

Classification Title: Medical Technologist

FLSA Status: Non-Exempt

BRIEF DESCRIPTION: Provides laboratory services. Performs Clinical Laboratory Improvement Amendment (CLIA) waived, moderate and high complexity testing in clinical laboratories. Obtains body fluids, tissues and other specimens, processes samples obtained, records and reports testing and results as requested and required. Conferences with medical professionals to clarify specimen requirements and results.

ESSENTIAL FUNCTIONS:

This information is intended to be descriptive of the key responsibilities of the position. The following examples do not identify all duties performed by any single incumbent.

| S Sedentary | L Light | M Medium | H Heavy | V Very Heavy |
|---|--|---|---|--|
| Exerting up to 10 lbs. occasionally or negligible weights frequently; sitting most of the time. | Exerting up to 20 lbs. occasionally, 10 lbs. frequently, or negligible amounts constantly OR requires walking or standing to a significant degree. | Exerting 20-50 lbs. occasionally, 10-25 lbs. frequently, or up to 10 lbs. constantly. | Exerting 50-100 lbs. occasionally, 10-25 lbs. frequently, or up to 10-20 lbs. constantly. | Exerting over 100 lbs. occasionally, 50-100 lbs. frequently, or up to 20-50 lbs. constantly. |

| # | Code | Essential Functions |
|---|------|--|
| 1 | L | Performs CLIA waived, moderate,- and high complexity testing as defined by testing. Follows good laboratory practices during the pre-analytical, analytical and post analytical phases of testing. Adheres to CLIA regulations. |
| 2 | L | Assesses, evaluates and interprets test results, statistical reports and comparative data. Reports results to the appropriate party or agency. Inputs results into automated systems. |
| 3 | L | Adheres to quality control procedures. Monitors and maintains quality control preventive maintenance on all equipment and maintains appropriate supply inventories. |
| 4 | L | Obtains samples for testing which could include venous and/or capillary blood specimens and other body fluids through venipuncture, finger sticks or heel sticks. Processes and packages clinical specimens for transport as needed. |

CLASSIFICATION REQUIREMENTS:

| CLASSIFICATION REQUIREMENTS | |
|---|--|
| Education | Associate's degree in Medical Technology or related field. |
| Experience | One year of experience in medical technology or graduation from an accredited medical technology program. |
| Equivalent Education & Experience Accepted? | Yes |
| Certification and Other Requirements | Possess or eligible to obtain certification in Medical Technology within one year of employment (MLT, MLS, MT from ASCP, AMT or ABB) |
| Reading | Advanced |
| Math | Intermediate |

| CLASSIFICATION REQUIREMENTS | |
|--|--|
| Writing | Intermediate |
| Managerial | Receives General Direction. |
| Budget Responsibility | Has no budget responsibility. |
| Supervisory / Organizational Control | Work requires functioning as a lead worker performing essentially the same work as those directed and includes overseeing work quality, training, instructing, and scheduling work. |
| Interpersonal / Human Relations Skills | Work requires frequent and regular contact with others in a direct reporting relationship and may involve contact with others outside of the direct reporting relationship. The purpose of the contact is to address specific issues and/or general policies. Contact may involve support of controversial positions or the negotiation of sensitive issues. |

OVERALL PHYSICAL STRENGTH DEMANDS:

| Sedentary | Light | X Medium | Heavy | Very Heavy |
|--|---|---|--|--|
| Exerting up to 10lbs. occasionally or negligible weights frequently; sitting most of the time. | Exerting up to 20lbs. occasionally, 10 lbs. frequently, or negligible amounts constantly OR requires walking or standing to a significant degree. | Exerting 20-50 lbs. occasionally, 10-25 lbs. frequently, or up to 10 lbs. constantly. | Exerting 50-100lbs. occasionally, 10-25 lbs. frequently, or up to 10-20 lbs. constantly. | Exerting over 100lbs. occasionally, 50-100lbs. frequently, or up to 20-50 lbs. constantly. |

MACHINES, TOOLS, EQUIPMENT, AND WORK AIDS:

Standard laboratory and phlebotomy equipment and supplies, computers, printers and related software

| PRIMARY WORK LOCATION | |
|---|-----------------------|
| Office Environment | Shop |
| Clinic | Vehicle |
| Recreation Centers/Neighborhood Centers | Warehouse |
| Outdoors (see 1 below) | X Other (see 2 below) |

(1) N/A

(2) Medical Laboratory

PROTECTIVE EQUIPMENT REQUIRED:

Personal protective equipment, closed-toe shoes, lab coat, splatter guards, eye protection, gloves, non-permeable lab coat, and mask