



**WAKE COUNTY COMMUNITY SERVICES**  
**INSPECTIONS/DEVELOPMENT PLANS/PERMITS**  
 Suite 101 Waverly Akins Office Building  
 PO Box 550, Raleigh, NC 27602  
 Permits Staff (919) 856-6222 Fax (919) 856-6229

**APPLICATION FOR RESIDENTIAL POOL, SPA, HOT TUB PERMIT**

PERMIT # \_\_\_\_\_

ES PERMIT # *D*

Owners Name – Last:		First:	Phone #
Address:			Zip:
Project Street Address:			Utility Provider:
City:	State:	Zip:	Project Cost:
Subdivision:		Lot #	Elect. Cost:

Pool <input type="checkbox"/> In-Ground <input type="checkbox"/> On-Ground <input type="checkbox"/> Steel Reinforced Concrete <input type="checkbox"/> Fiberglass <input type="checkbox"/> Vinyl Lined
Spa <input type="checkbox"/> Site-Built <input type="checkbox"/> Manufactured <input type="checkbox"/>
Hot Tub <input type="checkbox"/> On-Ground <input type="checkbox"/> On Deck <input type="checkbox"/>

Outdoor <input type="checkbox"/> Indoor <input type="checkbox"/>
Autofill Connection: Yes <input type="checkbox"/> No <input type="checkbox"/> Water Heater: Yes <input type="checkbox"/> No <input type="checkbox"/>

Pool Contractor:	License #		
Street Address:	Phone # - -		
City	State	Zip	Fax #
Contact Name:	Phone:		
E-Mail:			

Electrical Contractor:	License #		
City	State	Zip	Phone #
E-Mail:			

Mechanical Contractor:	License #		
City	State	Zip	Phone #
E-Mail:			

Plumbing Contractor:	License #		
City	State	Zip	Phone #
E-Mail:			

Directions to Project:

Applicant/Owner/Agent Name:	Phone#
Signature:	Date:

\*\*\*\*\* FOR OFFICE USE ONLY - - - DO NOT COMPLETE \*\*\*\*\*

Water Supply: Public <input type="checkbox"/> Private <input type="checkbox"/> Waste Water: Public <input type="checkbox"/> Private <input type="checkbox"/> Lift Pump Required: <input type="checkbox"/>
Flood Certification Required: <input type="checkbox"/> Imperv Surface Sq Ft
Conditions of Permit:

Cost Category	Fee	Cost Category	Fee	Cost Category	Fee
Electrical		Building		Other	
Mechanical					
Plumbing				<b>Total</b>	

Plans Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Permits are required for all swimming pools, hot tubs and spas that contain water more than 24" deep. This applies if the structure is in-ground, aboveground or on-ground; all of these must still meet the requirements of the Codes including, but not limited to the barrier requirements.

In-ground pools have the top of the structure is roughly at the same level as the adjoining surface; the pool construction does not limit access to the pool.

An aboveground pool is one with sides that project above the adjacent grade and the bottom is recessed below grade.

An on-ground pool has sides projecting above the adjacent grade but no part of the bottom is recessed except as necessary for leveling purposes.

In-ground and aboveground pools are primarily permanent in nature and require building and electrical inspections; these permit fees will include building, electrical and administrative fees. If the pool is connected to the water system a trade fee is added for plumbing. If the pool has a gas heater add a trade fee for a mechanical inspection.

If the application is for an on-ground pool that has a simple cord and plug connection and no permanent installation we will issue a building permit for barriers only. No electrical work is needed for this type of pool. Since these pools are not permanent in nature and only barriers are being inspected, a site plan is not required. A building fee and an administrative fee will be the only fees for this type of permit.

Bear in mind that a barrier is required for all pools, hot tubs and spas more than 24" deep. The wall of an aboveground or in-ground pool can serve as the barrier if it meets all of the requirements of the Building Code.