

**Classification Title: Physician Extender**

FLSA Status: Non-Exempt

**BRIEF DESCRIPTION:** Functions as a physician extender. Screens, diagnoses and treats patients. Provides healthcare services to include preventive, acute and chronic care.

**ESSENTIAL FUNCTIONS:**

*This information is intended to be descriptive of the key responsibilities of the position. The following examples do not identify all duties performed by any single incumbent.*

| S Sedentary   | L Light  | M Medium  | H Heavy   | V Very Heavy   |
|---|--|---|---|--|
| Exerting up to 10 lbs. occasionally or negligible weights frequently; sitting most of the time. | Exerting up to 20 lbs. occasionally, 10 lbs. frequently, or negligible amounts constantly OR requires walking or standing to a significant degree. | Exerting 20-50 lbs. occasionally, 10-25 lbs. frequently, or up to 10 lbs. constantly. | Exerting 50-100 lbs. occasionally, 10-25 lbs. frequently, or up to 10-20 lbs. constantly. | Exerting over 100 lbs. occasionally, 50-100 lbs. frequently, or up to 20-50 lbs. constantly. |

| # | Code | Essential Functions  |
|---|------|--|
| 1 | L    | Obtains and reviews patient histories and performs initial exams and assessments. Discusses history and background. Reviews lab work and counsels patients on results. Orders additional testing as appropriate. |
| 2 | S    | Discusses findings, issues, and treatment plans with patients. Dispenses medication and follows up with patients. Documents information on charts and sets follow up appointments.                               |
| 3 | S    | Coordinates treatment and plans with clinical staff and other physicians. Meets regularly with committees or team members to discuss patient care and/or progress. Refers patients as appropriate.               |
| 4 | S    | Writes admission information and discharge summaries. Prepares aftercare plans. Reviews charts individually and with team members.   |

**CLASSIFICATION REQUIREMENTS:**

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|---|--|
| Education                                   | Graduation from a Nurse Practitioner, Physician Assistant or Nurse Midwife program approved by the NC Joint Subcommittee of the Board of Nursing and Board of Medical Examiners. |
| Experience                                  | None.  |
| Equivalent Education & Experience Accepted? | No   |
| Certification and Other Requirements        | Eligible for Medical Board License as Nurse Practitioner or Physician Assistant. May require RN licensure as appropriate.  |
| Reading                                     | Advanced   |
| Math  | Intermediate   |
| Writing                                     | Advanced   |

| CLASSIFICATION REQUIREMENTS            |   |
|--|---|
| Managerial                             | Receives Limited Direction.   |
| Budget Responsibility                  | Prepares documents and does research to justify language used in documents for a department. May recommend budget allocations.  |
| Supervisory / Organizational Control   | Work requires functioning as a lead worker performing essentially the same work as those directed and includes overseeing work quality, training, instructing, and scheduling work.   |
| Interpersonal / Human Relations Skills | Work requires very frequent and regular contact with others in a direct reporting relationship as well as others outside of a direct reporting relationship. The purpose of the contact is broad reaching and dynamic and may include the communication of specific issues and/or general policies. Interaction with others outside of the department requires exercising participative management and negotiation skills that support County strategy and organizational goals. Work also requires the communication with direct reports to ensure maximum productivity in work assignments. Makes presentations and answers questions with regard to presentation materials and findings. |

**OVERALL PHYSICAL STRENGTH DEMANDS:**

| Sedentary   | Light  | X | Medium  | Heavy   | Very Heavy   |
|---|--|---|---|---|--|
| Exerting up to 10 lbs. occasionally or negligible weights frequently; sitting most of the time. | Exerting up to 20 lbs. occasionally, 10 lbs. frequently, or negligible amounts constantly OR requires walking or standing to a significant degree. |   | Exerting 20-50 lbs. occasionally, 10-25 lbs. frequently, or up to 10 lbs. constantly. | Exerting 50-100 lbs. occasionally, 10-25 lbs. frequently, or up to 10-20 lbs. constantly. | Exerting over 100 lbs. occasionally, 50-100 lbs. frequently, or up to 20-50 lbs. constantly. |

**MACHINES, TOOLS, EQUIPMENT, AND WORK AIDS:**

Standard medical and diagnostic equipment and tools, computers, printers and related software

| PRIMARY WORK LOCATION                   |                     |
|---|---------------------|
| Office Environment                      | Shop                |
| X Clinic                                | Vehicle             |
| Recreation Centers/Neighborhood Centers | Warehouse           |
| Outdoors (see 1 below)                  | Other (see 2 below) |

(1) N/A

(2) N/A

**PROTECTIVE EQUIPMENT REQUIRED:**

Gloves, masks, lab coat