



Memorandum

To: Stormwater Management Task Force

From: CDM

Date: October 25, 2007

*Subject: Wake County Stormwater Task Force Meeting #17 Summary –
Presentation of Draft Report*

On October 18, 2007, CDM and Wake County staff facilitated the seventeenth meeting for the Wake County Stormwater Management Task Force. Attendees were provided with meeting materials, including a copy of the agenda, a recommendations cost table, and a PowerPoint presentation. All meeting materials can be found on the Task Force website at <http://www.wakegov.com/environment/stormwater/>.

The meeting began with a welcome by Tommy Esqueda, Environmental Services Director. Mr. Esqueda made some brief comments before introducing the CDM project team.

Summary of DRAFT Report Contents

Prior to Meeting #17, CDM prepared a draft report for the Wake County Stormwater Management Task Force. The report summarized the purpose of the Task Force, detailed the existing stormwater management conditions in the County, described the Task Force process, provided final recommendations, and outlined a five-year implementation plan. The report was mailed to Task Force members and was made available on-line for review. Task Force members were asked to provide comments on the report.

Review of Implementation Plan & Costs

While most of the information in the report was review for the Task Force, some new elements had been added since the last meeting. CDM and Wake County staff developed an implementation plan and estimated cost for each of the nine Task Force recommendations. The plan included the list of steps for implementing each of the recommendations, an estimate of any one-time cost associated with the recommendation, and an estimate of recurring or annual cost associated with the recommendations. A table summarizing this information for each recommendation is shown in the DRAFT report and was reviewed by the Task Force at the meeting. The Task Force was provided with an opportunity to comment

on the steps and the costs. CDM and Wake County staff will revise these items and resubmit in the final report.

Following the presentation of implementation steps for each recommendation, staff presented a table that summarized all costs over a five-year implementation schedule. Total costs of all recommendations for each year were shown, as well as anticipated revenues (either cost sharing from local governments or potential fee revenues). The table also showed a summary of proposed full time equivalents (FTE's).

Report Implementation Steps

Follow the review and comment period on the report, staff presented a schedule for promoting the recommendations forward to local governing boards. The following is a list of steps for the upcoming months:

- Edit and Return Final Reports (Nov. 2nd)
- Presentation at Council Work Session (Nov. 13th)
- Presentation at Full Council Meeting (Nov. 19th)
- Initiate Discussions with Local Governing Boards (late Nov – early Dec)
- Develop Interlocal Agreements (Dec – Jan)
- Update Task Force on Progress (March)

Request for Task Force Endorsement

As the final meeting in the Stormwater Task Force process, Wake County staff requested a message of endorsement from the Task Force regarding the recommendations. The Task Force members agreed to endorse the report.