

Review Schedules for Land Use Plan Amendments

Land Use Plan Amendment Review Schedule

Petition Submittal Deadline ¹	Review Staff Meeting	Finalized Staff Comments/Invitation to Revise Application ²	Revised Petition Submittal Deadline ³	Distribution of Staff Report	Planning Board Meeting ⁴	Planning Board Land Use Committee Meeting	Planning Board Meeting	Board of Commissioners Meeting
3/31/10	4/15/10	4/30/10	5/17/10	6/2/10	The proposal may be assigned to the PB Land Use Committee for review			

¹ A complete petition must be delivered to the Planning Division office (5th Floor, Wake County Office Building, 336 Fayetteville St., downtown Raleigh) by 2:00 pm (appointments are encouraged).

Planning Department staff will review the petition for full compliance with all submittal requirements. If it does not fully comply, they will inform the petitioner of submittal deficiencies and allow him/her until 5:00 pm that day to correct the deficiencies and avoid deferral of the petitioner's review to a later review cycle.

² If the petitioner does not respond to the invitation within 7 days, Planning Department staff will presume the petitioner wishes the staff report to be based on the petition as submitted. This is the only opportunity the petitioner has to revise the petition unless the Planning Board agrees to a request for such an opportunity made after it has completed its discussion of the petition - in which case the revised petition must be reviewed in the same manner as an original petition.

³ If the petitioner is unable to submit a revised petition by the deadline, review of the revised petition and preparation of the staff report will be deferred, and submittal of the petition to the Planning Board will be

delayed until its next meeting. ⁴ Planning Board meetings begin at 1:30 pm in Room 700 of the Wake County Courthouse, 316 Fayetteville St., downtown Raleigh.

⁵ Board of Commissioners meetings begin at 2:00 pm in Room 700 of the Wake County Courthouse, 316 Fayetteville St., downtown Raleigh.

For more information about the Land Use Plan amendment petition review process, contact Larry Morgan: Tel: (919) 856-6320; FAX: (919) 856-5824; Wake County Planning Division, PO Box 550, Raleigh, NC 27602-0550.