

WAKE COUNTY FIRE COMMISSION

Thursday, September 19, 2013

Adopted Minutes

(Audio Replays of the meeting are available upon request)

A meeting of the Wake County Fire Commission was held on Thursday, September 19, 2013, 7:00 PM, in the Waverly F. Akins Building (WCOB) – Room G31, 337 South Salisbury Street, Raleigh, North Carolina.

CALL MEETING TO ORDER

Commission Vice Chair Billy Myrick called the meeting to order.

The following members were present: Chief David Cates, Chief Rodney Privette, Lee Price, Judge Keith Gregory, Bob Stagg, Chief David Price (South Region Alternate), and Commissioner Phil Matthews.

Other members present: Chief Chris Perry

The following members were absent: Lucius Jones, Barbara Poole, Commissioner Paul Coble, Chief Tim Pope (North Region Alternate), Chief Mark Haraway (West Region Alternate), Chief Tony Mauldin, Chief A.C. Rich, and Judge Michael Denning.

The following County officials and staff were present: Deputy County Manager Joe Durham, Budget and Policy Analyst Chad Balke, Ricky Dorsey, Wake County Training Director, and EMS / Fire and Emergency Management Business Officer Demetric Potts, and EMS | Fire and Emergency Management Senior Accounting Technician Priti Amin.

Mr. Billy Myrick gave an invocation.

ITEMS OF BUSINESS

APPROVAL OF AGENDA

Upon motion of Bob Stagg and second by Chief David Cates, the Fire Commission unanimously approved the Agenda.

ADOPTION OF MINUTES

Upon motion of Lee Price and second by Bob Stagg, the Fire Commission unanimously approved minutes of the July 18, 2013, Regular Meeting.

RADIO SYSTEM REPLACEMENT UPDATE

Frank Hall, Wake County Radio System Manager informed the Fire Commission that at the recent September 9, 2013 Board of Commissioners work session the Wake County Information Services Department provided an update to the Board of County Commissioners concerning the status of the County's 800MHZ public safety radio system replacement project. The presentation included the estimated costs and advantages/disadvantages of the replacement options the County considered, as well as a recommended course of action for meeting the long term public safety radio system needs for the County. Mr. Hall's full presentation is incorporated into the minutes as an attachment.

REGULAR AGENDA

CONSIDER SUPPORT FOR RECOMMENDED AMENDMENTS TO THE NOT FOR PROFIT FIRE PROTECTION AGREEMENT

Demetric Potts provided information regarding staff's recommendation that the Fire Commission approve support for the proposed amendments to the Not for Profit Fire Protection Agreement Section 20. Standards of Performance:

PROPOSED AMENDMENTS

E. TRAINING: The Fire Department shall have formally adopted written guidelines for appropriate initial training of firefighters and continuing education of firefighters that meet or exceed all state requirements ("Training Guidelines"). The Fire Department shall be responsible for providing Wake County Department of Fire Services with a copy of the Training Guidelines and any amendments of the Training Guidelines that go into effect during this Contract. The Training Guidelines shall include the following minimum standards:

1. Initial firefighter training shall include education on hazardous materials responder, ~~operations plus~~, incident command system, and blood borne pathogens.
2. The Department shall annually conduct ~~and/or participate~~ in a minimum of one (1) live fire training exercise with the preferred location being at the Wake County Fire Training Center.
3. The Department shall annually participate in a minimum of one (1) multi-company and one (1) multi-department live fire training exercise.
4. No member of the Department shall engage in structural firefighting without having first completed the Wake County Essentials of Firefighting course or equivalent course as determined by the Department's Chief Officer.

L. FIRE INVESTIGATIONS: The Fire Department officer in charge at all fire scenes shall attempt to determine the origin and cause of every fire. When the officer in charge cannot determine the origin and cause OR if the cause is suspected to be incendiary in nature, the officer in charge shall request a representative from the Wake County Department of Public Safety to assist. The Fire Department shall provide whatever assistance is needed by Wake County staff at the fire scene. ~~At the conclusion of the fire origin and cause determination, Wake County staff will provide a report to the Fire Department regarding the cause of the fire.~~ The responsibilities under this section shall be in addition to, and not in replacement of the responsibilities outlined under subsection M "Post Incident Review".

M. POST INCIDENT REVIEW: In order to provide a systematic and consistent approach for reviewing and evaluating fire response, the Department shall be required to conduct a post incident review for the following incidents: fires resulting in fatalities, fires resulting in more than \$250,000 property loss, fires resulting in civilian injury requiring hospitalization for more than 23 hours, fires resulting in firefighter injury requiring hospitalization for more than 23 hours, and any other incident as determined by the Department. The Department shall be responsible for conducting the formal review in accordance with the most current Wake County Post Incident Review Procedure dictated by the Wake County ~~Fire Commission Training Division~~; provided that the Wake County Training Division shall appoint the incident facilitator for the formal review. The incident facilitator shall be a fire service member 1) not affiliated with the responding department for the incident reviewed and 2) who has completed a post-incident review training program approved by the Fire Commission, or equivalent training as determined by the Fire Commission.

Upon motion of Bob Stagg and second by Chief David Cates, the Fire Commission unanimously approved support for the proposed amendments to the Not for Profit Fire Protection Agreement Section 20. Standards of Performance, Sections E. Training; Section I. Fire Investigations; and Section M. Post Incident Review.

CONSIDER SUPPORT FOR RECOMMENDED GENERAL AMENDMENTS TO THE

Demetric Potts provided information regarding staff's recommendation that the Fire Commission approve support for the following proposed general amendments to the Not for Profit Fire Protection Agreement:

1. All references to Wake County Department of Fire and Emergency Management will change to Wake County Department of Fire Services.
2. All references to the Director of the Department of Fire and Emergency Management will change to the Director of the Department of Fire Services.
3. SECTION 19. INSURANCE SERVICES OFFICE, INC. RATING – Paragraph two which states the following:

In the event that the Fire Department's ISO rating falls below a Class 6 public protection classification for fire insurance grading purposes, the Fire Department shall prepare and submit to the County a plan to obtain a minimum of a Class 6 public protection classification, such classification to be in effect no later than July 1, 2011. If the Department has a public protection classification equal to or better than a Class 6, the Fire Department is not required to downgrade to a Class 6.

Shall be amended to read as follows:

In the event that the Fire Department's ISO rating falls below a Class 6 public protection classification for fire insurance grading purposes, the Fire Department shall prepare and submit to the County a plan to obtain a minimum of a Class 6 public protection classification, such classification to be in effect no later than July 1, 2015. If the

Department has a public protection classification equal to or better than a Class 6, the Fire Department is not required to downgrade to a Class 6.

Upon motion of Bob Stagg and second by Chief David Cates, the Fire Commission unanimously approved support for the general proposed amendments to the Not for Profit Fire Protection Agreement.

INFORMATION AGENDA

APPARATUS COMMITTEE UPDATE

Chief Jim Jones stated that Chief Woods was unable to attend the meeting tonight, but he wanted to make sure that the Fire Commission was updated on the Tanker purchases since the information was put in the Agenda Packet. Chief Jones reported that after final negotiations with KME the final payment for the Bay Leaf, and Wake New Hope tanker trucks was reduced by \$12,000.00 from the original contract price. The reduction was to account for the late delivery of the vehicles. He stated that the final payment for the Wake Forest truck is yet to be determined, but Wake Forest Fire Department did take delivery of their truck that morning. Chief Jones reported that Tom Wester and the Budget Office would be working with the Attorney's Office to determine the final payment for the Wake Forest truck.

FACILITIES COMMITTEE UPDATE

Demetric Potts updated the Fire Commission with the following information regarding Planned Facility Maintenance, Repairs, and Renovations. He stated that:

During the FY 2014 budget processes the Budget Committee received CIP requests and provided copies of the requests and supporting documentation to the Facilities Committee for review and prioritization during the budget process. Priority is given to repair, maintenance, and renovations that affect a department's ability to deliver services, life safety issues in the fire station, and areas where delays of a pending repair will increase repair costs.

The Facilities Committee is recommended the following Repairs, Maintenance, and Renovation projects for FY 2014:

<u>Department</u>	<u>Project</u>	<u>Projected Cost</u>
Apex FD	Station #2 Repairs/Renovations	\$ 57,878
Fuquay-Varina FD	Replace Crumbling floor at Station #1	\$ 35,250
Zebulon FD	Roof Repair	\$ 26,135
Wendell FD	Replace Metal Siding	<u>\$ 67,000</u>
		\$186,263

The Departments receiving funding for the recommended projects must submit three vendor / contractor estimates that detail the entire work to be completed based on the needs statement and scope of work description. The estimates shall detail any design or engineering cost, construction cost, and permit and inspection fees. A funding agreement by and between Wake County and the Fire Department must be completed prior to the commencement of any work.

COMPENSATION COMMITTEE UPDATE

Chief Ron Early informed the Fire Commission that the Compensation Committee met to discuss the recently completed Market Survey and to review a candidate's credential for the position of Chief for Eastern Wake Fire Department. He stated that the group reviewed and discussed the Market Survey and how it could be implemented. He stated that it was obvious that the current fire service salaries were about 10% behind the market. The group felt that they should wait for the fiscal impact determination before a decision was made. Another concern was compression of the salaries if we did not move everyone. Chief Early reported that discussion followed on the similarities between the Driver/Operator and the Lieutenants job description compared to the differences in the pay band. After discussion, the group felt that we should move forward with a full review of the Compensation Guidelines.

Chief Early also reported that the Compensation Committee reviewed the credentials of the Eastern Wake candidate. After discussion, the group concluded that the candidate did meet the qualifications as outlined in the Compensation Guidelines. A letter to Eastern Wake and County Staff was drafted and sent notifying them of their findings.

FIRE TRAINING CENTER UPDATE

Ricky Dorsey stated that he was pleased to report that the fire pump at the Fire Training center was back in service. He stated that they had completed the flow testing and the system was functioning as designed. He thanked the departments for assisting with fire apparatus during the repairs. Mr. Dorsey also reported that the fire training study was still being conducted by the Ludwig Group and they hoped to have a draft back to us around the end of September.

FIRE TAX FINANCIAL REPORT

Chad Balke provided the following financial reports to the Fire Commission:

FY 2014 WAKE COUNTY FIRE TAX DISTRICT OPERATING FINANCIAL REPORT (September 2013)

Appropriation: 6120N2500 Fire Tax District - System

Unit: F250 Fire Tax District System

Revenue Source/ Object	Expenditure	Adopted Budget	Amended Budget	PTD Actual	Commitments (excluding pending)	YTD Actual	Total Commitments + YTD	Amended Budget Less YTD Actual	YTD % of Amended Budget	Comments
T127 NC DMV Taxes		0.00	0.00	1,462.34	0.00	1,462.34	1,462.34	(1,462.34)	NA	
T200 Special District Taxes		20,712,000.00	20,712,000.00	2,492,557.40	0.00	2,492,557.40	2,492,557.40	18,219,442.60	12%	
N140 Market vs Cost Investment Difference		0.00	0.00	16,041.99	0.00	16,041.99	16,041.99	(16,041.99)	NA	
N150 Interest Income/Pooled Funds		15,000.00	15,000.00	1,358.38	0.00	1,358.38	1,358.38	13,641.62	9%	
A370 Appropriated Fund Balance		34,995.00	34,995.00	0.00	0.00	0.00	0.00	34,995.00	0%	
Total Revenues		20,761,995	20,761,995	2,611,420	0	2,611,420	2,611,420	18,250,575	12%	
2406 CONTRACTED SERVICES		0.00	34,995.00	0.00	34,995.00	0.00	34,995.00	0.00	100%	Fire Training Center Evaluation
3127 OFFICE SUPPLIES		0.00	0.00	179.97	0.00	179.97	179.97	(179.97)	NA	
3134 OTHER SUPPLIES AND MATERIALS		0.00	0.00	1,968.50	0.00	1,968.50	1,968.50	(1,968.50)	NA	
3601 ELECTRICITY		0.00	0.00	1,827.10	0.00	1,827.10	1,827.10	(1,827.10)	NA	
3606 OTHER UTILITIES		12,500.00	12,500.00	0.00	0.00	0.00	0.00	12,500.00	0%	
3617 DISPATCH SERVICE		182,289.00	182,289.00	0.00	170,054.00	0.00	170,054.00	12,235.00	93%	
3714 MAINTENANCE AND REPAIR OF EQUIPMENT		17,665.00	17,665.00	652.00	0.00	652.00	652.00	17,013.00	4%	
4208 CITY OF RALEIGH HAZMAT PROGRAM		89,789.00	89,789.00	0.00	89,788.66	0.00	89,788.66	0.34	100%	
4224 NC DEPT OF NRCD - FORESTRY		67,362.00	67,362.00	0.00	67,362.00	0.00	67,362.00	0.00	100%	
4428 MISC CHARGES FROM OTHER DEPT/DIV		360,918.00	360,918.00	0.00	0.00	0.00	0.00	360,918.00	0%	
4446 800mhz charges from other dept		125,075.00	125,075.00	31,268.69	0.00	31,268.69	31,268.69	93,806.31	25%	
4447 CAD charges from other dept		8,663.00	8,663.00	2,302.38	0.00	2,302.38	2,302.38	6,360.62	27%	
8104 CONTINGENCY		76,492.00	76,492.00	0.00	0.00	0.00	0.00	76,492.00	0%	
9103 TRANSFER TO C/P CO CONSTRUCTION FUND		1,350,000.00	1,350,000.00	1,350,000.00	0.00	1,350,000.00	1,350,000.00	0.00	100%	
9109 TRANSFER TO DIS FROM TAX DISTRICT FUND		1,224,000.00	1,224,000.00	0.00	0.00	0.00	0.00	1,224,000.00	0%	
Total Expenditures		3,514,753	3,514,753	1,388,199	327,205	1,388,199	1,715,403	1,799,350	49%	
Subtotal Unit: F250		20,761,995	20,761,995	2,611,420		2,611,420	2,611,420	18,250,575	12.1	
Total Revenues		20,761,995	20,761,995	2,611,420		2,611,420	2,611,420	18,250,575	12.1	
Total Expenditures		3,514,753	3,514,753	1,388,199	362,200	1,388,199	1,750,398	1,799,350	39.1	

FY 2014 WAKE COUNTY FIRE TAX DISTRICT OPERATING FINANCIAL REPORT (September 2013)

Department: 51 Fire and Emergency Management

Unit	Unit Name	Revenue Source/ Expenditure Object	Adopted Budget	Amended Budget	FTD Actual	Commitments (excluding pending)	YTD Actual	Total Commitments + YTD	Amended Budget Less YTD Actual	YTD % of Amended Budget
F251	Apex FD	2400	707,525	707,525	176,881	530,470	176,881	707,351	174	25.00
F252	Bayliss FD	2400	1,535,189	1,535,189	405,678	0	405,678	1,129,511	74	25.00
F253	Cary FD	2400	70,000	70,000	0	0	0	70,000	0	0.00
F254	Durham Highway FD	2400	745,314	745,314	186,329	0	186,329	558,986	75	25.00
F255	Eastern Wake FD	2400	1,634,034	1,634,034	490,537	0	490,537	1,143,497	70	25.00
F256	Fairview FD	2400	1,141,928	1,141,928	289,482	0	289,482	852,446	75	25.00
F259	Fuquay Varina FD	2400	1,389,098	1,389,098	347,275	1,041,823	347,275	1,389,098	0	25.00
F259	Garner FD	2400	1,650,766	1,650,766	412,691	0	412,691	1,238,075	75	25.00
F260	Holly Springs FD	2400	422,737	422,737	105,685	317,053	105,685	422,738	(1)	25.00
F261	Hopkins FD	2400	722,842	722,842	180,710	0	180,710	542,132	75	25.00
F262	Morrisville FD	2400	794,122	794,122	198,530	595,592	198,530	794,122	0	25.00
F264	Rolesville FD	2400	559,803	559,803	139,981	0	139,981	419,822	75	25.00
F265	Stony Hill FD	2400	1,007,648	1,007,648	251,912	0	251,912	755,736	75	25.00
F266	Swift Creek FD	2400	486,939	486,939	110,485	0	110,485	376,454	22	25.00
F267	Wake-New Hope FD	2400	1,095,054	1,095,054	273,764	0	273,764	821,291	75	25.00
F268	Wake Forest FD	2400	699,366	699,366	174,842	0	174,842	524,525	75	25.00
F269	Wendell FD	2400	1,445,902	1,445,902	420,581	0	420,581	1,025,321	71	25.00
F270	Western Wake FD	2400	566,089	566,089	141,522	0	141,522	424,567	75	25.00
F271	Zebulon FD	2400	533,893	533,893	133,473	400,420	133,473	533,893	0	25.00

Report ID: FSR-CIP-0001
 Last Run Date: 9/11/13
 WAKE COUNTY
 CIP Projects Budget vs. Actual (Including Pending Exp)
 For Fiscal Year(s) 2007 to 2014
 From FP: 290712 To FP: 201403
 Page: 1 of 1

Fund: 4400 Fire CIP
 Department 34 Fire And Rescue CIP
 Division 8420 Fire Facilities

Unit	Unit Name	Appropriation Unit	Budgeted Revenues	Actual Revenues to Date	Revenues (Over)/ Under Budget	Current Expenditure Budget	Actual Expenses to Date	Commitments	Pending Expenses	Actual Expenses to Date with Commitments and Pending	Remaining Expenditure Budget	Remaining Expenditure Authority (actual balance)	Comments
020F	Fire-Backup #1	8400V0100	\$3,945,513.09	\$3,945,513.09	\$0.00	\$3,945,513.09	\$3,147,368.96	\$640,816.08	\$0.00	\$3,788,185.04	\$160,328.05	\$160,328.05	
026F	Stony Hill Remediation	8420V0100	\$794,348.00	\$794,348.00	\$0.00	\$794,348.00	\$520,274.37	\$35,182.63	\$0.00	\$555,457.00	\$238,891.00	\$238,891.00	
050F	Wendell Falls Station, Fire Tax Portion	8420V0100	\$350,000.00	\$350,000.00	\$0.00	\$350,000.00	\$2,200.00	(\$6.00)	\$0.00	\$2,200.00	\$347,800.00	\$347,800.00	
057F	Fire Planned Facility Repairs	8420V0100	\$591,230.95	\$591,230.95	\$0.00	\$591,230.95	\$249,892.76	\$94,670.36	\$0.00	\$341,463.12	\$249,787.83	\$249,787.83	
Total Division 8420 Fire Facilities			\$5,674,092.04	\$5,674,092.04	\$0.00	\$5,674,092.04	\$3,916,736.09	\$770,569.07	\$0.00	\$4,687,305.16	\$895,786.88	\$895,786.88	

Division 8430 Fire Fighting Equipment

Unit	Unit Name	Appropriation Unit	Budgeted Revenues	Actual Revenues to Date	Revenues (Over)/ Under Budget	Current Expenditure Budget	Actual Expenses to Date	Commitments	Pending Expenses	Actual Expenses to Date with Commitments and Pending	Remaining Expenditure Budget	Remaining Expenditure Authority (actual balance)	Comments
041F	CONTINGENCIES & GRANT MATCHES	8400V0100	\$131,600.00	\$131,600.00	\$0.00	\$131,600.00	\$108,608.54	\$0.00	\$0.00	\$168,608.54	\$22,991.46	\$22,991.46	
044F	TURNOUT GEAR	8430V0300	\$1,638,000.00	\$1,638,000.00	\$0.00	\$1,638,000.00	\$1,081,481.02	\$0.00	\$0.00	\$1,081,481.02	\$556,518.98	\$556,518.98	
060F	Fire 800VH2 - Omnivox Upgrade	8430V0300	\$259,000.00	\$259,000.00	\$0.00	\$259,000.00	\$259,000.00	\$0.00	\$0.00	\$259,000.00	\$0.00	\$4,000.00	Preparing to be closed out; project savings will be moved to 069F
061F	Fire Air Bottle Replacement	8430V0300	\$206,000.00	\$206,000.00	\$0.00	\$206,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$206,000.00	\$206,000.00	
062F	Fire Defibrillators	8430V0300	\$116,000.00	\$116,000.00	\$0.00	\$116,000.00	\$82,057.07	\$3,211.88	\$0.00	\$85,268.95	\$30,731.05	\$30,731.05	
063F	Fire Thermal Imaging Cameras	8430V0300	\$362,000.00	\$362,000.00	\$0.00	\$362,000.00	\$151,486.41	\$0.00	\$0.00	\$151,486.41	\$210,513.59	\$210,513.59	
066F	Fire SCBA's	8430V0300	\$681,000.00	\$681,000.00	\$0.00	\$681,000.00	\$204,411.53	\$0.00	\$0.00	\$204,411.53	\$476,588.47	\$476,588.47	
069F	Fire Small Capital - FY13	8430V0300	\$300,000.00	\$300,000.00	\$0.00	\$300,000.00	\$146,859.38	\$0.00	\$0.00	\$146,859.38	\$153,140.62	\$153,140.62	\$150,000 in FY 2014 funds will be transferred to a new FY 2014 account. Remaining funding of \$3,140.62 will be transferred to uncommitted fund balance upon closure.
Total Division 8430 Fire Fighting Equipment			\$3,673,600.00	\$3,673,600.00	\$0.00	\$3,673,600.00	\$2,029,913.95	\$3,211.88	\$0.00	\$2,033,125.83	\$1,640,477.17	\$1,640,477.17	

Division 8440 Fire Apparatus

Unit	Unit Name	Appropriation Unit	Budgeted Revenues	Actual Revenues to Date	Revenues (Over)/ Under Budget	Current Expenditure Budget	Actual Expenses to Date	Commitments	Pending Expenses	Actual Expenses to Date with Commitments and Pending	Remaining Expenditure Budget	Remaining Expenditure Authority (actual balance)	Comments
054F	General Fire Apparatus	8440V0100	\$89,185.82	\$89,185.82	\$0.00	\$89,185.82	\$1,356.00	\$0.00	\$0.00	\$1,356.00	\$87,830.82	\$87,830.82	
056F	Fire Small Vehicles	8440V0100	\$329,371.04	\$335,243.08	(\$5,872.04)	\$329,371.04	\$174,378.75	\$3,500.00	\$0.00	\$177,878.75	\$151,492.29	\$157,364.33	
067F	FY13 Large Apparatus - Rural	8440V0100	\$1,012,675.00	\$1,012,674.64	\$0.36	\$1,012,675.00	\$701,127.71	\$228,042.57	\$0.00	\$927,170.28	\$85,504.72	\$85,504.72	Awaiting delivery of Wake Forest tanker.
068F	FY13 Large Apparatus - Municipal	8440V0100	\$229,897.78	\$229,897.78	\$0.00	\$229,897.78	\$149,420.46	\$80,477.32	\$0.00	\$229,897.78	\$0.00	\$0.00	To be closed out upon completion of payments.
060F	FY14 Large Apparatus - Municipal	8440V0100	\$345,000.00	\$345,000.00	\$0.00	\$345,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$345,000.00	\$345,000.00	
Total Division 8440 Fire Apparatus			\$2,006,130.64	\$2,012,002.32	(\$5,871.68)	\$2,006,130.64	\$1,026,282.92	\$310,019.89	\$0.00	\$1,336,302.81	\$669,827.83	\$675,699.51	

Division 8490 Fire Capital Uncommitted

Unit	Unit Name	Appropriation Unit	Budgeted Revenues	Actual Revenues to Date	Revenues (Over)/ Under Budget	Current Expenditure Budget	Actual Expenses to Date	Commitments	Pending Expenses	Actual Expenses to Date with Commitments and Pending	Remaining Expenditure Budget	Remaining Expenditure Authority (actual balance)	Comments
098F	Garner Station #4 Interlocal Agreement	8490V0100	\$90,000.00	\$30,500.00	\$59,500.00	\$90,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$90,000.00	\$30,500.00	
099F	Fire Capital Uncommitted	8490V0100	\$206,000.00	\$2,169,949.77	(\$1,963,949.77)	\$206,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$206,000.00	\$2,169,949.77	
Total Division 8490 Fire Capital Uncommitted			\$296,000.00	\$2,200,449.77	(\$1,864,449.77)	\$206,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$206,000.00	\$2,200,449.77	
Total Department 34 Fire And Rescue CIP			\$11,709,825.68	\$13,560,147.13	(\$1,850,321.45)	\$11,709,825.68	\$6,972,932.96	\$1,083,800.84	\$0.00	\$8,056,733.80	\$3,653,091.88	\$5,503,413.33	
Total Fund: 4400 Fire CIP			\$11,709,825.68	\$13,560,147.13	(\$1,850,321.45)	\$11,709,825.68	\$6,972,932.96	\$1,083,800.84	\$0.00	\$8,056,733.80	\$3,653,091.88	\$5,503,413.33	

Chad also reported that after this meeting he would no longer be the Budget Analyst for the Fire Tax District. He stated that the new Analyst would be Mark Matthews and he distributed his Business Card.

Vice Chair Billy Myrick thanked Chad for all that he had done during the time that he worked with the Fire Commission.

CHAIR REPORT

None.

FIRE AND EMERGENCY MANAGEMENT DIRECTOR REPORT

Deputy County Manager informed the Fire Commission that they have conducted a second round of interviews for the recruitment of the Fire Services Director. He reported that Chief Smith and Chief Pope were part of the interview process. Mr. Durham stated that they were done to two candidates at this stage and they were checking reference and conducting background check. Mr. Durham stated that his goal was to make an offer within the next two weeks and to have someone on board by the November meeting.

Mr. Durham also shared with the Fire Commission that the County would be issuing a RFP to hire a consultant to develop a cost share plan for the county and the cost share departments. He stated that the process would involve engagement with all the departments, staff, and the Fire Commission.

OTHER BUSINESS

Mr. Bob Stagg congratulated Chief Cates on his appointment to be the Chief at Eastern Wake Fire Department. Mr. Stagg also, asked Chief Poole to report on a recognition that is being put together for Tramp Dunn.

Chief Poole reported that an email had been sent out regarding an appreciation dinner for Tramp Dunn, who had been instrumental in fire service training in Wake County and North Carolina. Chief Poole shared that Mr. Dunn had been diagnosed with ALS (Lou Gehrig's disease) approximately a month ago and they have been overwhelmed with people from all across the state wanting to honor Tramp, so the Wake County Association of Fire Chiefs have been working an appreciation dinner for him. The event will be held on December the 7, 2013 at the Raleigh Convention Center.

PUBLIC COMMENTS

None.

ADJOURNMENT

Being no further business, the meeting was adjourned