed by a fence that is approved by Wake County Animal Control.

Board Action:

The Board discussed the interpretation of the ordinance applying to this appeal case: Confinement and Control of Dangerous Dogs and resolved that the ordinance needs to be more clear. Ms. Goodwin said that when interpreting an ordinance, we should error on the side of Public Health for consumers.

By unanimous vote of 12-0, the Wake County Human Services Board adopted the recommendation of the Appeal Hearing Panel and upheld the Dangerous Dog designation of Wake County Environmental Services/Animal Control.

By majority vote of 11-1, the Wake County Human Services Board adopted the recommendation of the Appeal Hearing Panel that the Wake County Animal Control Ordinance does not require that Maddy be kept in a separately-constructed “secure enclosure” (kennel) either inside or outside the owner’s home, but rather that Maddy’s owner will be in compliance with the Wake County Animal Control Ordinance as long as: (1) Maddy is kept inside the owner’s home, where Maddy is not required to wear a leash or a muzzle; (2) Maddy is kept outside the owner’s home in the owner’s yard enclosed in a fence that has been approved by Wake County Animal Control, where Maddy is not required to wear a leash or a muzzle; or (3) Maddy is on a leash and wearing a muzzle whenever Maddy is anywhere other than inside the owner’s house or outside in the owner’s yard enclosed by a fence that is approved by Wake County Animal Control.

Public Hearing for 2016-2017 Affordable Housing Plan

(Presented by Ms. Emily Fischbein)

The FY 2016-2017 Affordable Housing Action Plan is a one-year plan to address the housing and community development needs of low-income families in Wake County. The Action Plan is implemented by the Housing and Community Revitalization (HCR) program of the Housing and Transportation Division of the Human Services Department using a combination of federal and local funds. It is the second part of the FY 2015-2020 Consolidated Plan approved by the Board of Commissioners in May 2015. The Consolidated Plan defines the housing and community revitalization needs of low-income families in Wake County for five years, 2015-2020. The 2016 Action Plan describes the way HCR will use its grant funds to address these needs in the next year from July, 2016 to June 30, 2017.

The Action Plan is required by the U.S. Department of Housing and Urban Development (HUD) in order for Wake County to receive the federal grants listed below:

Grant	Expected FY 2016-17 Funding	Projected Program Income*	Excess Program Income	Prior Year Funds**	Total
Community Development Block Grant (CDBG)	\$1,528,318	\$330,000	\$99,869	\$51,630	\$2,009,817
HOME Investments Partnership Act	\$529,804	\$250,000	\$218,237	\$0	\$998,041
Housing Opportunities for Persons with Aids (HOPWA)	\$542,902	\$6,500	\$620	\$79,088	\$629,110
Total	\$2,601,024	\$586,500	\$318,726	\$130,718	\$3,636,968

*Program Income is the income from payments from loans made in previous years.

**Prior year CDBG funds are funds from public facility projects that were under budget. Prior year HOPWA funds are from unused rental assistance funds.

The following population groups were identified as top priorities in the 2015-2020 Consolidated Plan for funding over the next five years. These groups were chosen because they have the greatest housing need:

High Priority:

1. Renters earning at or below 40% Area Median Income (AMI) per year;
2. Homeless individuals and families;
3. Non-homeless individuals and families with special needs.

Medium Priority:

1. Renters 41-50% AMI
2. Homeowners 41-50% AMI

Low Priority:

1. Renters 51-80% AMI
2. Homeowners 51-80% AMI

HCR uses four strategies to implement its program:

1. Preserve existing housing;
2. Develop additional housing;
3. Provide rental assistance and job training;
4. Fund public facilities improvements in low-income neighborhoods.

Below is a summary of the way the funds are proposed to be used next year:

CDBG Grant Activity	Estimated Budget
Housing rehabilitation on a scattered site basis for repairing sub-standard housing and emergency repairs, and retrofits to help elderly households to remain in their home.	\$972,050
Public Facility Projects	\$680,031
Public Services: Rental Assistance and Job Training	\$55,000
Grant administration- Salaries and Operating Costs	\$302,736
Total	\$2,009,817

HOME Grant Activity	Estimated Budget
Development of affordable housing for families earning at or below 40% Area Median Income (AMI)	\$793,061
Rental Assistance for youth aging out of foster care	\$152,000
Grant administration	\$52,980
Total	\$998,041

HOPWA Grant Activity	Estimated Budget
Long Term Rental Assistance	\$422,469
Short Term Rental Assistance	\$86,208
Case Management	\$104,348
Grant administration – Salaries	\$16,085
Total	\$629,110

Next Steps:

1. HCR will write the Draft 2016-2017 Action Plan, and submit it for a one-month public comment period from March 29 - April 29, 2017.
2. Submit the Draft Plan for approval to the Board of Commissioners on May 2, 2016.
3. Submit the Plan to HUD by May 15, 2016.

Public hearing was held after the presentation. A public hearing notice was advertised in the News and Observer according to Public Health Accreditation and HUD requirements. 6 members of the public came forward and spoke in favor of affordable housing development in Wake County.

Board Committee Chairs Reports

Dr. Sharon Foster, Chair of Public Health (PH) Committee and Ms. Angie Welsh, Chair of Social Services (SS) Committee discussed that the PH Committee held a joint meeting with the Social Services Committee in January and reviewed the following:

- Child Abuse Prevention Report
- Fracking & Solar Projects in North Carolina
- Child Care Subsidy Update

Human Services (HS) Director’s Report

(Presented by Ms. Regina Petteway)

The Board will receive information on the following prior to the Retreat:

- NCFAST Update
- HS Annual Report
- HS Board Priorities – discuss and select key priorities at Retreat

Able-Bodied Adults without Dependents (ABAWD)

ABAWD will be cut off the Food Stamp Program over the course of 2016, due to the return of a three-month limit on SNAP benefits for unemployed adults aged 18-49 who aren’t disabled or raising minor children. These individuals will lose their food assistance benefits after three months regardless of how hard they are looking for work. This provision limits such individuals to 3 months of benefits in any 36-month period when they aren’t employed or in a work or training program for at least 20 hours a week. These people will have to report their work/volunteer activities in order to continue receiving benefits. WCHS is working with Activate Good to create volunteer activities for these individuals and is holding information sessions 4 days a week.

Each Board member was presented a book titled Innovations in Home Energy Use. One of the chapters in the book was co-authored by Dr. Joseph Threadcraft.

Environmental Services (ES) Director’s Report

(Presented by Dr. Joseph Threadcraft)

ES FY-17 Expansion Requests:

Corrective Action Plan (CAP)

Division	Position	FTEs
Environmental Health & Safety	Environmental Health Specialist	2
Environmental Health & Safety	Environmental Services Team Leader	1
Water Quality	Environmental Engineering Consultant	3

Impact to Service Delivery

Division	Position	FTEs
Animal Services	Customer Service Rep	1
Environmental Health & Safety	Environmental Health Specialist	1
Animal Services	Marketing Social Media & Event Manager	1
Animal Services	Behaviorist	1

Automation

Division	Project	Cost
Water Quality	Septic permits integration to LDS	\$370,000

Human Services Board Chair's Report

(Presented by Dr. Jim Smith)

Dr. Smith brought to the Board's attention the handout on HS Board Key Areas of Focus that lists 2016 priorities.

- ❖ Improve access to care and medical homes (includes physical and behavioral health)
- ❖ Support dental partnerships with community providers
- ❖ Support prevention and control of sexually transmitted diseases
- ❖ Improve access to economic services and job training
- ❖ Continue support for regional service delivery
- ❖ Support policies for clean water and air
- ❖ Address food insecurity and hunger
- ❖ Support expansion of Medicaid and increase in Medicaid rates for providers
- ❖ Improve NCFAST system

The Board will discuss each of these priorities in more detail at the Retreat in February.

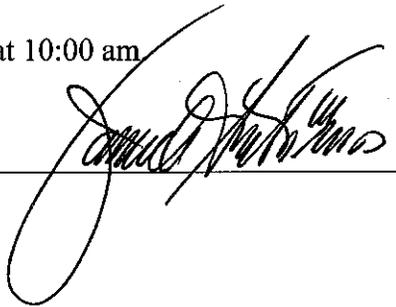
Public Comments

There were not any members of the public present for the Public Comments period.

Adjournment

The meeting was adjourned at 10:00 am

Board Chair's Signature: _____



Date: _____

4/27/17

Respectfully Submitted By: Ms. Amina Shah