

**Wake County Human Services Board
Regular Meeting Minutes
October 22, 2015**

Board Members Present:

Mayor Frank Eagles
Pablo Escobar
Dr. Sharon Foster
Leila Goodwin
Fiorella Horna-Guerra
Kent Jackson
John Myhre
Margaret Raynor
Dr. Jim Smith
Dr. Jacqueline Tavarez
Stephanie Treadway
Commissioner James West
Dr. Seth Wexler
McKinley Wooten

Staff Members Present:

Regina Petteway
Kenneth Murphy
Dr. Joseph Threadcraft
Amina Shah
Alicia Arnold
Dr. Sue Lynn Ledford
Elizabeth Scott
Caroline Harper
Michelle Mulvihill
Sarah Plentl
Cassandra Watford

Guests Present:

Epiphanis Iregbu, UNC Master of Public Health Leadership
Demetrius Edwards, Center for Disease Control, Department of Health & Human Services
Pam Diggs, NC Division of Public Health, Tobacco Prevention & Control Branch
Sally Herndon, NC Division of Public Health , Tobacco Prevention & Control Branch
Jim Martin, NC Division of Public Health , Tobacco Prevention & Control Branch
David Cottengim, Retired
Latisha Riley, Shaw University

Members of Public Present for Public Comment:

Robert Schechner
Dmetrius Jones, Shaw University
Aidil Hill, Youth Empowered
Betsy Vetter, American Heart Association
Ann Rollins, Alice Aycock Poe Center for Health Education

Call to Order

Chairman Dr. Jim Smith called the meeting to order at 7:32 am. He called for a round of applause, as Wake County Human Services was recommended for public health reaccreditation.

Reflections

Ms. Margaret Raynor shared reflections. She read a song that gave the lesson of positively handling challenging things in life. Her inspiration in life is that one should be able to deal with even the negative things in a positive manner.

Approval of Minutes

Mayor Frank Eagles motioned, seconded by Margaret Raynor to approve the September 24 meeting minutes. The motion was adopted unanimously by the Board.

Next Board Meeting

The next Board meeting will be held November 19, 2015 from 7:30 to 10:00 am at Swinburne Human Services Center. Note: the November meeting is held on the third Thursday instead of the fourth Thursday, because of Thanksgiving Holidays.

Wake County Human Services End of Year Trends & Horizons Update (2008-2015) (Presented by Ms. Caroline Harper)

This Report gives end of year updates of trends and programs selected by HS Board to follow and track. The Board last asked to add Public Health (PH) services to the programs tracked. Therefore, this Report includes data for immunizations, Women, Infants and Children (WIC) service and clinical family planning.

Trends highlighted in the Report:

- Syphilis outbreak is the highest in the last 18 years
- Birth records processed are decreasing, while death records processed are increasing
- Clinical family planning is trending downwards
- Spikes in immunizations in year 2010
- Tracking highly pathogenic Avian Influenza, but potential impact is not yet known. Center for Disease Control (CDC) is sending continuous updates.
- Foster care caseloads have increased. New cases coming into foster care are tracked.
- Correction that needs to be made: Child care subsidy waitlist number was reported at the end of the quarter. The actual case count is 3,806 for the year.

Questions:

Question from Dr. Jim Smith: why are the child care subsidy waitlist numbers so different throughout the years?

Response from Ms. Liz Scott: there will always be some fluctuation in child care subsidy waitlist numbers. We are in an effort to get children off the waiting list and reduced that number by about 600.

Question from Mayor Frank Eagles: who provides the funding for children care subsidies waitlist number to 0?

Response from Ms. Liz Scott: The State provides the funding, but, unfortunately, the funding does not equal the demand

Question from Mayor Eagles: Can we ask the County to subsidize funding to get the child care subsidy waitlist down to 0 or at least decrease it?

Response from Regina Pettway: the Board can talk about this as an advocacy item, but it will take significant amount of money (\$20 million) to bring it down to zero.

Question from McKinley Wooten: what is the length of days children stay in foster care?

Response from Ms. Caroline Harper: Length of days is tracked—it is not reported in this Report, but is publicly available, and can be aggregated by age, race and gender.

Dr. Smith asked to add the following things to the Report:

- Number of children currently in foster care
- Rate of success in reuniting children in foster care and specifically address gender disparities
- Difference in qualifications of foster care parents compared to prior years

Ms. Pettway suggested that Ms. Lisa Cauley be asked to present this information at the next meeting.

Human Services Board Officers Elections

(Presented by Mr. Kenneth Murphy and Ms. Amina Shah)

Ms. Amina Shah stated that the WCHS Board Operating Procedures require the Board to annually elect officers including Chair, Vice Chair and Treasurer. The nominees for CY 2016 are: Dr. Jim Smith for Chair, Mr. John Myhre for Vice Chair and Ms. Margaret Raynor for Treasurer.

Mr. Kenneth Murphy administered the elections voting. The nominees have accepted their respective nominations. The Board unanimously voted to appoint Dr. Smith as Chair, Mr. Myhre as Vice Chair, and Ms. Raynor as Treasurer in 2016.

Oath of offices will be administered during the December Board meeting.

Public hearing on Proposed Wake County Tobacco Ordinance [PH Accreditation Benchmark # 30.10]

(Presented by Ms. Regina Pettway and Dr. Sue Lynn Ledford)

Introduction:

The recommended Wake County Smoking, Tobacco and Vapor Product Use Ordinance is as follows:

Section 1. Authority.

This ordinance is enacted pursuant to N.C.G.S. 130A-498 and N.C.G.S. 153A-121.

Section 2. Definitions.

For the purpose of this subchapter, the following definitions shall apply:

Smoking. The use or possession of a lighted cigarette, lighted cigar, lighted pipe, or any other lighted tobacco product as defined by N.C.G.S § 130A-492 (16),

Vapor Product. Any non-combustible product that employs a mechanical heating element, battery, or electronic circuit regardless of shape or size and that can be used to heat a liquid nicotine solution contained in a vapor cartridge as defined by N.C.G.S. § 14-313(5).

Tobacco Product. Any product that contains tobacco and is intended for human consumption, as defined by N.C.G.S. § 14-313(4). As used in this section, this does not include a tobacco product regulated by USFDA and prescribed for smoking cessation. *County Building.* A building owned by Wake County, leased as lessor by Wake County, or the area leased as lessee by Wake County and/or occupied by Wake County, within the meaning of “local government building” as defined by N.C.G.S. § 130A-492(8) .

County Vehicle. A passenger carrying vehicle owned, leased, or otherwise controlled by Wake County and assigned permanently or temporarily by Wake County to Wake County employees, agencies, institutions, or facilities for official Wake County business, within the meaning of “local vehicle” as defined by N.C.G.S. § 130A-492(9) .

County Grounds. An unenclosed area owned, leased, or occupied by Wake County, within the meaning of “grounds ” as defined by N.C.G.S. § 130A-492(6) . This includes Wake County parks, playgrounds and athletic fields, greenways, trails, and open space lands owned, leased, or occupied by Wake County.

Manager. The individual exercising the powers and duties of manager for Wake County pursuant to N.C.G.S. § 153A-82.

Section 3. Areas where Smoking, Tobacco Products, and Vapor Products are prohibited:

- a. Smoking, Tobacco Products, and Vapor Products are prohibited in any County Building, any County Vehicle, and on any County Grounds.
- b. The Manager shall direct conspicuous and clear signage to be posted at reasonable intervals at all County Buildings and Grounds where Smoking, Tobacco Products, and Vapor Products are prohibited by this ordinance.
- c. This Section does not prohibit Smoking, Tobacco Products, and Vapor Products on streets, rights of way, sidewalks, or other property not owned or leased by Wake County as lessor or lessee.

The current Smoking Ordinance is as follows:

All smoking, as defined in G.S. § 130A-492, is hereby, prohibited in all buildings owned, leased or occupied by the County. It is further ordained, all smoking is prohibited within 50 linear feet of a building owned, leased or occupied by the county which houses a human services department. (Ord. passed 8-20-2007)

Open Public Hearing:

Dr. Smith opened the Public Hearing session.

Comments from Public Members:

- Robert Schechner: the Tobacco ordinance is far sighted and it would be good for the health of the public, so the Board should recommend the County Commissioners to adopt the Ordinance. He also asked the Board to advocate to the General Assembly to restore Tobacco Education funding for children.
- Dmetrius Jones: the Tobacco Free Ordinance would be very good, because it will prohibit smoking on college campuses and other places around universities.
- Aidil Hill: works on training for youth empowerment and tobacco prevention. Her Organization trains teenagers to work on tobacco prevention, which shows that young people are also passionate about this issue. Adopting the Tobacco Ordinance would be a

step in the right direction. Also, when we are renting parks and other facilities for parties, we want to be assured that they are Tobacco free.

- Betsy Vetter: The American Heart Association supports the Tobacco Ordinance as it's written, and congratulates WCHS for taking this step in the right direction towards good health of the community.
- Ann Rollins: Poe Center for Health Education strongly feels that the Tobacco Ordinance is a step in the right direction, so thank you for considering this.

Staff Recommendation:

The HS Board accept comments on the original draft, and make the recommendation of presentation to and adoption of this ordinance to the Wake County Board of Commissioners, subject to terms and conditions acceptable to the Wake County Attorney.

Board Action:

Ms. Leila Goodwin moved, seconded by Mayor Eagles to accept the staff recommendation as presented. WCHS voted unanimously to recommend the Wake County Board of Commissioners to adopt the Wake County Smoking, Tobacco and Vapor Product Use Ordinance.

Letter of Support for Advance Community Health [PH Accreditation Benchmark # 41.2A]
(Presented by Dr. Jim Smith)

WCHS Board was asked by Advance Community Health (ACH) to give a letter of support for their application to federal Section 330 Service Area Competition Funds. Dr. Smith asked for the Board's approval for this letter.

Mr. Pablo Escobar stated that is common for organizations such as ACH to ask for letters of support to apply for grant funding. That is the least the Board can do, which is to give a support letter, since they have been a good partner.

Commissioners James West stated that ACH asked the BOC for a similar letter. They are a true partner and he supports them.

Motion:

Motion was made, seconded, and passed unanimously to approve the letter of support for ACH.

Board Committee Chairs Reports

Dr. Sharon Foster, Chair of Public Health (PH) Committee:

The PH Committee, at its last meeting, addressed the state of dental needs and challenges in Wake County. A panel presentation was organized by Dr. Paul Scruggs that will also be given to the Board during its November meeting.

The Advocacy Party is scheduled for Sunday, January 10, 2016 at Dr. Foster's residence.

Human Services Director's Report

Public Health Reaccreditation

WCHS was recommended for Public Health Reaccreditation by North Carolina Local Health Department Accreditation. The Board related benchmark that was not met is as follows:

Activity 37.4: The local board of health shall review and approve the job description of the local health director.

The Site Visit Team reported that there was missing evidence of job description review for 2013 for the Director.

Healthiest Capital County Initiative (HCCI)

The Healthiest Capital County Initiative (HCCI) Collective Impact will be held Thursday, October 29, 2015 from 1 to 3 pm at Quorum Center in Downtown Raleigh. The Board is invited to attend.

Environmental Services Director's Report

NC State Fair Update

- Responsibilities
 - Environmental Health and Safety (EH&S) regulates prepared food
 - NC Department of Agriculture regulates items such as bakery, popcorn and candies
 - Water Quality inspects campers and bunk houses for proper water and sewer connections
- Performance
 - EH&S: as of 10-15-2015 wrote 125 of 144 permit applications (87%) complete. Banner day on 10-14-2015 in which they wrote 77 permits. Will have 2 staff assigned to the fair per day for the duration of the event.
 - Water Quality: permitted 120 units and inspected 280 units. Transitional units (2-3 days on site) are inspected but not permitted. Will have 2 staff assigned per day for the duration of the event.
- Item of concern: NC Department of Agriculture was the lead agency and EH&S provided support, as they confiscated adulterated/contaminated turkey legs from one of the vendors at the fair.

Public Health Concern

- Rabies
- An evaluation team consisting of staff from Human Services, Environmental Services and the state public health veterinarian evaluated positive rabies cases in Knightdale and implemented the following actions as a result of the study:
 1. Engaged the services of the Crisis Intervention team from the Sheriff's Office
 2. Engaged Human Services for assistance in developing a Hoarding Intervention Plan

3. Held an on-site rabies clinic on 10-21-2015
4. Depopulation of feral cat colony with expired rabies vaccines
 - a. Trapped/removed 27 cats from 10-19-2015 through 10-21-2015
 - b. Approximately 20 outside cats remain to be trapped
5. Estimate 11 indoor cats remain and are not part of depopulation initiative
6. As a result of previous neighbor complaints, trapped/relocated 45 cats from 9/2014 to 8/2015

Human Services Board Chair's Report

Dr. Smith again thanked staff for their efforts in passing the Reaccreditation process.

Mr. Escobar encouraged Board to consider 3 topics in future Board meetings:

1. Public transportation
2. Water quality
3. Gun control

Public Comments

There were not any members of the public present for the Public Comments period.

Adjournment

The meeting was adjourned at 9:45 am.

Other Business: Human Services Board Interview of Candidate for General Public Slot

The Board interviewed Mr. David Cottengim as a candidate for the General Public slot.

After the interview, general discussion was held on his answers to questions and qualifications, as they align with the skills needed for a General Public representative. The Board discussed his commitment and time availability for Board meetings and related activities. He also brings a unique perspective of the senior population on the Board.

Motion:

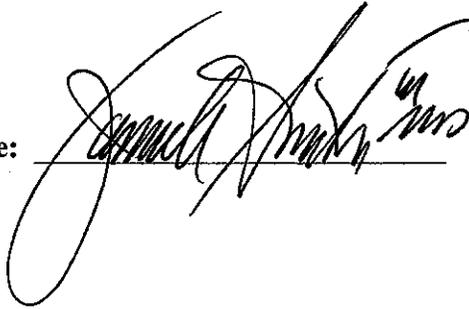
Ms. Raynor moved, seconded by Mr. Escobar to recommend Wake County BOC to appoint him to HS Board. The motion was approved unanimously by the Board.

Action Items

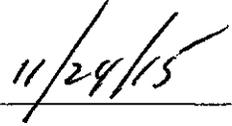
- Ms. Regina Petteway said the Tobacco Ordinance PowerPoint presentation will be electronically sent to the HS Board
- Ms. Petteway suggested that Ms. Lisa Cauley be asked to present the following information at the next Board meeting, as follow-up to WCHS End of Year Trends & Horizons Update:
 - Number of children currently in foster care

- Rate of success in reuniting children in foster care and specifically address gender disparities
- Difference in qualifications of foster care parents compared to prior years

Board Chair's Signature: _____

A handwritten signature in black ink, written over a horizontal line. The signature is highly stylized and cursive, appearing to read "James D. [unclear]".

Date: _____

A handwritten date "11/24/15" in black ink, written over a horizontal line.