

Classification Title: Environmental Consultant

FLSA Status: Exempt

BRIEF DESCRIPTION: Provides advanced regulatory and consultant services in areas which could include storm water management, wastewater systems, sedimentation and erosion control.

ESSENTIAL FUNCTIONS:

This information is intended to be descriptive of the key responsibilities of the position. The following examples do not identify all duties performed by any single incumbent.

S Sedentary	L Light	M Medium	H Heavy	V Very Heavy
Exerting up to 10 lbs. occasionally or negligible weights frequently; sitting most of the time.	Exerting up to 20 lbs. occasionally, 10 lbs. frequently, or negligible amounts constantly OR requires walking or standing to a significant degree.	Exerting 20-50 lbs. occasionally, 10-25 lbs. frequently, or up to 10 lbs. constantly.	Exerting 50-100 lbs. occasionally, 10-25 lbs. frequently, or up to 10-20 lbs. constantly.	Exerting over 100 lbs. occasionally, 50-100 lbs. frequently, or up to 20-50 lbs. constantly.

#	Code	Essential Functions
1	S	Reviews plans for land disturbing permits, including construction, flood, storm drainage and grading, to ensure compliance with County, State and Federal requirements. Issues permits and oversees all active permits.
2	M	Inspects sites for compliance. Provides technical expertise and guidance to property owners and seeks corrective measures. Documents findings.
3	M	Responds to and investigates public complaints. Issues notices of violations if warranted. Documents actions and prepares reports or studies which could be used in court proceedings.
4	M	Takes samples and performs field and lab analysis work to determine effects of construction, erosion or other environmental factors on the land or structures such as dams.
5	H	Responds to natural or other disasters and emergency situations which could include chemical spills. Provides resources and information regarding remedial activities and required cleanup.

CLASSIFICATION REQUIREMENTS:

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Education	Bachelor's degree in Engineering, Geology, Environmental Science or related field.
Experience	Four years of experience in environmental planning, inspections or engineering.
Equivalent Education & Experience Accepted?	Yes
Certification and Other	A valid driver's license and a "safe" driving record required.

Requirements

CLASSIFICATION REQUIREMENTS	
Reading	Advanced
Math	Advanced
Writing	Advanced
Managerial	Receives Limited Direction.
Budget Responsibility	Prepares documents and does research to justify language used in documents for a department. May recommend budget allocations.
Supervisory / Organizational Control	No responsibility for the direction or supervision of others.
Interpersonal / Human Relations Skills	Work requires frequent and regular contact with others in a direct reporting relationship as well as others outside of a direct reporting relationship. The purpose of the contact is to address specific issues and/or general policies. Contact may involve support of controversial positions or the negotiation of sensitive issues. Evaluates customer satisfaction, develops cooperative associations and relationships, and utilizes resources to continuously improve external customer relations and satisfaction. Makes presentations and answers questions with regard to presentation materials and findings.

OVERALL PHYSICAL STRENGTH DEMANDS:

Sedentary	Light	X	Medium	Heavy	Very Heavy
Exerting up to 10 lbs. occasionally or negligible weights frequently; sitting most of the time.	Exerting up to 20 lbs. occasionally, 10 lbs. frequently, or negligible amounts constantly OR requires walking or standing to a significant degree.		Exerting 20-50 lbs. occasionally, 10-25 lbs. frequently, or up to 10 lbs. constantly.	Exerting 50-100 lbs. occasionally, 10-25 lbs. frequently, or up to 10-20 lbs. constantly.	Exerting over 100 lbs. occasionally, 50-100 lbs. frequently, or up to 20-50 lbs. constantly.

MACHINES, TOOLS, EQUIPMENT, AND WORK AIDS:

Engineering tools and equipment, cameras, geographical measuring tools, computers, printers and related software

PRIMARY WORK LOCATION	
Office Environment	Shop
Clinic	Vehicle
Recreation Centers/Neighborhood Centers	Warehouse
Outdoors (see 1 below)	X Other (see 2 below)

- (1) N/A
- (2) Various work and construction sites

PROTECTIVE EQUIPMENT REQUIRED:

Steel toed boots