

Classification Title: Medical Technologist

FLSA Status: Non-Exempt

BRIEF DESCRIPTION: Provides laboratory services and testing in clinical laboratories. Obtains specimens, processes samples obtained and performs, records and reports testing and results as requested or required.

ESSENTIAL FUNCTIONS:

This information is intended to be descriptive of the key responsibilities of the position. The following examples do not identify all duties performed by any single incumbent.

S Sedentary	L Light	M Medium	H Heavy	V Very Heavy
Exerting up to 10 lbs. occasionally or negligible weights frequently; sitting most of the time.	Exerting up to 20 lbs. occasionally, 10 lbs. frequently, or negligible amounts constantly OR requires walking or standing to a significant degree.	Exerting 20-50 lbs. occasionally, 10-25 lbs. frequently, or up to 10 lbs. constantly.	Exerting 50-100 lbs. occasionally, 10-25 lbs. frequently, or up to 10-20 lbs. constantly.	Exerting over 100 lbs. occasionally, 50-100 lbs. frequently, or up to 20-50 lbs. constantly.

#	Code	Essential Functions
1	L	Obtains samples for testing which could include venous and/or capillary blood specimens and other body fluids through venipuncture, fingersticks or heel sticks. Processes and packages clinical specimens for transport.
2	L	Performs waived moderately complex and highly complex testing as defined by regulatory standards. Follows regular quality control standards for all testing performed.
3	L	Assesses, evaluates and interprets test results, statistical reports and comparative data. Reports results to the appropriate party or agency. Inputs results into automated systems.
4	L	Monitors and maintains quality control records and programs. Performs preventive maintenance on all equipment and maintains appropriate supply inventories.
5	S	Oversees and coordinates technical staff assigned to the areas.

CLASSIFICATION REQUIREMENTS:

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Education	Associate's degree in Medical Technology or related field.
Experience	One year of experience in medical technology.
Equivalent Education & Experience Accepted?	Yes
Certification and Other Requirements	None.
Reading	Advanced
Math	Intermediate

CLASSIFICATION REQUIREMENTS	
Writing	Intermediate
Managerial	Receives General Direction.
Budget Responsibility	Has no budget responsibility.
Supervisory / Organizational Control	Work requires functioning as a lead worker performing essentially the same work as those directed and includes overseeing work quality, training, instructing, and scheduling work.
Interpersonal / Human Relations Skills	Work requires frequent and regular contact with others in a direct reporting relationship and may involve contact with others outside of the direct reporting relationship. The purpose of the contact is to address specific issues and/or general policies. Contact may involve support of controversial positions or the negotiation of sensitive issues.

OVERALL PHYSICAL STRENGTH DEMANDS:

Sedentary	Light	X	Medium	Heavy	Very Heavy
Exerting up to 10 lbs. occasionally or negligible weights frequently; sitting most of the time.	Exerting up to 20 lbs. occasionally, 10 lbs. frequently, or negligible amounts constantly OR requires walking or standing to a significant degree.		Exerting 20-50 lbs. occasionally, 10-25 lbs. frequently, or up to 10 lbs. constantly.	Exerting 50-100 lbs. occasionally, 10-25 lbs. frequently, or up to 10-20 lbs. constantly.	Exerting over 100 lbs. occasionally, 50-100 lbs. frequently, or up to 20-50 lbs. constantly.

MACHINES, TOOLS, EQUIPMENT, AND WORK AIDS:

Standard laboratory and phlebotomy equipment and supplies, computers, printers and related software

PRIMARY WORK LOCATION	
Office Environment	Shop
Clinic	Vehicle
Recreation Centers/Neighborhood Centers	Warehouse
Outdoors (see 1 below)	X Other (see 2 below)

(1) N/A

(2) Medical Laboratory

PROTECTIVE EQUIPMENT REQUIRED:

Personal protective equipment, closed-toe shoes, lab coat, splatter guards, eye protection, gloves, non-permeable lab coat, mask