

Classification Title: Fire Rescue Responder

FLSA Status: Non-Exempt

BRIEF DESCRIPTION: Responds to emergencies and supports emergency responders, conducts fire investigations, enforces codes, assists with fire training programs and assists with emergency response planning and preparation. Completes ancillary administrative activities.

ESSENTIAL FUNCTIONS:

This information is intended to be descriptive of the key responsibilities of the position. The following examples do not identify all duties performed by any single incumbent.

S Sedentary	L Light	M Medium	H Heavy	V Very Heavy
Exerting up to 10 lbs. occasionally or negligible weights frequently; sitting most of the time.	Exerting up to 20 lbs. occasionally, 10 lbs. frequently, or negligible amounts constantly OR requires walking or standing to a significant degree.	Exerting 20-50 lbs. occasionally, 10-25 lbs. frequently, or up to 10 lbs. constantly.	Exerting 50-100 lbs. occasionally, 10-25 lbs. frequently, or up to 10-20 lbs. constantly.	Exerting over 100 lbs. occasionally, 50-100 lbs. frequently, or up to 20-50 lbs. constantly.

#	Code	Essential Functions
1	V	Responds to emergency scenes which includes fire and hazardous materials, search and rescue, and suppression. Determines fire origins, collecting evidence and interviewing witnesses. Testifies in court as appropriate. Prepares for future response activities
2	M	Provides administrative and technical assistance. Serves on committees and provides technical information as requested. Maintains vehicles, inventories equipment and supplies. Conducts site safety plans for hazardous materials handling facilities.
3	M	Conducts inspections related to code enforcement activities. Re-inspects as necessary and issues permits.
4	H	Develops training programs and acts as facilitator or instructor. Assists with fire service instruction at training centers.

CLASSIFICATION REQUIREMENTS:

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Education	Associate's degree in Fire Prevention, Fire Science or related field.
Experience	Five years of experience in Fire Service.
Equivalent Education & Experience Accepted?	Yes
Certification and Other Requirements	A valid driver's license and a "safe" driving record required. Firefighter Level II Certification, Hazardous Materials Operations Level Certification, Fire Inspector Level I Certification and Emergency Vehicle Driver Certification required.

CLASSIFICATION REQUIREMENTS	
Reading	Advanced
Math	Advanced
Writing	Intermediate
Managerial	Receives General Direction.
Budget Responsibility	Prepares documents and does research to justify language used in documents for a department. May recommend budget allocations.
Supervisory / Organizational Control	Work requires functioning as a lead worker performing essentially the same work as those directed and includes overseeing work quality, training, instructing, and scheduling work.
Interpersonal / Human Relations Skills	Work requires very frequent and regular contact with others in a direct reporting relationship as well as others outside of a direct reporting relationship. The purpose of the contact is broad reaching and dynamic and may include the communication of specific issues and/or general policies. Interaction with others outside of the department requires exercising participative management and negotiation skills that support County strategy and organizational goals. Work also requires the communication with direct reports to ensure maximum productivity in work assignments. Makes presentations and answers questions with regard to presentation materials and findings.

OVERALL PHYSICAL STRENGTH DEMANDS:

Sedentary	Light	Medium	Heavy X	Very Heavy
Exerting up to 10 lbs. occasionally or negligible weights frequently; sitting most of the time.	Exerting up to 20 lbs. occasionally, 10 lbs. frequently, or negligible amounts constantly OR requires walking or standing to a significant degree.	Exerting 20-50 lbs. occasionally, 10-25 lbs. frequently, or up to 10 lbs. constantly.	Exerting 50-100 lbs. occasionally, 10-25 lbs. frequently, or up to 10-20 lbs. constantly.	Exerting over 100 lbs. occasionally, 50-100 lbs. frequently, or up to 20-50 lbs. constantly.

MACHINES, TOOLS, EQUIPMENT, AND WORK AIDS:

Fire investigative equipment, communications equipment, vehicle, computers, printers and related software

PRIMARY WORK LOCATION	
Office Environment	Shop
Clinic	Vehicle
Recreation Centers/Neighborhood Centers	Warehouse
Outdoors (see 1 below)	X Other (see 2 below)

- (1) N/A
- (2) Emergency scenes, businesses and other facilities.

PROTECTIVE EQUIPMENT REQUIRED:

Personal protective equipment, self-contained breathing apparatus, half-face respirator