

**Wake County, North Carolina
Stormwater Management Task Force
Proposed Work Plan
April 27, 2006**

Process	Issues	Tools and Strategies	Implementation Recommendations	Recommendations and Reporting
Provide the Task Force with an understanding of the overall process, discuss service models for other public services, and introduce stormwater concepts.	Engage the Task Force through the discussion of issues surrounding stormwater management in Wake County from a variety of perspectives by asking Task Force members and others from various groups to present to the group. Using this information, the Task Force will develop a prioritized list of issues and concerns. The Task Force will then discuss the source, scale, severity, predictability, and preventability of each issue, as well as the effectiveness of current or future measures that may be implemented to address the issue.	Develop a list of appropriate tools and strategies that may be implemented to address Task Force concerns for each prioritized issue. Discuss ongoing efforts at the county and municipal level and how those efforts may be improved or supplemented through the development of a countywide solution. Estimate the budget required to implement the strategies both independently and collaboratively.	Develop draft recommendations for stormwater program content, organization, level of service, and budget to address priority issues that have been identified by the Task Force in an efficient and appropriate manner.	Develop final recommendations for stormwater program content, organization, budget, and funding options (if desired) to address priority issues that have been identified by the Task Force in an efficient and appropriate manner. Develop draft and final presentation and executive summary of the recommended program for presentation to the Board of Commissioners.

Meeting 2	Meetings 3 & 4	Meeting 5	Meeting 6	Meetings 7 - 9	Meeting 10	Meetings 11 - 13	Meeting 14	Meeting 15
Task Force Process and Introduction of Service Models	Stormwater Perspectives	Identify Citizen Issues and Prioritize Issues	Review and Discuss Issues and Concerns	Select Tools and Strategies to Address Issues and Concerns	Revenue Requirements for Selected Tools and Strategies	Develop Draft Recommendations and Implementation Schedule	Develop Final Recommendations	Present Final Recommendations
<ul style="list-style-type: none"> Present Proposed Task Force Process and Ground Rules Define Objectives and Goals for the Task Force Present management approaches for other public services and infrastructure Present levels of service criteria for other infrastructure models Present Stormwater Concepts 	<ul style="list-style-type: none"> Present Results of Kickoff Meeting Task Force and State Surveys Discuss level of service criteria for stormwater (issues and problems) Task Force Member Discussion of Issues and Problems <ul style="list-style-type: none"> Developer Elected Official Environmental Community Local Stormwater Manager State and Federal Regulators NCDOT Stormwater Manager Presentations - Issues and Problems Describe existing and future needs from Phase I and other sources Discuss impact of stormwater on permitting for other infrastructure 	<ul style="list-style-type: none"> Define Selection and Prioritization Criteria Develop Master List of Issues and Problems Prioritize issues and problems, identify additional information for Task Force Begin planning for Wake County Citizen Survey 	<ul style="list-style-type: none"> Discuss Issues and Problems, answer the following: <ul style="list-style-type: none"> What is the source or cause of the problem? What is the scale of the problem? What adverse impacts are associated with the problem? What is the expected Level of Service? Can the impacts be predicted and/or prevented? What measures are being taken to address the problem? Are the measures effective? What would make the measures more effective? 	<ul style="list-style-type: none"> Select Expected Level of Service (LOS) for functional areas Define Tools and strategies to achieve LOS Define successful resolution of issues and concerns. Resource requirements to implement tools and strategies Monitoring plan to measure performance and degree of mission accomplishment What other tools or strategies are available to address the problem? Can tools or strategies be implemented collaboratively? Case studies - independent vs. collaborative implementation 	<ul style="list-style-type: none"> What are the range of costs for the tools or strategies? Current Program Budgets Future Program Budgets 	<ul style="list-style-type: none"> Confirm preferred Level of Service for functional areas Confirm budget requirements for selected Level of Service and program structure Present results of Wake County Citizen's Survey Identify preferred organizational structure Identify monitoring plan and establish milestones for assessment Identify implementation schedule Discussion of available funding options Develop recommendation for funding mechanism, if appropriate 	<ul style="list-style-type: none"> Present draft presentation and executive summary. Refine recommendations, if necessary. Identify Task Force champions Identify next steps and action items to implement recommendations. 	<ul style="list-style-type: none"> Present final Task Force recommendations Joint meeting with Board of Commissioners Statement of Problem Define current and future conditions, impact of stormwater on growth Recommendations Services to be provided Program structure Budget and Funding requirements and recommendation Implementation schedule

Expected Outcome or Deliverable from Each Meeting

1) Agreement on Task Force goals and procedures. 2) Understanding of basic stormwater management issues.	1) Task Force understanding of existing and future issues from different perspectives.	1) Defined selection and prioritization criteria. 2) Prioritized issues that Task Force wishes to consider. 3) Identify data needed by Task Force.	1) Appropriate questions about each key issue answered to the satisfaction of the Task Force.	1) Defined target LOS for services. 2) List of preferred strategies for providing services.	1) Understanding of budget implications of selected strategies and levels of service expectations.	1) Consensus recommendation for implementation, including services, program structure, funding level, and schedule.	1) Final Task Force recommendations. 2) Identify Task Force champions.	1) Consideration of Task Force recommendations by Board of Commissioners
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