

**Wake County Public School System**  
Facility Planning Department  
1551 Rock Quarry Road  
Raleigh, NC 27610

**REPEATED PROJECT ANNOUNCEMENT**

**INSTRUCTIONS:**

This announcement is designed to comply with Section IIB of the Designer Selection Procedures document adopted by the Wake County Board of Education on April 18, 1988. Qualified designers wishing to be considered for providing design services for the projects described herein should sign and return the attached letter by mail or fax (919) 664-5604 to the Director of Facility Planning, Wake County Public Schools, 1551 Rock Quarry Road, Raleigh, North Carolina 27610, on or before **5 p.m., December 21, 2005**. Letters received after that time will not be considered. Architects should illustrate their experience on the building types that they are expressing an interest. To qualify for consideration, designers must be licensed by the appropriate North Carolina Board(s) of Registration to practice architecture, and have a current Qualifications/Certification Form and a Federal Standard Form 254 on file with Facility Planning & Construction. Qualifications Forms are available by writing to Facility Planning & Construction at the address given above or by calling Deborah A. Kafu at 919/856-8280.

**1. PROJECT NAME AND LOCATION:**

Aversboro Elementary, Conn Elementary, Lacy Elementary,  
Poe Elementary, Smith Elementary, Wilburn Elementary

**2. TYPE OF PROJECT:**

Additions & Renovations

**3. PROFESSIONAL SERVICES REQUIRED:**

Architectural and/or Architectural/Engineering Services

**4. PROJECT DESCRIPTIONS AND SCOPE:**

Proposals are requested for the following scopes.

**Aversboro Elementary:** Construct new addition to include classrooms and plant operations. Construct a stage and support spaces for multi-purpose room. Expand/renovate dining and Kitchen (1965) and provide new serving line and cooler/freezer. Upgrade all older classrooms (1965), including special programs. Upgrade parking and traffic patterns. Upgrade play areas and equipment. Address outstanding deferred maintenance and modernization needs. Completion Date: December 2008.

**Conn Elementary:** Upgrade older classrooms, corridors and toilets. Provide canopies for

student drop off. Provide accessible route to play fields. Upgrade and expand play equipment and fields. Address outstanding deferred maintenance and modernization. Completion Date: June 2010.

**Lacy Elementary:** Construct new third grade classrooms and demolish existing 1958 3<sup>rd</sup> grade building. Upgrade older classrooms, corridors and toilets. Upgrade dining and front entry as needed (acoustics, etc.). Provide canopies for student drop off. Provide accessible route to play fields. Upgrade and expand play equipment. Upgrade parking areas. Address outstanding deferred maintenance and modernization needs. Completion Date: June 2009.

**Poe Elementary:** Potential to demolish back wing (1957/1961) and provide a 2 story addition. Renovate older classrooms, corridors and toilets. Abate remaining asbestos. Renovate kitchen and support spaces. Renovate Media Center. Minor upgrades to 1997 wing. Replace windows as needed. Provide canopies for student drop off. Address exterior ramps for student off. Address exterior ramps for ADA compliance. Expand parking and car loop area. Provide new Plant Operations. Address outstanding deferred maintenance and modernization needs. Completion Date: June 2009.

**Smith Elementary:** Construct new general and special programs classrooms, and a new art classroom (use new construction to enclose campus and improve security). Demolish building C (1967), building B (1964) and a portion of building A (1964). Upgrade older classrooms, corridors and toilets. Upgrade dining and front entry. Upgrade kitchen and support areas. Provide canopies for student drop off. Provide accessible route to playfields. Provide poured in place surface for play equipment. Upgrade fields. Upgrade parking areas. Address outstanding deferred maintenance and modernization needs. Completion Date: June 2010.

**Wilburn Elementary:** Relocate Administrative and Student Support services to Bldg. B. Construct new addition at Bldg. B to create new front entry. Convert existing Admin. & SSS to classrooms. Construct new classroom addition at Bldg. A. Provide new canopies. Upgrade older classrooms, corridors, and toilets. Upgrade and expand playfields and equipment. Consolidate and expand bus loop and parking. Upgrade car loop and parking. Address outstanding deferred maintenance and modernization. Completion Date: June 2009.

## 5. SELECTION CRITERIA

The following criteria will be used to select firms for interviews and during the interviews. Please address these in your submissions.

1. Expertise in type of project.
2. Past performance on similar projects.
3. Adequate staff and proposed design team for the project.
4. Current workload.
5. Design approach to project.
6. Recent experience with project costs, schedules, and permitting.
7. Construction administration capabilities.
8. Proximity to and familiarity with the area where project is located.
9. Record of successfully completed projects without major legal or technical problems.
10. Approach to high performance building design especially for renovations.

**6. INSURANCE**

Selected design firm must carry \$1,000,000 professional liability insurance. Review professional liability with each project with sliding scale.

**7. POTENTIAL INTERVIEW DATE:**

January 26 and 27, 2006.

Please note that the committee is planning to shortlist on January 10<sup>th</sup> and send out the list on January 11, 2006.