

Community Leadership Action Team Meeting

December 17, 2018



Present: Dalia Place, Deidre McCullers, MaDeja Leverett, Shemekka Coleman, Nikki McDougald, Clif. Lavenhouse, Kristin Feierabend



Overarching Goal: Equip Southeast Raleigh residents with the knowledge and skills to lead positive community change.

Today's Objectives:

- Share updates and determine next steps on our 5 action items.

Notes

The meeting started at 12:00pm

Recap of Joint Action Team Meeting

Deidre provided a brief recap of the Joint Action Team meeting on December 11, 2018. The meeting was attended by members of the three Social & Economic Vitality Action Teams: Racial Equity & Social Justice; Training for Upward Mobility; and Community Leadership. The purpose of the meeting was to identify any areas of overlap and opportunities to work together on shared goals. Common themes across the action teams included youth, workforce development, and reentry. Joint Action Team meetings will be held quarterly beginning in 2019 with the next meeting being in March. Detailed notes from the Joint Action Team meeting will be distributed by Verna Best.

Review of November 28th notes

The November 28th notes were accepted with the following change:

- The following statement was added on Page 2 under #3: *Deidre initially volunteered to help plan this event but stated "how underhanded the staff at Crosby are when it comes to overriding work that was put into planning an event," and withdrew.*

100-Day Planning Process Updates & Next Steps

1. **Collect more information about what nonprofits, coalitions, and individuals are doing to support leadership development in SE Raleigh and what their needs are.**
 - **Updates:**
 - The organization list has about 60 organizations/groups on it at this point
 - **Discussion:**
 - Shemekka/Clif: What are we telling organizations we are doing with the information we collect? i.e. what action(s) will we take as a result? What will they gain by taking the survey?

- Dalia: We have talked about creating an online tool or directory where residents can find leadership opportunities and trainings.
- Shemekka: I'd like to find out where organizations need leaders and how community members can plug in to their work. It also seems like a lot of the questions are about challenges—are we prepared to address the challenges they tell us about? Or should we take more of an asset-based approach?
- Clif: I'm thinking about what we will do with the information we receive from the survey. I see the tool we will create being useful at multiple levels:
 - For individuals—where are there opportunities for me to plug in as a leader? What skillsets is an organization looking for that I may be able to help fulfill?
 - For organizations—who are the core community leaders that I can call on when I need help? What are their skillsets? What other organizations are out there that could help me fill a gap?
 - For our action team—based on what we learn from the survey, what can we do to support these organizations and individual leaders?
- Deidre: If our action team is still in the relationship-building stage, maybe we should meet with organizations in person before we send out a survey?
 - General agreement: It's unlikely that organizations are going to take our survey if emailed it to them without any context. We as action team members should at least have a phone or in-person conversation with them first so they understand the context and purpose for the survey. We can then follow up with an email link to the survey.
- **Action Steps:**
 - Dalia will send the updated organization list to the action team this week
 - Action team members will add their names next to organizations they have a relationship with
 - MaDeja or Dalia will update the survey to be more focused on assets and will send a revised survey in advance of our January meeting
 - At our January meeting, we will finalize the survey and determine the timeline/plan for talking with organizations on the list

2. Promote the non-profit capacity-building program being offered through SEV/NCSU to grassroots organizations in SE Raleigh

- **Updates:**
 - Kristin shared the recommendations our action team made in November with Verna Best. She will also share the feedback with Richard Clerkin at the Institute for Nonprofits.
- **Action Steps:**
 - Kristin will keep the team posted as the program develops.

3. Plan/host ONE informal dinners at Crosby to build relationships

- **Discussion:**

- Deidre: Does Southeast Raleigh Promise have a location to host the dinner?
 - Dalia: Yes, we have access to the Pathways Center, but we might want to choose a location that feels more community-based and less institutional.
- Deidre: Does Southeast Raleigh Promise have funding to host the dinner?
 - Dalia: Yes. I'm not sure what our budget is for it, but we do have resources to support it.
- The action team discussed the idea of hosting two different dinners—one for community organizations on our list and one for community leaders/aspiring community leaders (not necessarily affiliated with an organization). The team agreed to the following dates:
 - Tuesday, February 26th, 6-8pm – Event for community leaders/aspiring leaders
 - Tuesday, March 26th, 6-8pm – Event for community organizations
- The action team agreed that these should be networking events with high-top tables rather than a sit-down meal to allow for more interaction and conversation.
- Shemekka: Are the vendor Contracts lists compiled thru an equitable lens?
 - Dalia: Southeast Raleigh Promise always tries to utilize local Southeast Raleigh businesses.
 - Kristin: At the start of a project, the County has to submit a list of vendors it will use throughout the year. Right now, the list for our action team meetings is short and only includes chain restaurants. If we can collect a list of local businesses we want to support, we will be able to add those to our vendor list in the next fiscal year. We would love to do that; we just need your help identifying what those businesses are.

- **Action Steps:**

- MaDeja and Shemekka will explore location and catering ideas, as well as how to promote and structure the February and March events upon MaDeja's request.
- Ongoing: Send contact info for any local catering businesses to Kristin and Dalia.

4. Attend THREE community events to build new relationships; share info about our action team and recruit new participants.

- **Discussion:**

- Kristin suggested that we create a general action team flyer rather than a flyer for a specific meeting. We can also create flyers to promote specific events as needed.

- **Action Steps:**

- Dalia will draft a flyer for our action team by the January meeting

5. Identify existing STEM programs/ opportunities for youth in SE Raleigh that we might partner with.

- **Updates:**

- Emma is out on medical leave, so Kristin has not heard any updates.
- **Next Steps:**
 - Kristin will check in with Tamisha to see what the status of this is and how our action team can support.
 - Clif will pull together a list of STEM resources he is aware of in Southeast Raleigh.

FUTURE MEETING DATES

- 4th Wednesdays of the month from 12:00-1:30pm. Location will move between Crosby-Garfield Center and Pathways Center.
 - January 23rd meeting will take place at the Pathways Center

The meeting adjourned at 1:23pm.

Minutes submitted by Kristin Feierabend

All Action Team agendas and minutes are available online at

<http://www.wakegov.com/humanservices/locations/crosby/Pages/Crosby-Garfield-CAG.aspx>