



Planning, Development & Inspections

TEL (PLANNING) 919 856 6310
TEL (INSPECTIONS) 919 856 6222

A Division of Community Services
P.O. Box 550 • Raleigh, NC 27602
www.wakegov.com

EXEMPT PLAT APPLICATION

Title of Plat \_\_\_\_\_

Has any other plat been recorded for this site? [ ] Yes [ ] No

If yes, when and under what name? \_\_\_\_\_

Current Zoning: \_\_\_\_\_ Acreage of parent tract: \_\_\_\_\_ Township: \_\_\_\_\_

Tax ID (12 digit PIN): \_\_\_\_\_

Real Estate ID number(s): \_\_\_\_\_

(Additional tax ID PINs with corresponding real estate ID numbers can be listed on a separate sheet.)

Type of exemption (Wake County UDO Article 8-12 and NCGS 47-30):

- [ ] Division over ten acres with no right of way dedication
[ ] Combination or Recombination of previously subdivided parcels
[ ] Division of land into cemetery plots
[ ] Division of land less than 2 acres, in single ownership, into no more than 3 lots with no right-of-way dedication and all lots meet zoning standards
[ ] Public acquisition by purchase of open space or road widening, or other public projects
[ ] Boundary surveys or easements
[ ] Creation of Reserved Conservation Parcels under Articles 8-12 and 11-2

Property Owner (list all property owners – use back or additional sheet if needed)

Name: \_\_\_\_\_
Address: \_\_\_\_\_
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_
Telephone Number: \_\_\_\_\_ Fax: \_\_\_\_\_
E-mail Address: \_\_\_\_\_

Applicant (i.e. surveyor or engineer; person to whom all correspondence will be sent)

Name: \_\_\_\_\_ Company: \_\_\_\_\_
Address: \_\_\_\_\_
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_
Telephone Number: \_\_\_\_\_ Fax: \_\_\_\_\_
E-mail Address: \_\_\_\_\_ Relationship to Owner: \_\_\_\_\_

**Water and Septic to be certified by (check one):**

- Environmental Services (fees and applications must be included)
- Soil Scientist (soils report & delineation map will be required; septic layouts will be needed for lots certified as Section 6 under the On Site Septic Rules)
- Not applicable because \_\_\_\_\_

**Other information:**

Additional information about the site or proposal:

What is impact on surrounding neighborhood and adjacent properties?

**Check for \$100.00 for Exempt Plat Application Fee made out to Wake County must accompany this application.**

All property owners must sign this application unless one or more individuals are specifically authorized to act as an agent on behalf of the collective interest of some or all of the owners (provide a copy of such authorization).

The undersigned property owner(s) hereby authorize the filing of this application (and any subsequent revisions thereto). The filing of this application authorizes the Wake County staff to enter upon the site to conduct relevant site inspections as deemed necessary to process the application.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The undersigned applicant hereby certifies that, to the best of his or her knowledge and belief, all information supplied with this application is true and accurate.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Notes: All documents and maps submitted as required become the property of Wake County. The Wake County Unified Development Ordinance is online at [www.wakegov.com/planning](http://www.wakegov.com/planning).



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### EXEMPT PLAT REQUIREMENTS

1. \_\_\_ Exempt Plat Application (With owner(s) signatures)
2. \_\_\_ Review payment for \$100
3. \_\_\_ 3 paper copies of proposed plan
4. \_\_\_ Requirements for GS 47-30:
  - Title Block with property designation, name of owner, township, county, state, date or dates of survey, scale or scale ratio in words or figures and bar graph, name and address of surveyor or firm preparing plat
  - Surveyor's certification and seal or stamp
  - Method of computation of area
  - North Arrow with grid reference, deed, or plat bearing
  - Azimuth or course and distance of every property line in feet or meters
  - Appropriate horizontal or grid measurements plotted to scale
  - Names of adjacent landowners or lot, block, parcel, subdivision designations point of curvature to point of tangency data as standard curve or traverse bearing and distance data
  - Vicinity Map
  - All visible and apparent rights-of-way, watercourses, utilities, roadways, and other such improvements shall be accurately located where crossing or forming any boundary line of the property shown.
5. \_\_\_ Soil Scientist or Environmental Services Certification on any lot decreasing in size or as deemed necessary by Zoning and Subdivision OR Environmental Services staff.
6. \_\_\_ Fees and signed application for Environmental Services Certifications:
  - \_\_\_ \$246 for re-check of each existing septic system
  - \_\_\_ \$446 for each new septic system
  - \_\_\_ \$446 for each new well permit
  - \_\_\_ \$846 for each new well and septic system
7. \_\_\_ Wake County Review Certification (see Wake County UDO 19-30-4)
8. \_\_\_ Label Plat as 'Recombination' or 'Exempt Subdivision'
9. \_\_\_ Total acreage before and after for all lots
10. \_\_\_ Residual acreage for all lots

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