



HOME OCCUPATION APPLICATION

Submit required documentation to:
Wake County Planning Department/Current Planning Section
PO Box 550 Wake County Office Building
Raleigh, NC 27602-0550 336 Fayetteville Street Mall, Downtown Raleigh
Contact Current Planning at (919) 856-6335 for additional information.

File #
Fee
Check #
Rec'd Date
Rec'd By

Application #: _____ Date Received: _____

Receipt #: _____ Fee: \$ _____ Date Paid: _____

Application Name: _____ Phone #: _____

Address: _____

Property Owner (if different): _____

Property Owner Address: _____

Business Name: _____

Business Description attached on a separate sheet (type, hours, goods produced, etc.)

Customer Parking (show on sketch plan): _____ Sign Proposed: Yes No

Square Footage of Residence: _____ Square Footage of Business: _____

Commercial Delivery: Yes No

If Yes, state frequency and type of vehicle: _____

How is this proposed use a public necessity?

What is impact on surrounding neighborhood and adjacent properties?

Applicant Signature: _____ Date: _____

Property Owner Signature: _____ Date: _____

Staff Use Only

Zoning: _____ PIN: _____

HO Square Footage: _____ Inspected On: _____

Approved by: _____ Date: _____

Conditions: _____

Fire Inspection Required: Yes No

Notes: All documents and maps submitted as required become the property of Wake County. The Wake County Unified Development Ordinance can be found at www.wakegov.com.



HOME OCCUPATION SUPPLEMENTAL APPLICATION

Submit required documentation to:
Wake County Planning Department/Current Planning Section
PO Box 550 Wake County Office Building
Raleigh, NC 27602-0550 336 Fayetteville Street Mall, Downtown Raleigh
Contact Current Planning at (919) 856-6335 for additional information.

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Amt Paid
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This form must be read and signed by the applicant prior to permit issuance.

1. **I understand that the business I am proposing as a Home Occupation must meet the following Conditions:**

- (A) No more than one person may be employed in the business who is not a permanent, full-time resident of the subject dwelling unit.
- (B) Home occupations may not be conducted in accessory buildings.
- (C) Outdoor storage is prohibited.
- (D) On-premise retail sales are prohibited.
- (E) Displays of goods, stock-in-trade or other commodities may not be visible from the street or from any abutting lot.
- (F) Home occupations may not exceed 50% of the floor area of the dwelling or 750 square feet, whichever is less.

The maximum floor space in the residence, which can be utilized by this business, shall not exceed 50% of the gross floor area:

- a. total gross floor area of residence: _____ square feet
- b. floor area used by home occupation: _____ square feet
- c. percent of total used for home occupation:
_____ % (not to exceed 50%)

(E) Vehicles used in conjunction with a home occupation may be no larger than a standard pick-up truck or sports utility vehicle. No more than 2 such vehicles may be parked at the site of a home occupation.

(F) A maximum of one wall or ground sign is allowed. Such sign:
may not exceed 4 square feet in area per side;
may be no higher than 8 feet above grade if wall-mounted or 4 feet above grade if ground-mounted or freestanding;
may not exceed 10 feet in width;
may not be located in the right-of-way; and
may not be illuminated.

2. I understand that this Home Occupation must also meet the following additional conditions:

Home occupations must be clearly incidental and secondary to the use of the property for residential purposes.

Home occupations must be conducted without any significant adverse impact on the surrounding neighborhood.

Home occupations may not create any objectionable traffic, noise, fumes, odor, dust, or electrical interference.

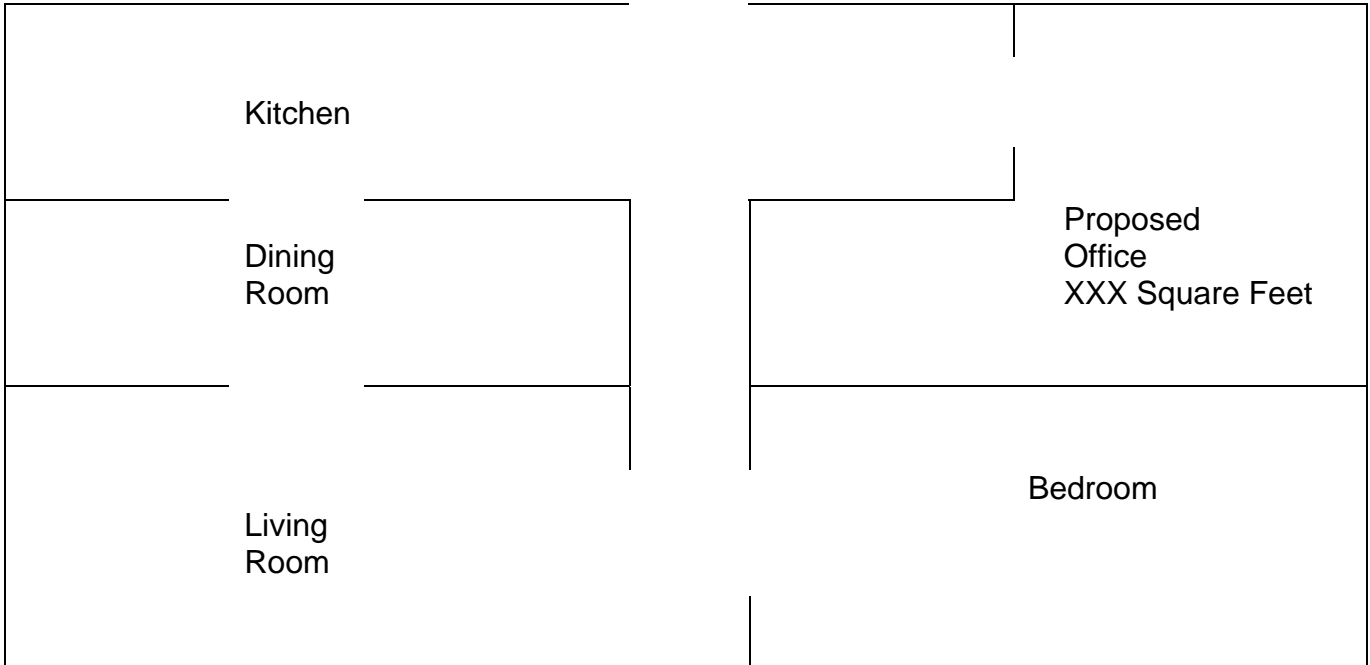
I further understand that a violation of any of the conditions set forth in Items 1 & 2 above may result in the revocation of this Land Use Permit, which would then make the operation of a business in this residence a violation of the Wake County Zoning Ordinance and thus punishable by any and all civil penalties set forth in the Ordinance.

Applicant's Signature	Date	Administrator's Signature	Date
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Many homeowners associations impose private restrictions on home-based business activities. Individuals interested in starting a home occupation should contact their respective homeowners association to inquire about additional limitations.

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Sample Floor Plan:



Proposed Home Occupation Floor Plan:



