



## **ADDENDUM #1**

**Date:** August 17, 2020  
**RFP/Bid Title:** Bulk Waste, Material Collection, Christmas Tree Recycling  
**Owner:** County of Wake – Tom Wester, Procurement  
**RFP/Bid No.:** 20-069

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The following items modify, add, or delete from the Request for Proposal RFP #20-069. Acknowledge receipt of this addendum in your proposal.

This addendum consists of 3 sheets. (8.5 x 11) for the Question and Answer and 2 separate attachments, 1 and 2..

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- 1) Please see the attached photos. As part of the "Scope of Services", **Section B. Collect, Process and Transport Materials from CC to MMRF/HHW Facilities**, Subsection #3 are you requesting the provider empty the collection bins ( roll off dumpsters ) transport or are the items being asked to be removed loose items on the ground?

The roll-off containers are serviced by another contractor (GFL) and not a part of this RFP. Under this RFP, the items not accepted at Convenience Centers (but often improperly disposed onsite) are collected off the ground and transported to appropriate County facilities.

Under Section B, Subsection #4 is there a specific requirement for lifting device(s) on our trucks.

No specific requirement but lifting device normally has platform to load items and utilizes hydraulics to raise up and place in back of collection vehicle.

- 2) How frequently are you looking to have each location serviced each week?

Varies from as needed/weekly/monthly basis:

(1) Oyster Shells (stored in yellow containers) – on a monthly basis (except between the months of October and March on weekly basis).

(2) Household Hazardous Waste – on an as needed basis (paint, fluorescent light bulbs, etc.) and specified by the County.

(3) Other Prohibited Materials – on an as needed basis (scrap tires, used oil, etc.) and specified by the County.

(4) Site #1 (10505 Old Stage Rd.) – ONLY convenience center that accepts white goods such as refrigerators, freezers, washers, dryers, hot water heaters, etc. 7 days a week. For month of July (2020), the material collection of these items for this site amounted to 34 units (2-3 pickups a week).

- 3) When referencing a "COST PER SERVICE" price would you like it broken out by daily route or by location services?

Cost Per Service rate can be broken down by location.

- 4) What are the insurance coverage requirements? Refer to this link on the Finance website – insurance is on page 2  
- [http://www.wakegov.com/finance/business/vendors/Documents/RFP%20Standard%20Terms%20and%20Conditions\\_7-17-19.pdf](http://www.wakegov.com/finance/business/vendors/Documents/RFP%20Standard%20Terms%20and%20Conditions_7-17-19.pdf)

- 5) Can I use subcontractors for this Contract? By written permission. Include a list of any proposed subcontractors and their scope of work in your response.

- 6) What is the turnaround time for me receiving payment from Wake County after invoice is sent? County requests invoices by the 10<sup>th</sup> of the month following services and will generally pay in 30 days or less.

Does my work crew need certain credentials that are required by Wake County? All work is outside of Wake County buildings and access to County facilities is via key for various gates/sites. The selected contractor will be issued the appropriate/needed keys. We would always encourage the staff to carry clear identification of who they are and whom they work for and can consider issuing a County Contractor badge if that is determined to be needed

#### Second Set

1. Do we have to provide a quote for all services? Yes
2. Will there be more than one award for services? Not expected.
3. Can we make exceptions to some of the services but offer other solutions? Proposal must conform to the request.
4. Please verify start date- page 7- Schedule states September 1 but under Method of Award it states October 1. October is the correct date.
5. When will questions be answered? Aug 17 or 18
6. On page 3, A Litter Pick-Up under number 1, the requirement description is very confusing. Are we to have someone go by each site one time per month and check for litter and only get paid when we find litter or do we have a person on standby and wait for the County to call and only get paid if the County calls? Or is it a combination of both based on how the pricing page is stated? Once a month pick up of the designated area regardless of the amount of litter.
7. Please define bulky waste as discussed in the Litter Pick-up Section. TVs, mattresses, furniture, etc.
8. On page 4, B Collect, Process and Transport Materials from Convenience Centers, under number 1, are we to go by each site weekly and get paid for only what we transport or again do we have an employee on standby to wait for the County to call? No, for the most part items are collected on a monthly basis to coincide with litter pickup service schedule. The County is then charged for those hauls from convenience centers to applicable facility (Multi-Material Recycling or Household Hazardous Waste). There may be times where this is done on as needed basis by which the County will contact you directly for immediate collection.
9. On the pricing page under B, do we get paid per trip per each potential destination, per volume load, per type item, etc? Material collection service at 11 sites is cost rate based on per collection/per site.
10. Do you have any history on how much of what material is normally transported since we have to provide one general unit price to cover every scenario? See attached spreadsheet detailing the number of pick-ups for various CC's for the past 3 months. Note that for white goods a specific number of units are noted. For other items (that don't belong at the CC) they are simply noted as 1 unit - this could represent multiple items.
11. Are we to provide manifests if we transport household hazardous waste? Not required due to limited quantity of materials.

12. On page 5, C Christmas Tree Chipping and Removal, does the County have history of number of trees (loads) hauled from which site? **See attached.**
13. Are we to provide site (staging area) for chipper? **County will provide staging area.**
14. Please clarify that we are to remove ornaments, lights, etc and dispose of them at site where collected before transport for chipping? If not, explain the procedure. **Yes, material removed from trees can be disposed of in household trash at convenience centers.**
15. Please clarify on pricing page under C Christmas Tree Chipping, Equipment per month is the cost per month to use the chipper? **Yes, equipment per month is the cost per month to use chipper.**
16. Under hauls per month, does that include the hauls from site to chipper and the hauls from chipper to the County Parks? **Normally, trees are chipped onsite (convenience centers) and mulch is hauled directly to County Parks. Therefore, it includes from chipper to the County Parks.**
17. Do you have history of how many loads of mulch went to each sight? Again, we are only to provide one rate for haul and there are multiple destinations. **Yes, see attached. That is correct, one rate for hauls.**
18. What size truck or container is considered for the hauls; pick-up truck, dump truck, rolloff container, etc? **Your choice - with appropriate pricing...**
19. On pricing page under D, Misc Labor, there is no other description of service other than hut repair and odd projects. We have to provide an hourly rate. Do we assume it is all carpentry type work and or/labor type work or will other skills be required, for example, electrical, plumbing, mechanical, etc? **Carpentry and general building work, no electrical, plumbing or mechanical.**

All other information remains as issued

**End of Addendum**